



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF December 14, 2016

### 1. Call to Order - 7:00 P.M.

The regular meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, December 14, 2016 at the City of Scotts Valley Council Chambers. President Warren called the meeting to order at 7:00 p.m.

#### 1.1 Pledge of Allegiance and Moment of Silence

President Warren called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 1.2 Special Set Matter: Certificate of Election and Oath of Office for Re-Elected Director Alan L. Smith and Newly Elected Directors Russ Patterson and Daron L. Pisciotta to Four-Year Terms

Chief Grebil administered the Oath of Office to Re-Elected Board Director Alan L. Smith and Newly Elected Directors Russ Patterson and Daron L. Pisciotta to a four-year term.

#### 1.3 Roll Call

- |                         |  |
|-------------------------|--|
| A. Directors Present:   | Directors Campbell, Patterson, Pisciotta, Smith and Warren                             |
| B. Directors Absent:    | None   |
| C. Fire District Staff: | Chief Grebil, Battalion Chiefs Theilen and Whittle and Administrative Secretary Walton |

### 2. Special Presentation

#### 2.1 Presentation to Art Smith for His Public Service as a Board of Director

President Warren presented Director Art Smith with a plaque for his many years of service and thanked him for serving on the various committees over the years; as well as, the quarterly audits he did on his own time.

Director Art Smith stated that he had the pleasure to serve on the Fire Board for two wonderful Fire Chiefs and enjoyed supporting the community and will miss being on the Fire Board.

#### 2.2 Badge Pinning – Captain Dennis Petteys

Chief Grebil stated that Captain Petteys was not able to attend the meeting and his Badge Pinning will be scheduled for a later date.

At 7:06 p.m., President Warren called for a short break and at 7:14 p.m., the Meeting was reconvened.

### 3. Public Comment (GC §54954.3)

None

### 4. Agenda Amendments (GC §54954.2) – Discussion/Action

Chief Grebil stated that if no further discussion was necessary, the Board could consider eliminating the Closed Session Item 10.1.

### 5. Consent Calendar

#### 5.1 Minutes: Approve Regular Board Meeting Minutes of November 9, 2016

#### 5.2 Payroll: Approve November Payroll 23 and 24 in the amount of: \$280,657.53

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5.3 Expenditures: Approve Expenditures for November in the Amount of:

General Fund:	\$104,060.46
SCHMIT:	\$ 82,070.73
TOTAL:	\$186,131.19

The Consent Calendar was enacted upon by one motion.

**On motion of Director Smith seconded by Director Campbell to Approve the Consent Calendar Items 5.1 Thru 5.3 as Written was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**6. Action Items**

6.1 Authorize the Board President to Execute Documents for the Previously Approved Easement on the Marywood Property for the Land Trust of Santa Cruz County – Discussion/Action

Chief Grebil stated that at the October 12, 2016 Meeting, the Board approved the Easement on the Marywood Property for the Land Trust of Santa Cruz County. Legal Council has advised that the motion needed to specify the individual the Board is authorizing to sign the Easement Documents, which should be the Board President.

**On motion of Director Warren seconded by Director Patterson to Authorize the Board President to Execute Documents for the Previously Approved Easement on the Marywood Property for the Land Trust of Santa Cruz County was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

6.2 Board of Director Appointment to the Oversight Board for the Successor Agency of the Scotts Valley Redevelopment Agency – Discussion/Action

Chief Grebil stated that with the elimination of the Redevelopment Agency (RDA), the Oversight Board for the Successor Agency of the Scotts Valley Redevelopment Agency (Oversight Board) was established to oversee ongoing obligations. The Oversight Board is made up of representatives of the taxing entities within Scotts Valley. Even though the SVFPD had a RDA pass through agreement to receive all funding, we still have a seat on the Oversight Board since we are the largest taxing entity. The new appointment will replace Director Art Smith on the Oversight Board.

Director Patterson stated that he would be interested in serving on the Oversight Board.

**On motion of Director Warren seconded by Director Smith to Appoint Director Russ Patterson to the Oversight Board for the Successor Agency of the Scotts Valley Redevelopment Agency was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

6.3 Santa Cruz Local Agency Formation Commission (LAFCO), Sphere of Influence Action and Potential Fire Services Study – Discussion/Action

Chief Grebil stated that on November 2, 2016, the Local Agency Formation Commission of Santa Cruz County (LAFCO) accepted the 2016 Service Review for the SVFPD and maintained the Agency's sphere of influence with no amendments. The SVFPD Board has taken the position that they want to remain an independent District but supportive of cooperative efforts, which is indicated in the Service Review. The current Management Agreement with the Branciforte Fire Protection District (BFPD) supports cooperative efforts but maintains each District

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independently, which is what the BFPD Board has indicated as well. As a result of the Service Review, the Aptos/La Selva Fire Protection District (AFPD) and Central Fire Protection District (CFPD) Boards have asked LAFCO to consider preparing or participating in a major study of fire and emergency services in Santa Cruz County. The geographic scope has not been determined but could be as large as the entire County or a smaller area. The topical scope has not been determined but could be limited to district consolidations or it could include staffing model, funding, shared services, contracting Joint Power Authorities (JPAs) and other alternatives. It undetermined how LAFCO will fund the study so there may be an additional cost to participate in the study. Chief Grebil stated that he is seeking direction on participating in the study and/or the Boards position on this matter.

