



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, March 14, 2018, 6:30 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley CA 95066

Board meetings are televised on Community Television, Channel 25. Agendas and Board Packets are available on the District's web site @ www.scottsvalleyfire.com

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Steve M. Kovacs, Board Secretary, for immediate consideration.

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of February 14, 2018

4.2 Payroll: Approve February Payroll 03 and 04 in the amount of: \$ 272,332.24

4.3 Expenditures: Approve Expenditures for February in the Amount of:

General Fund:	\$ 99,991.83
Zone A:	\$ 1,209.38
SCHMIT:	\$ 110.53
TOTAL:	\$101,311.74

4.4 Approve Payment in the amount of \$162,117.76 to Santa Cruz County Bank for the CalPERS Side Fund Loan

4.5 Approve Surplus Equipment List and Authorize Disposal of Surplus Items

**Scotts Valley Fire Protection District
Board of Directors Meeting for March 14, 2018
Agenda**

5. Action Items

5.1 None

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – *Directors*

6.2 Administrative Report – *Chief Officers*

7. Correspondence – Information

7.1 None

8. Request for Future Agenda Items

9. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, May 9, 2018 at 6:30 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF February 14, 2018

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, February 14, 2018 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:30 p.m. and thanked Community Television for broadcasting the meeting.

1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Patterson and Pisciotta
B. Directors Absent:	Directors Smith and Warren
C. Fire District Staff:	Chief Kovacs, Battalion Chief Whittle and Administrative Secretary Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of January 10, 2018

4.2 Payroll: Approve January Payroll 01 and 02 in the amount of: \$ 318,764.58

4.3 Expenditures: Approve Expenditures for January in the Amount of:

<u>General Fund:</u>	\$ 78,758.99
<u>Capital Outlay:</u>	\$ 31,065.00
<u>SCHMIT:</u>	\$ 5,639.60
<u>TOTAL:</u>	\$115,463.59

On motion of Director Campbell seconded by Director Pisciotta to Approve the Consent Calendar Items 4.1, 4.2 and 4.3 as Presented was approved by the following vote:

AYES:	Campbell, Patterson and Pisciotta
NOES:	None
ABSENT:	Smith and Warren
ABSTAIN:	None

5. Action Item

5.1 LAFCO 2018 Election for District Member on the Consolidated Redevelopment District Oversight Board – Discussion/Action

Chief Kovacs stated that in your packet, the information for the two candidates nominated was included and it is up to the Board to cast a vote.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting February 14, 2018

President Patterson stated that he would be in favor of voting for Mr. David Hodgin as he has known him for many years. Mr. Hodgin represents the City of Scotts Valley and the Scotts Valley Water District. Mr. Hodgin is involved with the Scotts Valley Exchange Club and Theater and is a long time Scotts Valley Resident.

On motion of Director Patterson seconded by Director Campbell to *Vote for David Hodgin for the Consolidated Redevelopment District Oversight Board* was approved by the following vote:

AYES: Campbell, Patterson and Pisciotta
NOES: None
ABSENT: Smith and Warren
ABSTAIN: None

Director Campbell pointed out that the LAFCO paperwork states that no nominations were received for the alternate position so to indicate on the ballot if it is acceptable to offer the alternate position to the runner-up in the election. President Patterson amended the motion to offer the alternate position to the runner-up in the election.

On motion of Director Patterson seconded by Director Campbell to *Vote for David Hodgin for the Consolidated Redevelopment District Oversight Board and Offer the Runner-up in the Election the Alternate Position* was approved by the following vote:

AYES: Campbell, Patterson and Pisciotta
NOES: None
ABSENT: Smith and Warren
ABSTAIN: None

5.2 Approve the Updated Agreement with Liebert Cassidy Whitmore for Legal Services – Discussion/Action

Chief Kovacs stated that this is the standard Agreement with Liebert Cassidy Whitmore with updated fees.

