



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, March 13, 2019, 6:30 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley CA 95066

Board meetings are televised on Community Television, Channel 25. Agendas and Board Packets are available on the District's web site @ www.scottsvalleyfire.com

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Steve M. Kovacs, Board Secretary, for immediate consideration.

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of February 13, 2019

4.2 Payroll: Approve February Payroll 03 and 04 in the amount of: \$289,761.21

4.3 Expenditures: Approve Expenditures for February in the Amount of:

General Fund:	\$134,723.78
Zone A:	\$ 500.00
SCHMIT:	<u>\$ 4,388.19</u>
TOTAL:	\$139,611.97

4.4 Adopt Resolution 2019-1 Establishing Appropriation Limit for Fiscal Year 2018/2019

5. Action Items

5.1 Approve the Fire Chief as the Authorized Signer for Santa Cruz County Bank, Discussion/Action

**Scotts Valley Fire Protection District
Board of Directors Meeting for March 13, 2019
Agenda**

- 5.2 Approve Resolution 2019-2: Resolution Accepting and Allocating Unanticipated Revenue, Discussion/Action
- 5.3 LAFCO Election for Special District Member – Discussion/Action
- 6. **Board of Directors and Administrative Reports – Information/Discussion**
(No action will be taken on any questions raised by the Board at this time.)
 - 6.1 Board of Directors Report – *Directors*
 - 6.2 Administrative Report – *Chief Officers*
- 7. **Correspondence**
 - 7.1 Thank You Letter – Gaines Family
 - 7.2 Thank You Letter – Butte County Fire Department
- 8. **Request for Future Agenda Items**
- 9. **Adjournment**

Next Regularly Scheduled Board Meeting:
Wednesday, May 8, 2019 at 6:30 p.m.
(April 10, 2019 Board Meeting Cancelled)



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF February 13, 2019

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, February 13, 2019 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:30 p.m. and thanked Community Television for Broadcasting the Meeting.

1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Kovacs, Battalion Chiefs McNeil and Whittle and Administrative Secretary Walton

2. Public Comment (GC §54954.3) None

3. Agenda Amendments (GC §54954.2) – Discussion/Action None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of January 9, 2019

4.2 Payroll: Approve January Payroll 01 and 02 in the amount of: \$319,159.96

4.3 Expenditures: Approve Expenditures for January in the Amount of:

<u>General Fund:</u>	\$ 93,552.11
<u>SCHMIT:</u>	<u>\$103,500.00</u>
<u>TOTAL:</u>	\$197,052.11

4.4 Approve Payment of \$162,117.76 to SC County Bank for the CalPERS Side Fund Loan

On motion of Director Campbell seconded by Director Pisciotta to *Approve the Consent Calendar Items 4.1 through 4.4* was approved by the following vote:

AYES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. Action Item

5.1 Consider the Nomination of Fire Chief John Stipes to fill the Special District Alternate Member Vacancy on the Santa Cruz County Treasury Oversight Commission, Discussion/Action

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting February 13, 2019

Chief Kovacs stated that there is a vacancy on the County of Santa Cruz Treasury Oversight Commission (Oversight Commission) for the Special District Alternate Member. The Oversight Commission reviews and monitors investments held in the County Investment Pool. Zayante Fire Chief John Stipes has been nominated to fill the vacancy.

On motion of Director Harmon seconded by Director Campbell to Approve Fire Chief John Stipes to fill the Special District Alternate Member Vacancy on the Santa Cruz County Treasure Oversight Commission was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

5.2 Approve Policy 1400: Personnel Files, Discussion/Action

Chief Kovacs reported that Policy 1400 has been reorganized for clarity with minor changes.

On motion of Director Parker seconded by Director Pisciotta to Approve Revised Policy 1400: Personnel Files was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

5.3 Accept and File the District's Financial Audit for Fiscal Year Ending June 30, 2018, Discussion/Action

Chief Kovacs stated that the Financial Audit has been thoroughly reviewed with no comments for changes from the Auditor.

Director Harmon inquired how the Auditor was selected. Chief Kovacs stated that a Request for Proposal for Audit Services is put out every three years, and the Board selects the Auditor. This was the last year of the Audit Contract and a Request for Proposal will go out shortly.

On motion of Director Harmon seconded by Director Campbell to Approve the District's Financial Audit for the 2017/2018 Fiscal Year was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – Directors

President Patterson reported that he attended the Scotts Valley General Plan Meeting, and the main discussion was the large number of private road in Scotts Valley and the need for funding to make improvements.

Director Harmon stated that he attended the Middle School ribbon cutting, which was well attended and a shout out was given to the SVFPD.

