



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF September 13, 2017

### 1. Call to Order

The Closed Session portion of the Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, September 13, 2017 at the City of Scotts Valley Council Chambers. President Smith called the Closed Session to order at 6:00 p.m.

### 2. Closed Session: Government Code §54957.7

#### Roll Call

- A. Directors Present: Directors Campbell, Patterson and Pisciotta (*via teleconference*) and Smith
- B. Directors Absent: Director Warren
- C. Fire District Staff: Chief Kovacs

#### 2.1 Conference with Labor Negotiators: Government Code §54957.6

Agency Designated Representatives: Robert Campbell and Daron Pisciotta

Employee Organization: All

President Smith announced that the Board would be going into Closed Session for the purpose listed above.

### 3. Open Session – Call to Order

The Regular Meeting of the Board of Directors of the SVFPD was held on Wednesday, September 13, 2017 at the City of Scotts Valley Council Chambers. President Smith called the meeting to order at 7:00 p.m. President Smith thanked Community Television and the Videographer Gene Michalak for televising the Board Meeting.

#### 3.1 Pledge of Allegiance and Moment of Silence

President Smith called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 3.2 Roll Call

- A. Directors Present: Directors Campbell, Patterson (*via teleconference*) and Smith
- B. Directors Absent: Directors Pisciotta and Warren
- C. Fire District Staff: Chief Kovacs, Battalion Chiefs McNeil and Theilen and Administrative Secretary Walton

#### 3.3 Report on Closed Session: Government Code §54957.1

President Smith reported that the Board reviewed the Labor Groups MOUs and the Fire Chief Employment Contract with no action taken.

### 4. Public Comment (GC §54954.3)

None

### 5. Agenda Amendments (GC §54954.2) – Discussion/Action

None

### 6. Consent Calendar

6.1 Minutes: Approve Regular Board Meeting Minutes of August 9, 2017

6.2 Minutes: Approve Special Board Meeting Minutes of August 9, 2017

6.3 Minutes: Approve Special Board Meeting Minutes of August 31, 2017

6.4 Payroll: Approve August Payroll 16 and 17 in the amount of: \$407,063.65

6.5 Expenditures: Approve Expenditures for August in the Amount of:

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<u>General Fund:</u>	\$ 141,154.56
<u>Zone A:</u>	\$ 500.00
<u>SCHMIT:</u>	\$ 8,467.75
<u>TOTAL:</u>	\$ 150,122.31

- 6.6 Approve Permit/Inspection Fee Waiver Request for the Scotts Valley High School’s Haunted House
- 6.7 Approve the Memorandum of Understanding with the Chief Officers for July 1, 2017 through June 30, 2020
- 6.8 Approve the Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577 for July 1, 2017 through June 30, 2020
- 6.9 Approve the Memorandum of Understanding with the Administrative Secretary for July 1, 2017 through June 30, 2020
- 6.10 Approve the Memorandum of Understanding with the Secretary Receptionists for July 1, 2017 through June 30, 2020

**On motion of Director Campbell seconded by Director Smith to *Approve the Consent Calendar as Presented* was approved by the following vote:**

**AYES:** Campbell, Patterson and Smith  
**NOES:** None  
**ABSENT:** Pisciotta and Warren  
**ABSTAIN:** None

**7. Action Item**

**7.1 Adoption of a Revised Publicly Available Pay Schedule per Government Code, Discussion/Action**

President Smith stated that the Publicly Available Pay Schedule has been updated to reflect the approved MOUs.