On motion of Director Pisciotta seconded by Director Campbell to *Accept the Updated Agreement* was approved by the following vote:

AYES: Campbell, Patterson and Pisciotta
NOES: None
ABSENT: Smith and Warren
ABSTAIN: None

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – Directors

President Patterson stated that he attended the meeting for the Oversight Board for the Successor Agency of the Scotts Valley Redevelopment Agency to approve financial obligations, which was likely the last meeting as the Board will be ending July 1, 2018.

President Patterson stated that the Scotts Valley General Planning Meeting is next month to discuss Public Safety.

6.2 Administrative Report – Chief Officers

The full Administrative Report was included in the packet and Chief Kovacs added the following:

- The Facilities Study is underway. On February 28th at 2:00 p.m. Group 4 will tour all Facilities and Land and on March 29th at 2:00 p.m. there will be a workshop.
- The Blue and Gold Dinner will be on May 4th.
- We will be having an annual SVFPD dinner for service awards. This year will also include a badge pinning ceremony with more information to follow.

7. Correspondence – Information

None

**SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting February 14, 2018**

8. Request for Future Agenda Items

None

9. Adjournment

The meeting was adjourned at 6:41 p.m.

ATTEST

Russ Patterson
Board President

Steve M. Kovacs
Board Secretary

Date Range from 01/13/2018 To 02/02/2018

PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	3	\$113,617.46
		4	\$116,578.33
Overtime	51005	3	\$6,690.74
		4	\$9,549.78
Regular Pay, Extra Help (PCF)	51010	3	\$390.50
		4	\$0.00
Regular Pay, Sick Leave	51015	3	\$0.00
		4	\$0.00
Regular Callback Pay	51025	3	\$2,870.25
		4	\$3,009.00
Holiday Pay	51035	3	\$0.00
		4	\$0.00
Differential Pay	51040	3	\$5,551.65
		4	\$5,874.73
Regular Pay, Sick Leave Reserve	55020	3	\$0.00
		4	\$0.00
Misc Benefits, Vacation Payoff	55021	3	\$4,042.21
		4	\$4,157.59
Directors Fees	62327	3	\$0.00
		4	\$0.00
TOTAL PAYROLL			\$272,332.24

CLAIMS BY GL OBJ

03/05/2018

Filter: (Claim Date is between 02/01/2018
and 02/28/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 53010 Group Health - Dental Insurance			
02/09/2018	CALPERS RETIREMENT SYSTEM	Health Ins.- 2/2018	\$49,398.51
02/15/2018	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 3/2018	\$4,896.77
02/15/2018	FDAC EBA	FDAC Life & Vision Ins.- 3/2018	\$1,268.87
02/23/2018	SAL LOFRANCO	Retiree Health Ins.- 3/2018	\$538.18
02/23/2018	MIKE BIDDLE	Retiree Health Ins.- 3/2018	\$1,378.37
02/23/2018	MIKE PHINN	Retiree Health Ins.- 3/2018	\$834.90
02/23/2018	JIM DELUCCHI	Retiree Health Ins.- 3/2018 #15 of 30	\$776.26
02/23/2018	MICHAEL MCMURRY	Retiree Health Ins.- 3/2018	\$1,480.29
SubObject Total			\$60,572.15
GL Obj: 61110 Clothing & Personal Supplies			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Summit-Duty Boots/Grigg	\$228.33
02/05/2018	L.N. CURTIS & SONS	Structure Helmet Eagles-4	\$93.50
02/09/2018	L.N. CURTIS & SONS	Turnout Jacket- Josh Nehf	\$857.91
02/23/2018	L.N. CURTIS & SONS	Helmet- Josh Nehf	\$322.23
SubObject Total			\$1,501.97
GL Obj: 61125 Uniform Clothing Allowance			
02/15/2018	SUMMIT UNIFORMS	Class A Uniforms- 9	\$6,191.20
SubObject Total			\$6,191.20
GL Obj: 61221 Telephone & Telegraph			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast-VF1 Telephone & Internet-12/20-1/19/18	\$449.63
		Comcast-VF2 Telephone & Internet-12/21-1/20/18	
SubObject Total			\$449.63
GL Obj: 61310 Food			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco-Water	\$9.98
SubObject Total			\$9.98
GL Obj: 61425 Household Expense			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Scarborough/Ace-Cleaning Supplies	\$371.65
		Mid Valley Supply-Brown Towels & Pinesol	
		Costco-Station Supplies	
SubObject Total			\$371.65