6.2 Administrative Report – Chief Officers

The full Administrative Report was included in the packet and Chief Kovacs added the following:

- Six new Paid Call Firefighters are in the Academy and doing very well.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting February 13, 2019

- Scotts Valley Fire and Police attended a thank you breakfast this morning at the Brookdale Senior Living.
- March 30th there will be a Fire Prevention Forum at the Scotts Valley Community Center. Once the details have been confirmed, a flyer will be emailed.
- The SVFPD Employee Recognition Dinner will be March 9th at the Scotts Valley Community Center, and a flyer was emailed today.

7. Correspondence – Information

None

8. Request for Future Agenda Items

None

9. Adjournment

The meeting was adjourned at 6:45 p.m.

ATTEST

Russ Patterson
Board President

Steve M. Kovacs
Board Secretary

Date Range from 01/11/2019 To 02/08/2019			
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	3	\$117,897.58
		4	\$118,075.18
Overtime	51005	3	\$1,190.24
		4	\$3,878.02
Regular Pay, Extra Help (PCF)	51010	3	\$1,692.00
		4	\$0.00
Regular Pay, Sick Leave	51015	3	\$0.00
		4	\$0.00
Regular Callback Pay	51025	3	\$7,470.09
		4	\$19,693.44
Holiday Pay	51035	3	\$0.00
		4	\$0.00
Differential Pay	51040	3	\$5,670.90
		4	\$5,670.90
Regular Pay, Sick Leave Reserve	55020	3	\$0.00
		4	\$0.00
Misc Benefits, Vacation Payoff	55021	3	\$4,261.43
		4	\$4,261.43
Directors Fees	62327	3	\$0.00
		4	\$0.00
TOTAL PAYROLL			\$289,761.21

CLAIMS BY GL OBJ

03/01/2019

Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 53010 Group Health - Dental Insurance			
02/14/2019	FDAC EBA	Life & Vision Ins.- 3/2019	\$1,098.66
02/22/2019	MICHAEL MCMURRY	Retiree Health Ins.- 3/2019	\$1,596.54
02/22/2019	MIKE BIDDLE	Retiree Health Ins.- 3/2019	\$999.98
02/22/2019	JIM DELUCCHI	Retiree Health Ins.- 3/2019	\$840.28
02/22/2019	SAL LOFRANCO	Retiree Health Ins.- 3/2019	\$563.20
02/22/2019	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- March 2019	\$5,164.85
02/22/2019	MIKE PHINN	Retiree Health Ins.- 3/2019	\$469.19
02/22/2019	TIM THEILEN	Retiree Health Ins.- 3/2019	\$679.29
02/28/2019	CALPERS RETIREMENT SYSTEM	Health Ins.-	\$55,533.50
SubObject Total			\$66,945.49
GL Obj: 61110 Clothing & Personal Supplies			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Station Boots- Cortes and Nehf	\$596.22
02/07/2019	HOOK-FAST SPECIALTIES, INC	Service Pins, Belt Buckles, Collar Ornaments	\$669.31
02/07/2019	L.N. CURTIS & SONS	Wildland Pant- Laine	\$168.95
02/07/2019	L.N. CURTIS & SONS	Wildland Pants x2- Bridges	\$337.90
02/28/2019	CHRIS RONZANO	Duty Boots Reimbursement	\$230.00
SubObject Total			\$2,002.38
GL Obj: 61215 Radio Services: Dispatch NetCom Fees			
02/14/2019	SILVERADO AVIONICS, INC.	Radio Desktop Charger	\$95.92
SubObject Total			\$95.92
GL Obj: 61221 Telephone & Telegraph			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF1 Internet & Phones 12/21/18-1/20/19 Verizon- Cellular 12/5/18-1/4/19	\$704.10
SubObject Total			\$704.10
GL Obj: 61310 Food			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Water Safeway- Chief's Meeting Refreshments	\$27.22
SubObject Total			\$27.22
GL Obj: 61425 Household Expense			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Home Depot- Sheet Metal Costco- Station Supplies	\$279.70
SubObject Total			\$279.70