Director Campbell stated that LAFCO has done various studies over the years with very little done so he is concerned to spend a lot of money with very little results. Since this is driven by the APFD and CFPD, maybe the study should focus on the Districts interested.

President Warren stated that he understands the concern regarding the potential cost for the study but that he didn't want to be cut out of the study either. President Warren inquired about establishing an Ad Hoc Committee to keep the line of communication open with LAFCO.

Chief Grebil stated that if the Board is interested in participating in the study or needs more information, LAFCO representative are available for discussion.

Director Smith stated that due to the potential cost, he is not interested in participating in the study. Director Campbell stated that the Board could attend LAFCO meetings to keep current with the discussions.

Director Patterson inquired who would be appointed to replace Director Art Smith. Chief Grebil stated that Director Art Smith was elected as the Special District Alternate. Chief Grebil stated that since this is an elected position, he anticipated receiving election paperwork from LAFCO to replace Director Art Smith.

At this time, the Board decided to wait and see how the potential LAFCO study unfolds with no action taken.

**6.4 Approve Regular Board Meeting Dates for 2017 – Discussion/Action**

Chief Grebil presented the Regular Meeting Dates for 2017 with the cancellation of the April 12, 2017 meeting due to the FDAC Conference.

**On motion of Director Campbell seconded by Director Warren to *Approve the Regular Board Meeting Dates for 2017* was approved by the following vote:**

<b>AYES:</b>	<b>Campbell, Patterson, Pisciotta, Smith and Warren</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**7. Board of Directors and Chief Officers Reports – Information/Discussion  
(No action will be taken on any questions raised by the Board at this time.)**

**7.1 Board of Directors Report – Directors**

Director Campbell stated that Labor Negotiators met to confer with I.A.F.F. Local 3577 regarding the VEBA Agreement and Memorandum of Understanding Amendment, which has been signed by both parties and will be approved in a separate agenda item.

**7.2 Chief Officers Report – Chief Officers**

Chief Grebil reviewed the annual incidents. Battalion Chief Whittle reported on the following:

- Working with the 1440 foundation on addressing and building numbering.
- Ipad configuration and implementation is ongoing and we should be switching over in January.
- Probationary Firefighter Pedemonte has completed his three month test.
- Working with Dominican and Watsonville Hospitals to have a mutually agreed upon procedure for the reporting and follow up of infectious exposures in Santa Cruz County.
- Paramedic meeting to review equipment, quality assurance issues, narcotics and restock.
- Purchased one new desktop that was budgeted and two more to replace this fiscal year.
- Captain Stubendorff attended Haz Mat On-Scene Commander.

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- Engineer Todd attended Fire Instructor 1C.
- iPad mapping program has been completed and other agencies are interested in the program.

Battalion Chief Theilen reported on the following:

- Captain Theilen and Captain Stelling attended the Fresno training symposium and completed classes on Tactics and Strategies and Fire Path Flows.
- Engineer Grigg has been continuing with the PCF program of new recruits and continued monthly training.
- There are currently 4 PCF Candidates for the 2017 Basic Firefighter Academy.
- Captain McNeil, Engineer Grigg and Firefighter Green attended class on Modern Day Fire Behavior in Monterey. Engineer Grigg and Firefighter Green also completed Fire Control 3A. Firefighter Green also completed Fire Control 3B.
- Firefighter Cahir has successfully completed his 15 month test with and has moved on to the 18 Month section and completed section 5. Firefighter Green and Crivello have successfully completed their 18 month test. Firefighter Pedemonte has successfully completed his 3 month test.
- Crews completed service on E2513 as part of their probationary training.
- A-Shift Glenwood station performed a Pub-Ed class and engine display at SV Montessori.
- Engineer Vandervoort with A-Shift Glenwood station attended career day at SVHS.
- All Crews attended training on tilt up construction hazards hosted by the Santa Cruz County Training Officers and Cabrillo College.
- Captain McNeil has completed annual Respirator/SCBA fit testing with all the crews.
- Crews completed repairs to E2512 (Loma Fire Damage).
- Captain Petteys volunteered as a Tactical Medic for Capitola Police Department in support of four days of advanced firearms training.

Chief Grebil reported on the following:

- B-Shift Acting Battalion Chiefs Pasquini and Stelling have been working on preplans for the new iPad mapping program.
- B-Shift has been looking at HM2560 inventory additions in preparation for future consideration of upgrading to a Type 3 Haz Mat Response Team for out of County incidents.
- B-Shift crews have been training on new additions to over the cliff rope rescue and fire ground operations with different variations of water supplies and hose usage.
- The preliminary estimate for workers compensation insurance is an increase of \$10,000 for next fiscal year.
- Term of President of the Fire Chief Association of Santa Cruz County ended last month.