CLAIMS BY GL OBJ

03/05/2018

Filter: (Claim Date is between 02/01/2018
and 02/28/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61720 Maintenance - Mobile Equipment			
02/05/2018	WINCHESTER AUTO STORES	Parts-Exhaust clamp & cable tie	\$28.42
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	TehamaTire-E2512 rear tires	\$2,143.63
		USPS-Return E2537 Pump fuel injectors	
		Diamond Diesel-E2537 Pump fuel injectors	
		KT Performance-E2510 exhaust pipe & clamp	
02/05/2018	L.N. CURTIS & SONS	E2510- Charging unit	\$617.45
02/23/2018	BECK'S SERVICE	U2591-Repair lights & radio	\$102.50
02/23/2018	BECK'S SERVICE	E2511 & E2512- Install wireless headsets	\$520.00
02/23/2018	CENTRAL FIRE DISTRICT	E2511- Annual inspection	\$1,793.72
		SubObject Total	\$5,205.72
GL Obj: 61725 Maintenance - Office Equipment			
02/05/2018	PAGODA TECHNOLOGIES INC.	Computer Management-2/2018	\$1,011.12
02/05/2018	PAGODA TECHNOLOGIES INC.	Netcom, Firehouse	\$175.00
02/15/2018	PAGODA TECHNOLOGIES INC.	IOS Licensing- 3/20/18	\$470.00
		SubObject Total	\$1,656.12
GL Obj: 61730 Maintenance - Other Equipment			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco-Batteries	\$53.96
		SubObject Total	\$53.96
GL Obj: 61845 Maintenance - Buildings & Grounds			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Rayne of SC-Monthly water softner exchange	\$172.51
		B&H-VF2 Bogen ceiling speakers	
		Brass Key-U2596 key	
02/05/2018	R & S ERECTION MONTEREY BAY	VF2-Front Bay door repair	\$198.00
02/05/2018	SCARBOROUGH LUMBER & BUILDING	VF1-Lights, bulbs & recycle bin	\$395.84
02/15/2018	WESTERN EXTERMINATOR COMPANY	Bug Service VF2-1/2018	\$51.00
02/15/2018	WESTERN EXTERMINATOR COMPANY	Bug Service VF1-1/2018	\$51.00
02/23/2018	GREG BELLOWS PLUMBING INC	VF1- Men's bathroom repair	\$452.09
		SubObject Total	\$1,320.44
GL Obj: 62020 Memberships			
02/15/2018	COSTCO MEMBERSHIP	Costco Renewal Thru- 4/2019	\$180.00
		SubObject Total	\$180.00
GL Obj: 62111 Miscellaneous Expenses			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Safeway-Valley Council Meeting	\$87.97
		Togo's-Captain's interview's	
		SubObject Total	\$87.97