CLAIMS BY GL OBJ

03/01/2019

Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61720 Maintenance - Mobile Equipment			
02/07/2019	WINCHESTER AUTO STORES	Parts- Filters, Wire, Door Handle, Oil, and Anti Freeze	\$320.10
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Golden State- Gauge Batteries Plus- 2590 Key Fob Battery	\$51.76
02/07/2019	L.N. CURTIS & SONS	Annual Hurst Service	\$2,479.36
02/14/2019	BECK'S SERVICE	E2538 Antenna Installation	\$51.50
02/22/2019	CENTRAL FIRE DISTRICT	E2537 Annual Inspection	\$2,129.95
02/22/2019	CENTRAL FIRE DISTRICT	E2511 Annual Inspection & Repairs	\$379.44
02/22/2019	CENTRAL FIRE DISTRICT	E2512 Annual Inspection & AWS Repair	\$4,288.07
02/28/2019	CENTRAL FIRE DISTRICT	E2510 O-Ring Replacement	\$175.20
02/28/2019	CENTRAL FIRE DISTRICT	WT2550 Annual Inspection & Repairs	\$1,329.05
SubObject Total			\$11,204.43
GL Obj: 61725 Maintenance - Office Equipment			
02/07/2019	MONTEREY BAY OFFICE PRODUCTS	Copier Contract & Copy Fees- 10/23/18-1/22/19	\$782.32
02/07/2019	PAGODA TECHNOLOGIES INC.	Computer Management- 02/2019	\$1,122.12
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- SCBA Computer Port Adapter	\$6.99
02/14/2019	PAGODA TECHNOLOGIES INC.	2 Replacement Computers	\$2,017.89
02/14/2019	PAGODA TECHNOLOGIES INC.	Firehouse and Payroll Support	\$518.34
02/28/2019	PAGODA TECHNOLOGIES INC.	Renew JAMF 2019	\$462.00
SubObject Total			\$4,909.66
GL Obj: 61730 Maintenance - Other Equipment			
02/01/2019	BAUER COMPRESSOR	Bi-Annual Service	\$1,075.66
02/01/2019	SCARBOROUGH LUMBER & BUILDING	Hardware, Chain Saw Sharpen, Repair Parts	\$193.28
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	LN Curtis- E2538 SCBA Load and Lock Mounts	\$342.99
		Costco- Batteries	
SubObject Total			\$1,611.93
GL Obj: 61845 Maintenance - Buildings & Grounds			
02/01/2019	SCARBOROUGH LUMBER & BUILDING	Toilet Flapper, Hole Saw Attachment, Hardware, Tape, Wire	\$493.03
		Credit for Return Applied- \$26.15	
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Replacement Ballast Lights	\$245.57
		Rayne of SC- VF1 Water Softener 1/19	
02/14/2019	WESTERN EXTERMINATOR COMPANY	Bug Service- VF1 1/2019	\$54.50
02/14/2019	WESTERN EXTERMINATOR COMPANY	Bug Service- VF2 1/2019	\$54.50
SubObject Total			\$847.60

CLAIMS BY GL OBJ

03/01/2019

Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61920 Medical Supplies			
02/01/2019	BOUND TREE MEDICAL, LLC	Medical Supplies- Benadryl E2538	\$4.02
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Analgesic- 02 Refill	\$117.50
SubObject Total			\$121.52
GL Obj: 62020 Memberships			
02/01/2019	SANTA CRUZ COUNTY EMS INTEGRATION AUTHORITY	EMSIA Dues- 18/19 FY	\$250.00
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	CCAI- Annual Membership Dues	\$215.00
		Safety Belt Safe USA- Annual Membership Dues	
02/14/2019	AFSS NORTHERN DIVISION	AFSS Membership- Mayfield	\$40.00
02/14/2019	COSTCO MEMBERSHIP	Annual Membership Renewal	\$180.00
SubObject Total			\$685.00
GL Obj: 62111 Miscellaneous Expenses			
02/01/2019	American Firehouse Furniture	Fire House Furniture Replacement	\$7,324.88
SubObject Total			\$7,324.88
GL Obj: 62219 PC Software			
02/07/2019	CALLBACK STAFFING SOLUTIONS LLC	CrewSense 2/3-5/2/2019	\$700.83
02/22/2019	ESO SOLUTIONS INC	Firehouse Software 4/1/19-3/31/20	\$1,710.00
SubObject Total			\$2,410.83
GL Obj: 62223 Office Supplies			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Zuma Office- Personnel Folders	\$596.08
		Quill- 6 Cases of Paper	
		Amazon-Wall Magnets	
		The UPS Store- Shipping Service BK Radios & Pagers	
		Buisness with Pleasure- Binder Dividers	
SubObject Total			\$596.08
GL Obj: 62301 Accounting & Auditing Fees			
02/14/2019	PEHLING & PEHLING CPAS, AN ACCOUNTANCY CORPORATION	Audit 2018/2019 FY	\$3,380.00
SubObject Total			\$3,380.00
GL Obj: 62367 Medical Services			
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Questionnaire	\$30.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Questionnaire	\$30.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$635.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00

CLAIMS BY GL OBJ

03/01/2019

*Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Questionnaire	\$30.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Questionnaire	\$30.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,514.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$355.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,408.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,638.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Questionnaire	\$30.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,299.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Questionnaire	\$30.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$355.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	DOT Physical	\$100.00
02/22/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$1,514.00
SubObject Total			\$12,895.00
GL Obj: 62381 Professional & Specialized Services			
02/14/2019	GENE MICHALAK	BRD Video- 2/13/2019	\$110.00
02/14/2019	VOYA NATIONAL TRUST COMPANY	Voya Loan Program- (Employee paid) 10/1-12/31/18	\$187.50
02/22/2019	CSG CONSULTANTS, INC.	Fire Inspection- 915 Disc Drive 219 N. Navarra Dr. 3640 Glen Canyon Rd 190 Sims Rd. 280 N. Pippin	\$380.00
SubObject Total			\$677.50

