



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF November 9, 2016

### 1. Call to Order - 7:00 P.M.

The regular meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, November 9, 2016 at the City of Scotts Valley Council Chambers. President Warren called the meeting to order at 7:00 p.m.

#### 1.1 Pledge of Allegiance and Moment of Silence

President Warren called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 1.2 Roll Call

- |                         |  |
|-------------------------|--|
| A. Directors Present:   | Directors Armstrong, Campbell, Alan Smith, Art Smith and Warren                        |
| B. Directors Absent:    | None   |
| C. Fire District Staff: | Chief Grebil, Battalion Chiefs Theilen and Whittle and Administrative Secretary Walton |

### 2. Special Presentation

#### 2.1 Proclamation Recognizing Battalion Chief James Delucchi Upon His Retirement

On behalf of the SVFPD Board of Directors, Battalion Chief Delucchi will be presented a Proclamation for his Retirement on November 5, 2016. Chief Grebil reported that on November 4<sup>th</sup>, Battalion Chief Delucchi had a BBQ lunch for his last day on shift, which was well attended.

#### 2.2 Presentation to Jane Armstrong for Her Public Service as a Board of Director

Chief Grebil presented Jane Armstrong a plaque for her service to the Community as a SVFPD Board of Director from 2002 to 2016.

Director Armstrong stated that she was honored to have served on the SVFPD Board. Director Armstrong was very proud to have made it through the 2008 economic downturn without any layoffs, while maintaining equipment and training. Director Armstrong thanked Battalion Chief Whittle for responding to a call at her home off duty just because that is the level of service the SVFPD provides to the community and also thanked Battalion Chief Theilen for all the work he does behind the scenes. Director Armstrong stated that she is leaving the SVFPD financially sound and will miss being on the Board.

### 3. Public Comment (GC §54954.3)

None

### 4. Agenda Amendments (GC §54954.2) – Discussion/Action

None

### 5. Consent Calendar

5.1 Minutes: Approve Regular Board Meeting Minutes of October 12, 2016

5.2 Payroll: Approve October Payroll 21 and 22 in the amount of: \$353,457.98

5.3 Expenditures: Approve Expenditures for October in the Amount of:

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<u>General Fund:</u>	\$143,761.24
<u>SCHMIT:</u>	\$ 4,676.99
<u>TOTAL:</u>	\$148,438.23

- 5.4 Approve Payment of \$162,117.76 to Santa Cruz County Bank for the CalPERS Side Fund Loan
- 5.5 Approve Plan Check/Inspection Fee Waiver Request for the Scotts Valley Education Foundation's Christmas Tree Lot

The Consent Calendar was enacted upon by one motion.

**On motion of Director Armstrong seconded by Director Campbell to *Approve the Consent Calendar Items 5.1 Thru 5.5 as presented on the Agenda* was approved by the following vote:**

**AYES:** Armstrong, Campbell, Alan Smith, Art Smith and Warren  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**6. Action Items**

- 6.1 Extension or Termination of the Captain Promotional Eligibility List per Policy 1502 - Discussion/Action

Chief Grebil stated the per Policy 1502: Promotions, the Captains List is before the Board to consider extending or terminating the Captains List, which is due to expire December 2016. Chief Grebil stated that staff is recommending extending the Captains List until March 10, 2017.

Director Campbell inquired how many candidates were on the Captains List. Chief Grebil stated that there are six candidates on the Captains List. Chris Stubendorff was promoted from the Captains List last year and that Chief Grebil is prepared to make another promotion from the Captains List in December. Extending the Captains List until March 2017 will give time to complete the Career Development Guide and Battalion Chief Promotion.

**On motion of Director Art Smith seconded by Director Armstrong to *Go with Staff Recommendation to Extend the Captains List until March 10, 2017* was approved by the following vote:**

**AYES:** Armstrong, Campbell, Alan Smith, Art Smith and Warren  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**7. Board of Directors and Chief Officers Reports – Information/Discussion**  
(No action will be taken on any questions raised by the Board at this time.)

- 7.1 Board of Directors Report – Directors

Director Art Smith that LAFCO met and reviewed the Fire Districts Services and Spheres of Influence, which will be discussed under Item 8.1: Correspondence – Information

President Warren stated that the Negotiation Committee met and the item will be discussed in Closed Session.

- 7.2 Chief Officers Report – Chief Officers

Chief Grebil reviewed the annual incidents and the SVFPD Functional Assignments. Chief Grebil reported on the following:

- Battalion Chief Theilen will be transitioning from Training to Operations with the promotion of the new Battalion Chief.
- Sandie Evans is the new Secretary Receptionist hired on October 3, 2016 and is working 30 hours per week while training and to help catch up on work.
- There are 8 Paid Call Firefighter (PCF) Candidates going through the Background Investigation.

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- Engineer Grigg has completed the second Bridge Academy for a total of 11 Branciforte Fire Volunteers able to respond directly to SVFPD calls.

Chief Grebil introduced the newest Firefighter Dan Pedemonte who was hired as a PCF in January 2015 and full-time August 27, 2016. Firefighter Pedemonte thanked the Board, Chiefs and Staff for the amazing opportunity to serve the community for many years to come.

**7.3 Report from IAFF Local 3577**

Union President Jesse Trask reported on the following:

- The Union participated in a pancake breakfast hosted by the Scotts Valley Market to raise money for the Burn Foundation. Even though the weather was rainy, there was a good turnout and \$2,500 was raised for the Burn Foundation.
- For the month of November, the Union is participating in mustaches for cancer awareness.
- The Union has a new Facebook Page, which will be updated with photos and events.
- Engineer Garrett Grigg is working on the Bridge Academy so that Branciforte Fire Volunteers can respond to SVFPD incidents.

**8. Correspondence – Information**

**8.1 Santa Cruz LAFCO – Service Review and Sphere of Influence Reviews for the Twelve Fire Protection Districts in Santa Cruz County and Agenda for November 2, 2016**

Director Art Smith reported that LAFCO met on November 2, 2016 to discuss the Fire Districts Sphere of Influence reviews and that the LAFCO Executive Officer Pat McCormick was here to answer any questions.

Mr. McCormick stated that he has worked for LAFCO for 35 years. LAFCO is a Boundary Commission required by State Law. Based on the recent Sphere of Influence reviews, the Aptos Fire and Central Fire Districts and Unions are requesting a consolidation study. Over the next few months, LAFCO will work with a consultant to look at consolidation and/or shared service options to improve efficiency in each community. Mr. McCormick requested that the Board and Staff discuss participating in the consolidation study and let LAFCO know if they are interested.

**9. Request for Future Agenda Items**

President Warren requested LAFCO consolidation discussion as a future agenda item.

**10. Closed Session: Government Code §54957.7**

**10.1 Conference with Labor Negotiators: Government Code §54957.6**  
**Agency Designated Representatives: Robert Campbell, Joshua Warren and Daniel Grebil**  
**Employee Organization: Scotts Valley Firefighters – Local 3577**  
**Establishment of a Voluntary Employees Benefit Association (VEBA) Plan**

At 7:43 p.m., President Warren announced that the Board would be going in to Closed Session for the purpose listed above.

**11. Open Session**


**11.1 Report on Closed Session: Government Code §54957.1**

At 8:35 p.m., the Board reconvened to Open Session. President Warren reported that the Board gave direction to the Labor Negotiators with no action taken.

**12. Adjournment**

The meeting was adjourned at 8:36 p.m.

ATTEST

  
Joshua Warren  
Board President

  
Daniel J. Grebil  
Board Secretary