CLAIMS BY GL OBJ

03/05/2018

Filter: (Claim Date is between 02/01/2018
and 02/28/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 62219 PC Software			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Global Risk-Fire Simulation Software	\$94.94
02/09/2018	CALLBACK STAFFING SOLUTIONS LLC	Network Solutions-Monthly Pro Support Monthly Pro Support- 2/3-3/2/18 (29 users)	\$621.12
SubObject Total			\$716.06
GL Obj: 62358 Laundry Service			
02/05/2018	SCOTTS VALLEY CLEANERS	Dry Cleaning-Uniform 8/17-12/17	\$330.00
SubObject Total			\$330.00
GL Obj: 62367 Medical Services			
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$635.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,421.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$355.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical/Vaccination	\$740.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	OSHA Respirator Questionnaire	\$30.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00
02/15/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	OSHA Respirator Questionnaire	\$30.00
02/23/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$313.00
SubObject Total			\$8,720.00
GL Obj: 62381 Professional & Specialized Services			
02/09/2018	VOYA NATIONAL TRUST COMPANY	Voya Loan Program- 10/1-12/31/17 (Employee Paid)	\$187.50
02/15/2018	GENE MICHALAK	BRD Video- 2/14/18	\$110.00
02/15/2018	DAWSON,PASSAFUIME,BOWDEN & MARTINEZ	Facilities Study Agreement	\$1,209.37
02/23/2018	CSG CONSULTANTS, INC.	Fire Inspection- Lexington Hotel Fire Plan- Lexington Hotel 1500 Greenhills Rd. Suite 200	\$380.00
SubObject Total			\$1,886.87

CLAIMS BY GL OBJ

03/05/2018

Filter: (Claim Date is between 02/01/2018 and 02/28/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 62715 Small Tools & Equipment			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon-EMS iPad Otterbox, handle & strap(4) Amazon-GPS Receivers for engines Amazon-Electronic cables & mounts for engines	\$316.77
			SubObject Total
			\$316.77
GL Obj: 62914 Education & Training			
02/05/2018	SCARBOROUGH LUMBER & BUILDING	Props-Forcible Entry & Fire Extinguisher	\$68.56
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	IEC-Hazmat Incident Commander class-Cortes DeFibThis-PAL class- Grigg Red Helmet-Chief Officer 3B class- McNeil	\$754.00
02/15/2018	ACTIVE WELLNESS LLC	Yoga-1/2018	\$720.00
02/15/2018	ACTIVE WELLNESS LLC	Yoga-11/2017	\$720.00
			SubObject Total
			\$2,262.56
GL Obj: 62920 Gas, Oil & Fuel			
02/05/2018	FLYERS ENERGY LLC	Fuel/Diesel	\$1,098.50
02/05/2018	SANTA CRUZ COUNTY ENVIRONMENTAL HEALTH SERVICES	Glenwood-HMMP 2018	\$662.00
02/23/2018	FLYERS ENERGY LLC	Fuel/Diesel	\$1,260.12
			SubObject Total
			\$3,020.62
GL Obj: 63070 Utilities			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water District-VF2 RW 12/1-12/28/17 Greenwaste-VF1 trash & recycle-12/1-12/31/17 Greenwaste-VF2 trash & recycle-1/1-3/31/18	\$445.27
02/09/2018	PG&E	Gas-VF2 1/5-2/2/18	\$150.64
02/09/2018	PG&E	Electric-VF1 1/4-2/1/18	\$730.45
02/09/2018	PG&E	Gas-VF1 1/5-2/2/18	\$218.63
02/09/2018	PG&E	Electric-VF2 1/4-2/1/18	\$389.31
			SubObject Total
			\$1,934.30
GL Obj: 86203 Computer Equipment			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Apple-EMS iPad	\$330.91
			SubObject Total
			\$330.91
GL Obj: 86204 Equipment			
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Magnum Electronics-Pagers(7) Programming Cable	\$2,872.95
			SubObject Total
			\$2,872.95
			Index Total
			\$99,991.83

CLAIMS BY GL OBJ

03/05/2018

*Filter: (Claim Date is between 02/01/2018
and 02/28/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685020**GL Obj: 62381 Professional & Specialized Services**

02/15/2018	DAWSON,PASSAFUIME,BOWDEN & MARTINEZ	Facilities Study Agreement	\$1,209.38
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SubObject Total	\$1,209.38
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Index Total	\$1,209.38
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CLAIMS BY GL OBJ