CLAIMS BY GL OBJ

03/01/2019

Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 62715 Small Tools & Equipment			
02/01/2019	SCARBOROUGH LUMBER & BUILDING	Air Filters, Batteries	\$21.78
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- E2538 Coolers	\$1,084.22
		Amazon- E2538 Backpack Pumps	
		Northern Tool- E2538 Metal Fuel Cans	
		Ebay- E2538 Safety Can	
		LN Curtis- Replacement Toggle Switches	
		Amazon- LED Lights	
		Amazon-E2538 Cooler Strap	
02/07/2019	L.N. CURTIS & SONS	Safety Rope and Cords	\$375.90
SubObject Total			\$1,481.90
GL Obj: 62914 Education & Training			
02/01/2019	ARMANDO CORTES	Paramedic License Renewal Reimbursement- Cortes	\$200.00
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	CAI- Training Seminar	\$5,349.99
		Cal EMSA- Paramedic License Renewal- Petteys	
		Channing Bete Company- ACLS & PALS	
		Online Class- 19 Employees	
02/14/2019	ACTIVE WELLNESS LLC	Yoga- 1/2019	\$600.00
SubObject Total			\$6,149.99
GL Obj: 62920 Gas, Oil & Fuel			
02/01/2019	FLYERS ENERGY LLC	Fuel/Diesel	\$1,396.36
02/01/2019	SANTA CRUZ ENVIRONMENTAL HEALTH SERVICES	HMMP Permit- Glenwood	\$676.00
02/14/2019	FLYERS ENERGY LLC	Fuel/Diesel	\$869.74
02/28/2019	SANTA CRUZ COUNTY ENVIRONMENTAL HEALTH SERVICES	Erba- HMMP 2019	\$1,266.00
SubObject Total			\$4,208.10
GL Obj: 62930 Conference Tuition - Registrations			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Fire District of CA- FDAC Conference 5 Directors, 1 BC	\$2,450.00
02/14/2019	CFCA AFSS Southern Division	AFSS Conference- Mayfield & Bridges	\$650.00
SubObject Total			\$3,100.00
GL Obj: 63070 Utilities			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water District-VF1 Water 10/5-12/4/18, VF2 Water10/10-12/7/18, VF2 Fire Service 10/10-12/7/18, VF1 Fire Service 10/5-12/4/18, VF2 RW Basic Service	\$1,085.25
		Greenwaste- VF1 & VF2 Trash & Recycle 12/1-12/31/1	
02/14/2019	PG&E	Gas- VF1 1/6-2/5/2019	\$253.54
02/14/2019	PG&E	Gas- VF2 1/6-2/5/2019	\$199.30

CLAIMS BY GL OBJ

03/01/2019

*Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
02/14/2019	CITY OF SCOTTS VALLEY	Sewer- VF1 11/16/18-1/15/19	\$142.98
02/14/2019	CITY OF SCOTTS VALLEY	Sewer- VF2 11/16/18-1/15/19	\$119.40
02/22/2019	PG&E		\$0.00
02/22/2019	PG&E	Electric VF1- 1/5-2/4/2019	\$802.76
02/22/2019	PG&E	Electric- VF2 1/5-2/4/2019	\$461.32
SubObject Total			\$3,064.55
Index Total			\$134,723.78

CLAIMS BY GL OBJ

03/01/2019

Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
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GL Key: 685020

GL Obj: 62301 Accounting & Auditing Fees

02/14/2019	PEHLING & PEHLING CPAS, AN ACCOUNTANCY CORPORATION	Audit 2018/2019 FY	\$500.00
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SubObject Total	\$500.00
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Index Total	\$500.00
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CLAIMS BY GL OBJ

03/01/2019

*Filter: (Claim Date is between 02/01/2019
and 02/28/2019)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Key: 685040			
GL Obj: 61221 Telephone & Telegraph			
02/07/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- Cellular SCHMIT 12/5/18-1/4/19	\$38.19
SubObject Total			\$38.19
GL Obj: 62301 Accounting & Auditing Fees			
02/14/2019	PEHLING & PEHLING CPAS, AN ACCOUNTANCY CORPORATION	Audit 2018/2019 FY	\$500.00
SubObject Total			\$500.00
GL Obj: 62914 Education & Training			
02/01/2019	RW JONES AND ASSOCIATES HEALTH & SAFETY TRAINING CONSULTANTS LLC	Quarterly SCMHIT Training	\$3,850.00
SubObject Total			\$3,850.00
Index Total			\$4,388.19
Grand Total			\$139,611.97



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: March 13, 2019
To: Board of Directors
From: Steve M. Kovacs, Fire Chief
Subject: Agenda Item 4.4

Recommendation

Adopt Resolution 2019-1, Establishing the Scotts Valley Fire Protection District Appropriations Limit for Fiscal Year 2018/2019 as required under Article XIII-B of the California Constitution.