**On motion of Director Campbell seconded by Director Smith to *Adopt the Revised Publicly Available Pay Schedule per Government Code §20636 as Presented* was approved by the following vote:**

**AYES:** Campbell, Patterson and Smith  
**NOES:** None  
**ABSENT:** Pisciotta and Warren  
**ABSTAIN:** None

**7.2 Annexation of the La Madrona Property to the Scotts Valley Water District, Discussion/Action**

Chief Kovacs stated that he received information that the Local Agency Formation Commission of Santa Cruz County (LAFCO) conducted a Sphere of Influence Review for the Scotts Valley Water District (SVWD) and approved an amendment to add 113 parcels on the southern edge of Scotts Valley, which includes the La Madrona Property. Currently the SVWD is providing service to these properties. The Heritage Parks Association (Monte Fiore Development) is considering moving forward and proposing that the association’s 81 parcels be annexed to the SVWD and reaching out to the additional parcels to be included. Based on the information from the Heritage Park Association, if all 113 parcels are included in the annexation, the cost will be approximately \$500 per parcel, which will provide future voting rights.

**On motion of Director Smith seconded by Director Campbell to *Agree to the Annexation of the La Madrona Property to the Scotts Valley Water District* was approved by the following vote:**

**AYES:** Campbell, Patterson and Smith  
**NOES:** None  
**ABSENT:** Pisciotta and Warren  
**ABSTAIN:** None

**7.3 Appoint Chief Steve M. Kovacs as the District’s Designated Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority, Discussion/Action**

Chief Kovacs stated that it is required to appoint a SVFPD Designated Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority. Prior to his retirement, Chief Grebil was the Representative and past practice has been to appoint the Chief.

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**On motion of Director Smith seconded by Director Campbell to Move to Appoint Chief Kovacs as the SVFPD Designated Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority was approved by the following vote:**

**AYES:** Campbell, Patterson and Smith  
**NOES:** None  
**ABSENT:** Pisciotta and Warren  
**ABSTAIN:** None

**8. Board of Directors and Chief Officers Reports – Information/Discussion**  
(No action will be taken on any questions raised by the Board at this time.)

**8.1 Board of Directors Report – Directors**

None

**8.2 Chief Officers Report – Chief Officers**

Chief Kovacs stated that this is his first official Board Meeting and that he has been the Chief for about a month, which has been very busy. All is going well and Staff has been very supportive. Engine 2537 returned on Saturday after covering the Cal Fire Burrell Station for nine days. Chief Kovacs reported that he attended the following:

- Several Meetings with Administrative Staff and the Battalion Chiefs.
- A meeting with the Independent Auditor for the SVFPD 2016/2017 Audit.
- The Santa Cruz County Fire Chiefs Meeting and was appointed the 2<sup>nd</sup> Alternate for Operational Area Coordinator for Santa Cruz County.
- The Santa Cruz County Fire Agencies Insurance Group Meeting (SCCFAIG).
- A tour of Net Com and the Felton Emergency Command Center.
- The Paid Call Firefighter (PCF) Training and New Hire Orientation.
- The Net Com User Meeting.
- Will attend the Cal Chiefs Conference in Riverside the last week of September with Battalion Chief McNeil.

Battalion Chief McNeil reported on the following:

- Firefighter Pedemonte completed Firefighter 1 and has started Firefighter 2, which is the first step in driving.
- Firefighters Cahir, Crivello and Green have completed Firefighter 2 and have started Firefighter 3, which includes operating a Type-3 Engine and Water Tender.
- Captains Grigg and Stelling and Engineer Nick Owens have been working on the Pasatiempo Fuel Break with the Cal Fire Hand Crew.

Battalion Chief Theilen reported on the following:

- Monthly EMS Training will cover the EZIO Humerous Site.
- New electronic tablets are being used for Patient Care Reports for EMS Calls.
- Engine 2512 responded as part of a strike team to a 100 acre fire in Gilroy.
- Engine 2511 is in Sacramento for warranty work to replace the springs to lower the back of the Engine.
- The new Type-3 Engine specifications should be completed by Friday.

**9. Correspondence – Information**

9.1 Thank You Letter from Doug Andersen and Mary Jean Gazeley

9.2 Thank You Letter from Yosemite Mariposa County Tourism Bureau

The Board received and filed the correspondence.

**10. Request for Future Agenda Items**

None

**14. Adjournment**

The meeting was adjourned at 7:22 p.m.

ATTEST

  
Alan Smith  
Board President

  
Steve M. Kovacs  
Board Secretary