03/05/2018

*Filter: (Claim Date is between 02/01/2018
and 02/28/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount	
GL Key: 685040				
GL Obj: 61221 Telephone & Telegraph				
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon-SCHMIT Cellular/Jetpack 12/5-1/4/18	\$38.23	
			SubObject Total	\$38.23
GL Obj: 62914 Education & Training				
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Starbucks-SCHMIT Quarterly Training	\$15.95	
			SubObject Total	\$15.95
GL Obj: 62920 Fuel				
02/05/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Valero-HM2560 fuel	\$56.35	
			SubObject Total	\$56.35
			Index Total	\$110.53
			Grand Total	\$101,311.74

Loan: CalPERS Side Fund Loan
 Date: January 14, 2011
 Lender: Santa Cruz County Bank
 P.O. Box 8426, SC, CA 95061
 Amount: \$3,227,158 (Loan \$3,202,158/Fees \$25,000)
 Interest Rate: 5.6250 % (Actual Interest/Principal Applied)
 Balance: \$2,166,829.48 (as of 9/30/2017)

Account #: 90033-23-00 (Payment Schedule: Payment date was changed from 5/15 to 6/15)

Fiscal Year	Payment Date	Interest	Principal	Total Due
2010/2011	6/15/2011	<u>4875 - 74425</u> \$76,589.74	<u>4810 - 74110</u> \$71,717.26	<u>\$148,307.00</u> Paid 6/6/2011
Total 2010/2011 Fiscal Year		(\$72,611.05)	(\$75,695.95)	\$148,307.00
2011/2012	12/15/2011	\$88,989.91	\$59,317.09	\$148,307.00 Paid 11/28/2011
		(\$83,535.33)	(\$64,771.67)	
2011/2012	6/15/2012	\$87,317.05	\$65,809.95	\$153,127.00 Paid 05/14/2012
Total 2011/2012 Fiscal Year		(\$81,342.75)	(\$71,784.25)	\$301,434.00
2012/2013	12/15/2012	\$85,461.07	\$67,665.93	\$153,127.00 Paid 11/21/2012
		(\$87,349.68)	(\$65,777.32)	
2012/2013	6/15/2013	\$83,096.18	\$75,006.82	\$158,103.00 Paid 4/23/2013
Total 2012/2013 Fiscal Year		(\$67,718.86)	(\$90,384.14)	\$311,230.00
2013/2014	12/15/2013	\$81,437.41	\$76,665.59	\$158,103.00 Paid 11/22/2013
		(\$95,601.51)	(\$62,501.49)	
2013/2014	6/15/2014	\$78,842.08	\$83,275.68	\$162,117.76 Paid 4/22/2014
Total 2013/2014 Fiscal Year		(\$65,070.11)	(\$97,047.65)	\$320,220.76
2014/2015	12/15/2014	\$76,926.74	\$85,191.02	\$162,117.76 Paid 11/20/2014
		(\$63,532.42)	(\$98,585.34)	
2014/2015	6/15/2015	\$74,116.94	\$88,000.82	\$162,117.76 Paid 5/26/2015
Total 2014/2015 Fiscal Year		(\$73,680.16)	(\$88,437.60)	\$324,235.52
2015/2016	12/15/2015	\$72,042.37	\$90,075.39	\$162,117.76 Paid 10/26/2016 (No November Meeting)
		(\$51,936.82)	(\$110,180.94)	
2015/2016	6/15/2016	\$69,502.06	\$92,615.70	\$162,117.76 Paid 4/28/2016
Total 2015/2016 Fiscal Year		(\$69,480.81)	(\$92,636.95)	\$324,235.52
2016/2017	12/15/2016	\$66,890.11	\$95,227.65	\$162,117.76 Paid 11/16/2016
		(\$83,459.31)	(\$74,643.69)	
2016/2017	6/15/2017	\$63,853.65	\$98,264.11	\$162,117.76 Paid 5/17/2017 (No April Meeting)
Total 2016/2017 Fiscal Year		(\$63,198.07)	(\$94,904.93)	\$324,235.52
2017/2018	12/15/2017	\$61,433.24	\$100,684.52	\$162,117.76 Paid 11/15/2017
2017/2018	6/15/2018	\$58,273.55	\$103,844.21	\$162,117.76
Total 2017/2018 Fiscal Year				\$324,235.52
2018/2019	12/15/2018	\$55,665.11	\$106,452.65	\$162,117.76
2018/2019	6/15/2019	\$52,375.15	\$109,742.61	\$162,117.76
Total 2018/2019 Fiscal Year				\$324,235.52
2019/2020	12/15/2019	\$49,567.96	\$112,549.80	\$162,117.76
2019/2020	6/15/2020	\$46,393.82	\$115,723.94	\$162,117.76
Total 2019/2020 Fiscal Year				\$324,235.52
* 2020/2021	12/15/2020	\$43,130.17	\$118,987.59	\$162,117.76