Discussion

Appropriation Limits were originally established due to the passage of Proposition 4 in 1979, which places an upper limit on the amount of tax proceeds a governmental entity may spend each fiscal year. This Appropriations Limit grows annually by a population and cost of living factor.

The Appropriations Limit only applies to tax proceeds and there are some exemptions contained in article XIII-B. Currently, the District's Appropriation Limit is calculated to be \$20,507,053.00, by the Santa Cruz County Auditor's Office. Current revenues subject to the Limit are \$6,963,746.00, which positions the Fire District at \$13,543,307 **under** the calculated Limit.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2019-1

RESOLUTION ESTABLISHING SCOTTS VALLEY FIRE PROTECTION DISTRICT APPROPRIATION LIMIT FOR FISCAL YEAR 2018-2019 UNDER ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING PERIOD FOR CONTESTING SUCH LIMIT

WHEREAS, Article XIII-B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article; and

WHEREAS, Article XIII-B Section 8(e)(2) requires the Governing Body to select the change in Cost of Living methodology each year by recorded vote, and

WHEREAS, the change in the California per capita personal income provides the greatest result rather than using the local assessment roll from the preceding year; and

WHEREAS, the Auditor-Controller has computed the appropriations limit applicable to the District for fiscal year 2018-2019 and transmitted the same to the District in a letter dated February 27, 2019; and,

NOW, THEREFORE, BE IT RESOLVED, that the Scotts Valley Fire District selects the change in the California per capita personal and the percentage change in the population within the county area in which the special district is located methodology for use in calculating its appropriation limit for fiscal year 2018-2019; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the appropriation limit for the Scotts Valley Fire Protection District for fiscal year 2018-2019 is hereby established as \$20,507,053 and that such appropriations limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII-B of the California Constitution; and,

No action or proceeding shall be brought, the purpose of which is directly or indirectly to attack, review, set aside, void or annul the appropriations limit established by this resolution unless such action or proceeding shall have been filed and served on the district within forty-five (45) days from the date this resolution is adopted in accordance with Division 9 of the Government Code.

PASSED AND ADOPTED by the District Directors of the Scotts Valley Fire Protection District at a regular meeting held on the 13th day of March 2019, by the following called vote:

AYE NAY ABSENT ABSTAIN

Director Robert Campbell
Director Edward Harmon
Director Joseph Parker
Director Russ Patterson
Director Daron Pisciotta

APPROVED:

ATTEST:

Steve M. Kovacs
Board Secretary

Russ Patterson
President of the Board



COUNTY OF SANTA CRUZ

EDITH DRISCOLL
AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR
701 OCEAN STREET, SUITE 100, SANTA CRUZ, CA 95060-4073
(831) 454-2500 FAX (831) 454-2660

Laura Bowers, Chief Deputy Auditor-Controller
Pam Silbaugh, General Accounting Manager
Brian Howard, Accounting Manager
Cheryl McGinley, Tax Manager
Marim Fam, Audit & Systems Manager
David Zweig, Treasury-Tax Collector Manager

February 27, 2019

SUBJECT: FISCAL YEAR 2018-2019 APPROPRIATION LIMITATION

Dear Special District Board of Directors:

In accordance with Section 7900 of the Government Code of the State of California, you must adopt an appropriation limit by resolution each fiscal year.

We have made the required calculations and prepared a sample resolution for use by the District, both of which are attached hereto. The limit presented was prepared per Government Code 7901(b). Each special district shall select its change in population and change in non-residential growth or change in per capita income annually by a recorded vote of the governing body of the special district as outlined in the attached resolution.

Adjustments for the Fair Labor Standards Act (FLSA) and qualified capital outlay projects may be exempt from the appropriation limit.

After adopting the Districts' appropriation limit, please provide a copy of the resolution for our files.