**7.3 Report from IAFF Local 3577**

Union President Jesse Trask responded to an incident so there was no report from I.A.F.F. Local 3577.

**8. Correspondence – Information**

None

**9. Request for Future Agenda Items**

Chief Grebil stated that next month the Board will review request for proposals for the Fire Chief Recruitment and updated Career Development Guide. A Board Workshop can be scheduled to review the District's Fleet or it can be reviewed at a Regular Meeting.

**10. Closed Session: Government Code §54957.7**

- 10.1 Conference with Labor Negotiators: Government Code §54957.6**  
**Agency Designated Representatives: Robert Campbell, Joshua Warren and Daniel Grebil**  
**Employee Organization: Scotts Valley Firefighters – Local 3577**  
**Establishment of a Voluntary Employees Benefit Association (VEBA) Plan**

President Warren stated that it was not necessary for the Board to further discuss the VEBA plan so there was no Closed Session.

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**11. Open Session**

**11.1 Report on Closed Session: Government Code §54957.1**

President Warren stated that there was no Closed Session to report.

**11.2 Adopt Resolution Approving Participation in the California Government Voluntary Employee Beneficiary Association Trust (CALGOVEBA) – Discussion/Action**

Chief Grebil stated that the I.A.F.F Local 3577 requested establishing a VEBA and the information was included in the Board Packet. Resolution 2016-8 approves participation in the plan and the amendment to the MOU to implement the plan.

**On motion of Director Campbell seconded by Director Warren to *Adopt Resolution 2016-8: Approving Participation in the California Government Voluntary Employee Beneficiary Association Trust Known as CALGOVEBA* was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren  
NOES: None  
ABSENT: None  
ABSTAIN: None**

**11.3 Approve an Amendment to the Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577, Implementing a Voluntary Employee Beneficiary Association (VEBA), Discussion/Action**

**On motion of Director Warren seconded by Director Campbell to *Approve Amendment to the Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577, Implementing a Voluntary Employee Beneficiary Association (VEBA)* was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren  
NOES: None  
ABSENT: None  
ABSTAIN: None**

**12. Election of Board Officers for Calendar Year 2017, per Board Policy 2100 – Discussion/Action**

**12.1 President**

**12.2 Vice-President**

President Warren nominated Director Smith for Board President and Director Campbell for Board Vice-President.

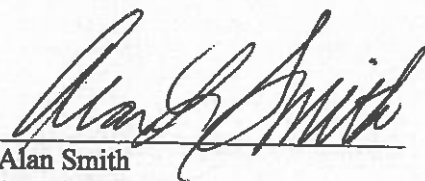
**On motion of Director Warren seconded by Director Pisciotta to *Elect Director Smith for Board President and Director Campbell for Board Vice-President* was approved by the following vote:**

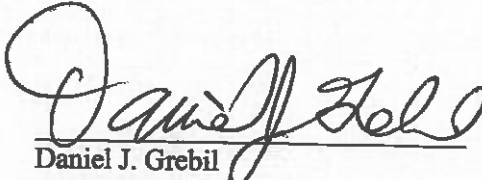
**AYES: Campbell, Patterson, Pisciotta, Smith and Warren  
NOES: None  
ABSENT: None  
ABSTAIN: None**

**13. Adjournment**

The meeting was adjourned at 7:54 p.m.

ATTEST

  
Alan Smith  
Board President

  
Daniel J. Grebil  
Board Secretary



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11.2 Adopt Resolution Approving Participation in the California Government Voluntary Employee Beneficiary Association Trust (CALGOVEBA) – Discussion/Action

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**On motion of Director Campbell seconded by Director Warren to *Adopt Resolution 2016-8: Approving Participation in the California Government Voluntary Employee Beneficiary Association Trust Known as CALGOVEBA* was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren  
NOES: None  
ABSENT: None  
ABSTAIN: None**

11.3 Approve an Amendment to the Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577, Implementing a Voluntary Employee Beneficiary Association (VEBA), Discussion/Action

**On motion of Director Warren seconded by Director Campbell to *Approve Amendment to the Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577, Implementing a Voluntary Employee Beneficiary Association (VEBA)* was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren  
NOES: None  
ABSENT: None  
ABSTAIN: None**

**12. Election of Board Officers for Calendar Year 2017, per Board Policy 2100 – Discussion/Action**

12.1 President

12.2 Vice-President

President Warren nominated Director Smith for Board President and Director Campbell for Board Vice-President.

**On motion of Director Warren seconded by Director Pisciotta to *Elect Director Smith for Board President and Director Campbell for Board Vice-President* was approved by the following vote:**

**AYES: Campbell, Patterson, Pisciotta, Smith and Warren  
NOES: None  
ABSENT: None  
ABSTAIN: None**

**13. Adjournment**

The meeting was adjourned at 7:54 p.m.

ATTEST \_\_\_\_\_  
Joshua Warren  
Board President

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Daniel J. Grebil  
Board Secretary