* Adjustable Interest Rate After the 12/15/2020 Payment (Ceiling 11.625 %)

SURPLUS MATERIAL/PROPERTY FORM

SVFPD Personnel completing form:

Name: Neil Cahir
 Date: 10/13/2017

Approvals

Battalion Chief A: _____ Date: _____
 Battalion Chief B: _____ Date: _____
 Battalion Chief C: _____ Date: _____

INSTRUCTIONS:

- List all different items individually
- Operational = Yes or No; Condition = New, Excellent, Good, Fair or Poor.
- Route to the BC's for approval.

Description of Item	Serial #/ID	Qty.	Operational?	Condition	For Office Use (Disposal Information and Documentation)
Honda 5000 Generator	MS 50	1	Yes	Excellent	
Honda 3500 Generator	M35	1	Yes	Good	
SCBA Compressor	09F-1326	1	Yes	Poor	
SCBA Fill station	5016	1	No	Poor	
Hurst Power unit GXV 120		2	Yes	Good	
Hurst Power unit		1	Yes	Fair	
Air Bag console		2	Unknown	Poor	
Air Bag hose		3	Yes	Fair	
Air Bags		2	Yes	Fair	
Aluminum Pulleys		13	Yes	Good	
APC 280 Battery back up	11027	1	Yes	Excellent	
APC 500 Battery back up	11041	1	Yes	Excellent	
BA Mounting brackets		2	Yes	Poor	
Backboard		1	Yes	Fair	
Backpack pump		1	Yes	Fair	
Blower		2	No	Poor	

Blower		1	Yes	Excellent	
Bolt cutters 18"		2	Yes	Poor	
Bolt cutters 36"		2	Yes	Poor	
Bottle jack		1	Yes	Good	
Brush Hooks		5	Yes	Fair	
Canvas Salvage cover		2	Yes	Good	
Chain Boxes		2	Yes	Fair	
Chains, broken in boxes		2	No	Poor	
Chains, long		4	Yes	Excellent	
Chains, short		2	Yes	Excellent	
Circular saw with blades		1	Yes	Good	
Come along		2	Yes	Fair	
Computer equipment			Unknown	Poor	
CPR Mannequins, Old		6	Yes	Fair	
CPR Mannequins, New		5	Yes	Excellent	
Decon shower, PVC in bag		1	Unknown	Poor	
Dell computer monitors		2	Yes	Fair	
Electric exhaust fan	000192	1	Yes	Fair	
Electric exhaust fan	000099	1	Yes	Fair	
Electric exhaust fan	000100	1	Yes	Fair	
Exhaust fan, gas	2756	1	Unknown	Fair	
Exhaust fan, gas	000271	1	Unknown	Fair	
Exhaust fan, gas	000272	1	Unknown	Fair	
Exhaust tubing, collapsible rigid yellow		1	Yes	Good	