Very truly yours,

EDITH DRISCOLL

Auditor-Controller-Treasurer-Tax Collector


by Trevor MacGruer, Accountant II

Attachments

SCOTTS VALLEY FIRE PROTECTION DISTRICT
OFFICE OF AUDITOR-CONTROLLER
CALCULATION OF APPROPRIATIONS SUBJECT TO LIMITATION
2018-2019

Total Appropriations	\$ 7,349,016
Adjustments	
Expenditure Appropriations:	
1. Qualified Capital Outlay Project	0
2. FLSA	<u>(27,486)</u>
Adjusted Appropriations	\$ <u>7,321,530</u>
Revenue Appropriations:	
1. Non-proceeds of taxes	(357,784)
2. User fees in excess of cost	0
3. Debt Service	<u>0</u>
Appropriations Subject to Limit	\$ <u><u>6,963,746</u></u>
Calculation of 2018-2019 Limit:	
2017-2018 Appropriations Limit	\$ 19,756,313
% Change in Cost of Living	<u>103.67%</u>
% Change in Population	<u>100.13%</u>
Total Change Factor	<u>103.80%</u>
2018-2019 Appropriations Limitation	\$ <u>20,507,053</u>
Amount Under Appropriations Limitation	\$ <u>(13,543,307)</u>
Excess Appropriations subject to Limitation	\$ <u><u>0</u></u>



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: March 13, 2019
To: Board of Directors
From: Steve M. Kovacs, Fire Chief
Subject: Agenda Item 5.1

Recommendation

Approve the letter authorizing the Fire Chief to be the designated signer of record for the Scotts Valley Fire District's Side Fund Loan business.

Discussion

The Santa Cruz County Bank has requested the District update their authorized representative to sign correspondence, if needed for the current Side Fund Loan.

This does not allow the Fire Chief to sign any other documents not related to the side fund loan, unless authorized by the Board of Directors.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

March 13, 2019

Santa Cruz County Bank
75 River Street
Santa Cruz, CA 95066

RE: Authorized Signer

To Whom It May Concern:

At the March 13, 2019 Scotts Valley Fire Protection District Regular Board Meeting, the Board of Directors approved Action Item 5.1, to authorize the Fire Chief to be the designated signer of record for the Scotts Valley Fire Protection District's Side Fund Loan business.

Sincerely,

Russ Patterson
Board President



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: March 13, 2019
To: Board of Directors
From: Steve M. Kovacs, Fire Chief
Subject: Agenda Item 5.2

Recommendation

Adopt Resolution 2019-2, Accepting and Allocating Unanticipated Revenue.

Discussion

The unanticipated revenue is a result of the 2018 fire season mutual aid responses. \$100,000.00 will be transferred to Account 51025 (Callback) to reimburse labor expenses generated by Strike Team responses. \$30,000.00 will be transferred to Account 61720 (Maintenance, Mobile Equipment) to cover unanticipated apparatus repairs and maintenance.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2019-2

RESOLUTION ACCEPTING AND ALLOCATING UNANTICIPATED REVENUE

WHEREAS, the Scotts Valley Fire Protection District is a recipient of funds from wildland fire responses which are reimbursed through the California Fire Assistance Agreement (CFAA); and

WHEREAS, the District will receive funds in the amount of \$130,000 in addition to the anticipated funds reflected in the current fiscal year budget and can be allocated per Health and Safety Code 13900; and

WHEREAS, such additional funds are unanticipated revenue and not specifically set forth in the budget;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accepts funds in the amount of \$130,000 as follows:

<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
685010	40894	State Aid - Other	\$130,000

And that such funds be and are hereby appropriated as follows:

<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
685010	51025	Callback	\$100,000
685010	61720	Maintenance Mobile Equipment	\$ 30,000

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, this 13th day of March 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Steve M. Kovacs
Board Secretary

Russ Patterson
President of the Board

Distribution:

Auditor-Controller
District



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: March 13, 2019
To: Board of Directors
From: Steve M. Kovacs, Fire Chief
Subject: Agenda Item 5.3

Recommendation

Elect one of the candidates to the expiring Special District seat on the Santa Cruz County LAFCO Commission.

Discussion

Please refer to the attached Letter regarding this LAFCO election.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta



Santa Cruz Local Agency
Formation Commission
701 Ocean Street, Room 318-D
Santa Cruz, California 95060
Phone: (831) 454-2055

March 4, 2019

Email: info@santacruzlafco.org
Website: www.santacruzlafco.org

Chair

Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley CA 95066

SUBJECT: ELECTION FOR SPECIAL DISTRICT REGULAR MEMBER ON LAFCO

Dear Board Chairperson:

First off, I would like to introduce myself - my name is Joe Serrano and I am the new Executive Officer for the Santa Cruz County Local Agency Formation Commission (LAFCO). My predecessor, Pat McCormick, will be retiring in May, 2019. Feel free to contact me or Pat if you have any questions during the transition period.

With that being said, the purpose of this letter is to solicit your district's vote for the regular member seat on LAFCO. The independent special districts in Santa Cruz County get three positions on the LAFCO board. The regular member seats are currently held by Jim Anderson (Felton Fire Protection District) with his term ending on May 2021, and Tom LaHue (Soquel Creek Water District) with his term ending on May 6, 2019. The alternate member seat is currently held by Rachel Lather (Soquel Creek Water District) with her term ending on May 1, 2021.

