



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF February 13, 2019

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, February 13, 2019 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:30 p.m. and thanked Community Television for Broadcasting the Meeting.

1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- A. Directors Present: Directors Campbell, Harmon, Parker, Patterson and Pisciotta
- B. Directors Absent: None
- C. Fire District Staff: Chief Kovacs, Battalion Chiefs McNeil and Whittle and Administrative Secretary Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of January 9, 2019

4.2 Payroll: Approve January Payroll 01 and 02 in the amount of: \$319,159.96

4.3 Expenditures: Approve Expenditures for January in the Amount of:

<u>General Fund:</u>	\$ 93,552.11
<u>SCHMIT:</u>	<u>\$103,500.00</u>
<u>TOTAL:</u>	<u>\$197,052.11</u>

4.4 Approve Payment of \$162,117.76 to SC County Bank for the CalPERS Side Fund Loan

On motion of Director Campbell seconded by Director Pisciotta to *Approve the Consent Calendar Items 4.1 through 4.4* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

5. Action Item

5.1 Consider the Nomination of Fire Chief John Stipes to fill the Special District Alternate Member Vacancy on the Santa Cruz County Treasury Oversight Commission, Discussion/Action

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Chief Kovacs stated that there is a vacancy on the County of Santa Cruz Treasury Oversight Commission (Oversight Commission) for the Special District Alternate Member. The Oversight Commission reviews and monitors investments held in the County Investment Pool. Zayante Fire Chief John Stipes has been nominated to fill the vacancy.

On motion of Director Harmon seconded by Director Campbell to Approve Fire Chief John Stipes to fill the Special District Alternate Member Vacancy on the Santa Cruz County Treasure Oversight Commission was approved by the following vote:

**AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None**

5.2 Approve Policy 1400: Personnel Files, Discussion/Action

Chief Kovacs reported that Policy 1400 has been reorganized for clarity with minor changes.

On motion of Director Parker seconded by Director Pisciotta to Approve Revised Policy 1400: Personnel Files was approved by the following vote:

**AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None**

5.3 Accept and File the District's Financial Audit for Fiscal Year Ending June 30, 2018, Discussion/Action

Chief Kovacs stated that the Financial Audit has been thoroughly reviewed with no comments for changes from the Auditor.

Director Harmon inquired how the Auditor was selected. Chief Kovacs stated that a Request for Proposal for Audit Services is put out every three years, and the Board selects the Auditor. This was the last year of the Audit Contract and a Request for Proposal will go out shortly.

On motion of Director Harmon seconded by Director Campbell to Approve the District's Financial Audit for the 2017/2018 Fiscal Year was approved by the following vote:

**AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None**

**6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)**

6.1 Board of Directors Report – Directors

President Patterson reported that he attended the Scotts Valley General Plan Meeting, and the main discussion was the large number of private road in Scotts Valley and the need for funding to make improvements.

Director Harmon stated that he attended the Middle School ribbon cutting, which was well attended and a shout out was given to the SVFPD.

6.2 Administrative Report – Chief Officers

The full Administrative Report was included in the packet and Chief Kovacs added the following:

- Six new Paid Call Firefighters are in the Academy and doing very well.

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- Scotts Valley Fire and Police attended a thank you breakfast this morning at the Brookdale Senior Living.
- March 30th there will be a Fire Prevention Forum at the Scotts Valley Community Center. Once the details have been confirmed, a flyer will be emailed.
- The SVFPD Employee Recognition Dinner will be March 9th at the Scotts Valley Community Center, and a flyer was emailed today.

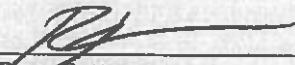
7. **Correspondence – Information**
None

8. **Request for Future Agenda Items**
None

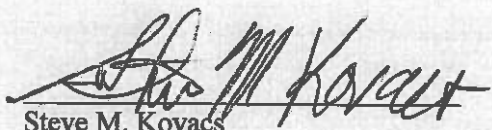
9. **Adjournment**

The meeting was adjourned at 6:45 p.m.

ATTEST



Russ Patterson
Board President



Steve M. Kovacs
Board Secretary