Extinguisher, expired, charged ABC		1		Unknown	Fair	
Extinguisher, expired, charged, ABC		1		Unknown	Fair	
File cabinet, 3 drawer		1		Yes	Good	
Flat headed axe		1		Yes	Good	
Foam nozzle, 95 gpm		1		Yes	Good	
Gamber Johnson CF-31 MDC dock		8		Yes	Excellent	
Haligan		3		Yes	Good	
Household to twistlock adapter		5		Yes	Fair	
HP 2575 printer		1		Yes	Fair	
Hydrant diffuser		1		Yes	Fair	
Hydraulic hose 25'		4		Yes	Fair	
Hydraulic hose on reel 100'		1		Yes	Fair	
Hydraulic Ram Samll		1		Yes	Good	
Hydraulic spreader		2		Yes	Good	
Lightbars		3		Yes	Poor	
McCloud		2		Yes	Good	
McCloud		5		Yes	Fair	
Pelvic harness, class II		5		Yes	Good	
Pick headed axe		5		Yes	Fair	
Pike pole 10'		3		Yes	Poor	
Pike pole 6'		3		Yes	Good	
Pike pole 6'		4		Yes	Poor	
Pike pole, top half		1		No	Poor	
Planar video projector		1		Yes	Excellent	

Portable shade pop ups, with bags		2	Unknown	Fair	
Pry bar		1	Yes	Good	
Pry bar, manhole remover		2	Yes	Fair	
Pulaski		3	Yes	Good	
Pulaski		5	Yes	Fair	
Rake		2	Yes	Excellent	
Rope 200', 5/8" in bag		2	Yes	Fair	
Rope 100', 1/2" in bag		1	Yes	Fair	
Rope 200', 1/2" in bag		3	Yes	Fair	
Rubbish hook 10'		1	Yes	Fair	
Rubbish hook 6'		1	Yes	Good	
Rubbish hook, top half		1	No	Poor	
Sand bags, white nylon in duffle bag		1	Yes	Poor	
Sawzal		1	Unknown	Poor	
Scoop stretcher		3	Yes	Good	
Shovel, long flat		1	Yes	Poor	
Shovel, long spade		9	Yes	Fair	
Shovel, short flat		4	Yes	Poor	
Shovel, short spade		1	Yes	Poor	
Sledge hammer		2	Yes	Fair	
Smoke machine	ST10	1	Yes	Good	
Smoke machine liquid bottles		4	Yes	Fair	
Stokes basket		3	Yes	Poor	
Burn safety street signs		2	Yes	Poor	

Struts, large yellow/red		4	Yes	Good	
Struts, short yellow/red		3	Yes	Good	
Tool box (empty)		2	Yes	Fair	
Traction splints		6	Yes	Poor	
Twistlock power cord 50'		4	Yes	Fair	
Twistlock to household adapter		1	Yes	Fair	
Twistlock to twistlock 2 way adapter		1	Yes	Fair	
Twistlock to twistlock 3 way adapter		2	Yes	Fair	
Wedge set		1	Yes	Fair	
Weed eater		2	Yes	Excellent	
Infant CPR mannequins		10	Yes	Good	

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Description of Item	Serial #/ID	Qty.	Operational?	Condition	For Office Use (Disposal Information and Documentation)
Hydraulic Ram Large		1	Yes		
Ram extension small		1	Yes		
Ram extension medium		1	Yes		
Ram extension large		1	Yes		
Telescopic Ram		1	Yes		
Hurst Hydraulic Cutter		1	Yes		
Rosenbauer Structure Helmets		4	Yes / New		
Rosenbauer Structure Helmet Lights		4	Yes / New		



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: March 14, 2018

To: Board of Directors

From: Chief Kovacs

Subject: Administrative Report

Incident Type	January		February		Year To Date	
	2017	2018	2017	2018	2017	2018
Fires	1	1	2	2	3	3
Explosion / Rupture	2	0	0	0	2	0
EMS	134	123	116	89	250	212
Hazardous Condition	25	8	25	5	50	13
Service Calls	32	18	13	14	45	32
Good Intent	59	34	39	27	98	61
False Alarms	13	15	9	5	22	20
Severe Weather	2	0	0	0	2	0
Totals	268	199	204	142	472	341

Operations

- Central Fire Fleet service completed annual safety inspections on Water Tender 2550 and Engine 2537
- Crews completed functional test on all SLV donated breathing apparatus to be utilized in the BFFA
- Engineer Jim Owens, Captain LoFranco, Chief Kovacs and B/C Theilen walked through both stations with the facility committee and outside consultant regarding the facility study.
- The new E-Draulic extrication tools (spreader, cutter, ram) were put in-service on Engine 2511.

