



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF January 11, 2017

1. Call to Order - 7:00 P.M.

The regular meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, January 11, 2017 at the City of Scotts Valley Council Chambers. President Smith called the meeting to order at 7:55 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Smith called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- A. Directors Present: Directors Campbell, Pisciotta, and Smith
- B. Directors Absent: Directors Patterson and Warren
- C. Fire District Staff: Chief Grebil, Battalion Chief Whittle and Administrative Secretary Walton

2. Special Presentation

2.2 Badge Pinning – Captain Dennis Petteys

The Board Meeting was delayed due to bad weather and road conditions so the Badge Pinning was held prior to the start of the Board Meeting.

3. Public Comment (GC §54954.3)

None

4. Agenda Amendments (GC §54954.2) – Discussion/Action

None

5. Consent Calendar

5.1 Minutes: Approve Regular Board Meeting Minutes of December 14, 2016

5.2 Payroll: Approve December Payroll 25 and 26 in the amount of: \$277,735.37

5.3 Expenditures: Approve Expenditures for December in the Amount of:

<u>General Fund:</u>	\$119,520.37
<u>Capital Outlay Fund:</u>	\$ 37,838.84
<u>SCHMIT:</u>	\$ 32,859.08
<u>TOTAL</u>	<u>\$190,218.29</u>

5.4 Adopt Resolution 2017-1 Establishing Appropriation Limit for Fiscal Year 2016/2017

The Consent Calendar was enacted upon by one motion.

On motion of Director Campbell seconded by Director Pisciotta to Approve the Consent Calendar Items 5.1 Thru 5.4 was approved by the following vote:

AYES: Campbell, Pisciotta and Smith
NOES: None
ABSENT: Patterson and Warren
ABSTAIN: None

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6. Action Items

6.1 Call for Nominations for LAFCO Special District Regular and Alternate Member – Discussion/Action

Chief Grebil stated that the letter from LAFCO included in the Board Packet indicates that they are soliciting nominations for the LAFCO Board Special District Member and Special District Alternate. Jim Anderson from the Felton Fire Protection District is the current Special District Member and nearing the end of his four-year term. Since Art Smith is no longer on the SVFPD Board, the Special District Alternate is now vacant as well. The Board did not make any nominations for the LAFCO Board and no Action was taken.

6.2 Board Committee Appointments per Policy 2101 - Discussion/Action

Standing Committees:

- **Finance and Planning**
- **Organization and Personnel**
- **Facilities and Equipment**

Chief Grebil stated that last year, the President did not appoint any Standing Committees and used Ad Hoc Committees as necessary. With potential Facility needs and the Fire Chief Recruitment, appointing Standing Committees may be beneficial.

President Smith inquired if there was anyone interested in specific committees. Director Pisciotta stated that he would be interested in the Facilities and Equipment Committee. Chief Grebil stated that Director Patterson would be interested in the Facilities and Equipment Committee as well. President Smith stated that since the full Board was not present, this Item would be carried forward to the February Board Meeting. No action was taken.

6.3 Approve Revisions to the Career Development Guide and Job Description Policies (1505, 1703, 1705, 1706 and 1708) - Discussion/Action

Chief Grebil stated that Battalion Chief Theilen, Captain McNeil and Engineers Cortes, LoFranco and Sundermier worked on revising the Career Development Guide and Job Descriptions. Chief Grebil explained that the Career Development Guide has been revised to align with the new State Fire Marshal Classes and the prior conflict with the Job Descriptions has been resolved. The Entry Level Firefighter Position has been eliminated and Firefighter 1 will be the starting position so that you are now working on the job tasks while in the position. The Union has approved the revised Career Development Guide and Job Descriptions. The Paid Call Fighter Job Description and Policy will be presented to the Board next month for approval.

On motion of Director Campbell seconded by Director Pisciotta to *Approve Revisions to the Career Development Guide and Job Descriptions Policies 1505, 1703, 1705, 1706, and 1708* was approved by the following vote:

AYES:	Campbell, Pisciotta and Smith
NOES:	None
ABSENT:	Patterson and Warren
ABSTAIN:	None

6.4 Fire Chief Recruitment - Discussion/Action

Chief Grebil stated that in order to provide adequate time to recruit a replacement Fire Chief, he is providing notice that he plans to retire on August 12, 2017. Chief Grebil presented a draft memo to Executive Recruitment Firms with the potential services and coordination for the recruitment of a Fire Chief. The cost is approximately \$25,000 to hire an Executive Recruitment Firm. Chief Grebil stated that after he put together the Fire Chief Recruitment information, Battalion Chief Whittle notified him that he was interested in the position. Chief Grebil stated that when he was hired, all three Battalion Chiefs were capable of doing the job but not interested at the time and that there are benefits to promoting from within. Chief Grebil stated that the Board could go into Closed Session for further discussion and asked Chief Whittle to present his proposal.

Chief Whittle stated that he would be interested in an Interim or Acting Fire Chief Position for a period of time for an opportunity to see if the position is a good fit for him and the Board. Chief Whittle stated that if the Board wanted to further discuss this options, he would be interested in meeting.

President Smith stated that since the full Board was not present, this Item would be carried forward to the February Board Meeting. No Action was taken.

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7. Board of Directors and Chief Officers Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

None

7.2 Chief Officers Report – Chief Officers

Chief Grebil reported that Battalion Chief Whittle prepared a year-end incident summary and he will email the report to the Board.

7.3 Report from IAFF Local 3577

None

8. Correspondence – Information

None

9. Request for Future Agenda Items

None

10. Closed Session: Government Code §54957.7

10.1 Fire Chief Employment: Government Code §54957.(b)(1)

President Smith stated that the Board discussed the Fire Chief Recruitment in Open Session under Item 6.4 and will not be going into Closed Session.

11. Open Session

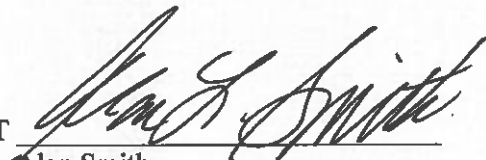
11.1 Report on Closed Session: Government Code §54957.1

President Smith stated that there was no Closed Session to report.

12. Adjournment

The meeting was adjourned at 8:23 p.m.

ATTEST



Alan Smith
Board President



Daniel J. Grebil
Board Secretary