Training

- A-shift instructed the BFFA on Breathing Apparatus and air aware training
- Crews attended Chief Kovacs' Officer Leadership development class
- All safety personnel performed annual SCBA breathing control exercise
- Engineer Cortes conducted CPR class for SV Little League
- Firefighter Green conducted CPR training for A-shift

Board of Directors

Daron Pisciotta

Robert Campbell

Alan Smith

Russ Patterson

Joshua Warren

January 10, 2018

Administrative Report

Page 2 of 3

- Captain LoFranco completed roof props for the BFFA located at the Ben Lomond Training Center
- Captain LoFranco taught two days of ladder and one day of ventilation training for the BFFA
- A and C shift did multi-company training at the Watsonville training tower on forced ventilation and pre-connect 1.75 attack line to verify time standard and operations.
- SCO committee representatives attended the *County Health and Wellness* meeting

Prevention

- The Redwood Auditorium at the 1440 Campus is completed. Final sign offs for entire campus will happen once the fire lane markings are in.
- The District and Jim Dias continue to work with the hotel project at 5030 SV Dr. Immediate goal is have the sprinkler system up and working ASAP.
- Met with Scotts Valley City officials and other GPAC committee members to go over the city's general plan for area safety. The District helped update portions of the plan to better reflect our current operations, challenges, and procedures.
- Continued to meet with CAL FIRE and the Land Trust regarding the Glenwood preserve hazardous fuels management plan. Letters were sent out to parcel owners on Tabor Dr. where a potential fuel management project may occur. The initial project would be to reduce hazardous fuels and/or decrease vegetation within 100' of homes. Only parcels that were identified as having potential benefits of this project were contacted (via letter). The work being done would occur on their properties and not in the preserve. I'm awaiting responses from the homeowners. Other types of fuel reduction within the preserve will occur in various stages.
- Myself and Captain LoFranco attended the CAL FIRE sponsored class to work with CAL FIRE fire crews from the BLTC.

EMS

- Continued work on the county narcotic tracking system with EMSIA.
- Met with the Valley Chiefs assoc. regarding EMT expanded additional skills. Leads from the BLS departments will be handling most of the further development. Additional scope implementation for EMT's will happen at Branciforte FD only.

Administration

- Administrative Secretary Walton and Secretary Receptionists Megan Bridges and Sandie Evans will be attending the California Administrative Fire Service Section Conference April 25 – 27th.
- Child Passenger Safety Program - Secretary/Receptionist Bridges inspected 8 car seats in February.

Fire Chief Activities:

- Scotts Valley Staff Meetings.
- Branciforte Staff Meeting and Board Meeting.
- County Health and Wellness Task Team meeting.
- The Firefighter Safety, Health and Welfare (SHAW) Committee meeting.
- County Chief's Meeting.
- Conducted the first Officer Leadership Training on 2/15.
- FDAC Legislative Conference Call.
- Met with State Legislators and OES regarding securing \$100M for pre-positioning fire apparatus during fire season.
- BRN Finance Meeting.
- BRN Board Meeting.
- Administrative Fire Services Section of Santa Cruz County – Quarterly Meeting.
- State OES Mutual Aid Meeting Conference Call.
- CFAA OES Conference Call.
- Co-Teaching Strike Team Leader for Santa Cruz County at Central FPD in April.
- Filed Form 700 for SVFPD, BFPD, SCCFAIG, EMSIA and State Board of Fire Services.