In preparation of Commissioner LaHue's expiring term of office, LAFCO staff will be conducting an election to fill the regular member seat on the LAFCO board.

Candidates

The two candidates running for LAFCO's special district regular member seat are:

- Edward Banks (Pajaro Valley Public Cemetery District); and
- Rachel Lather (Soquel Creek Water District)

Background information from the candidates is enclosed. As previously mentioned, Rachel Lather is currently LAFCO's special district alternate member. In the event that Ms. Lather is selected as the special district regular member, a separate election will be conducted to fill the alternate member seat.

Election Process

The election will be conducted by mail. Each district gets one vote for each position, which shall be executed on the enclosed ballot by either the presiding officer of the district board, or by his or her designee. **The deadline to return the executed ballot to the LAFCO office will be no later than 4:30 p.m. on April 19, 2019.** Ballots can be mailed, hand-delivered, or emailed to the LAFCO office. If emailed, please follow-up by mailing the ballot with an original signature. LAFCO staff will open and tally the ballots at 4:30 p.m. in the LAFCO office. Anyone who wishes to observe the tally should come to the LAFCO office at that time.

The Independent Special District Selection Committee rules of procedure are posted on the Policies and Rules page of LAFCO's website: <https://www.santacruzlafco.org/wp-content/uploads/2018/01/801-B-Exhibit-B-District-Selection-Committee-Procedures-1-19-18.pdf>

Please contact Debra Means or me at the LAFCO office if you have any questions about the voting process.

Sincerely,

Joe A. Serrano
Executive Officer

Attachments: Candidates' Information
Ballot and Certification of Person Voting
Return Envelope



2019 BALLOT
for
SPECIAL DISTRICT
REGULAR MEMBER
on LAFCO

Please check the box to the left of the person you are voting for.
Vote ONLY for one nominee.

☐ Edward Banks Pajaro Valley Public Cemetery District

☐ Rachel Lather Soquel Creek Water District

- After voting, please hand deliver or mail the ballot back to LAFCO in the enclosed envelope. Emailed ballots are accepted, but they must be followed up by mailing the ballot with an original signature.
- Ballots will be counted at 4:30 p.m. on April 19, 2019.
- Any ballots received after that time will not be counted.

District Voting: Scotts Valley Fire Protection District

Signature of Board Chair or his/her designated representative

Printed Name

Date

LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY
NOMINATION FORM
SPECIAL DISTRICT REGULAR MEMBER
NOMINATION PERIOD CLOSSES FEBRUARY 22, 2019

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The complete application can be mailed, hand delivered, or emailed (as pdf with signature) to:

Mailing address:

Email: debra@santacruzlafco.org

LAFCO
Room 318-D
701 Ocean Street
Santa Cruz CA 95060

Applications must be received in the LAFCO office no later than 4:30 p.m. on February 22, 2019.

Thank you for your interest in the Local Agency Formation Commission. In accordance with the Districts' rules, fire protection board members are ineligible for this position.

I am applying for the regular member position with a term beginning May 6, 2019.

NAME: Rachel Lather

MAILING ADDRESS: Street 410 Lock Drive

City, Zip: Aptos 95003

PHONE: Home/Cell: 831-588-1023 Business: 831-257-0423

EMAIL: rachellather@sbcglobal.net

DISTRICT BOARD ON WHICH YOU SERVE: Soquel Creek Water District

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED:

Organization

Term

LAFCO Alternate

2017 - 2021

RECEIVED

Nomination Form

Page 1 of 2

FEB 21 2019

Santa Cruz LAFCO

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Rachél Lather
Signature of Board Member Interested in Serving on LAFCO

RACHEL LATHER
Print First and Last Name

2/21/19
Date

RACHÉL LATHER -STATEMENT OF INTEREST

I am interested in participating as a voting member of LAFCO because of my past experiences with LAFCO which sparked an interest in the process required by the State to provide/expand specific services to people within the County of Santa Cruz.

I started my career at the County of Santa Cruz in the Planning Department for almost 8 years and then as the Sanitation Engineer for Public Works for almost 16 years. As the Sanitation Engineer, I worked with communities throughout the County to provide sewer services and completed a few LAFCO applications in the process. I also was in charge of 5 County Service areas and am extremely knowledgeable about County Service Areas and how they are managed and formed. Currently I am a member of the Board of Directors for Soquel Creek Water District.

Because of my experience as an applicant and my interest in the LAFCO process, I asked to be nominated to be an Alternate for the Commission in 2017. I was selected by your Commission to be a LAFCO Alternate Commissioner and have had the honor of being able to vote at two Commission meetings. I have also attended one conference in order to learn more about the Commission. I continue to be interested in being on the LAFCO Board and believe that my experience with managing sewer services will be particularly valuable as our Commission reviews the Sewer Service Areas in the near future.

LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY
NOMINATION FORM
SPECIAL DISTRICT REGULAR MEMBER
NOMINATION PERIOD CLOSSES FEBRUARY 22, 2019

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The complete application can be mailed, hand delivered, or emailed (as pdf with signature) to:

Mailing address:

LAFCO
Room 318-D
701 Ocean Street
Santa Cruz CA 95060

Email: debra@santacruzlafco.org

Applications must be received in the LAFCO office no later than 4:30 p.m. on February 22, 2019.

Thank you for your interest in the Local Agency Formation Commission. In accordance with the Districts' rules, fire protection board members are ineligible for this position.

I am applying for the regular member position with a term beginning May 6, 2019.

NAME: EDWARD K. BANKS

MAILING ADDRESS: Street 775 MCKENZIE AVE

City, Zip: WATSONVILLE, CA 95076

PHONE: Home/Cell: 831-722-4226 (H) Business: 831-724-1085

EMAIL: EDBANKS@KBKINSURANCE.COM

DISTRICT BOARD ON WHICH YOU SERVE: PASAROVILLE PUBLIC CEMETERY DISTRICT

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED:

Organization

Term

SANTA CRUZ COUNTY
GRAND JURY
SANTA CRUZ COUNTY
PLANNING COMMISSION - ALTERNATE
SANTA CRUZ CO HAZARDOUS
MATERIALS ADVISORY COMM.

1985-86
MID-1980'S

RECEIVED 2005 TO 4-1-2009

JAN 15 2019

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Edward K. Banks

Signature of Board Member Interested in Serving on LAFCO

Edward K. Banks

Print First and Last Name

1-11-2019

Date

Edward K. Banks

Ed Banks, a native Californian, was born in San Francisco and grew up in La Selva Beach. He attended Aptos Elementary School and is a 1966 graduate of Watsonville High School. He received his A.A. degree from Cabrillo College in 1968 and Bachelor of Arts degree from Sonoma State University in 1970. His military commitment commenced as a Naval Reservist in November of 1970, being stationed at Flag Administrative Unit, Naval Air Station Barbers Point, Hawaii. His active duty assignment concluded in August of 1972, and ultimate honorable discharge in August of 1975.

Ed has been in the insurance profession since 1972, beginning with commercial underwriting assignments at the Hartford Insurance Company, San Francisco, and Fireman's Fund Insurance Company, San Jose. In 1977, he moved back to Watsonville to join the firm of Martin & Friend Insurance Agency. In April of 1996, he merged the agency with Kane-Hall-Palmtag Insurance to form KBK Insurance Agency.

Ed's community service has included serving on the following organizations' boards of directors: Insurance Brokers and Agents of the West, Independent Insurance Agents & Brokers of Watsonville (past president), Watsonville National Little League, Watsonville YMCA, Pajaro Valley Chamber of Commerce, Rotary Club of Watsonville (past President 1993-94), Monterey Bay Bank and Watsonville Firefighters' Association. He was a reserve lieutenant for the Watsonville Fire Department from 1981 to 2006. During his 25-year career with the fire department, he successfully completed courses of study in Fire Command Operations and Fire Cause Determination at the National Fire Academy, Emmitsburg, Maryland. He also served on the Santa Cruz County Grand Jury in 1985-86 as well as the Santa Cruz County Hazardous Materials Advisory Commission 2007-2009. In 2010, Ed attended the National Emergency Training Center, Emmitsburg, Maryland, receiving certificates of completion in Community Emergency Response Team Operations and Program Management.

Ed has volunteered as a Community Emergency Response Team (CERT) instructor for the City of Watsonville CERT program.

He is past president of the board of directors of the Cabrillo College Foundation. Ed also currently serves as a trustee of the Pajaro Valley Cemetery District as well as Area VII Trustee for Cabrillo Community College.

An avid San Francisco Giants' fan has taken "road trips" with his sons and Father-in-law. Ed also likes gardening, travel and an occasional round of golf with friends.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: March 13, 2019

To: Board of Directors

From: Chief Kovacs

Subject: Administrative Report

Incident Type	January		February		Year To Date	
	2018	2019	2018	2019	2018	2019
Fires	1	8	2	1	3	9
Explosion / Rupture	0	1	0	0	0	1
EMS	123	101	89	116	212	217
Hazardous Condition	8	20	5	9	13	29
Service Calls	18	19	14	14	32	33
Good Intent	34	37	27	45	61	82
False Alarms	15	19	5	11	20	30
Severe Weather	0	1	0	1	0	2
Totals	199	206	142	197	341	403

Operations

- E2511 had its turbo replaced under warranty.
- All annuals for the apparatus are complete with the exception of E2510.
- E2538 is complete and crews will train in March should be in service by the middle of March.
- Engineer Crivello took on the role of completing E2538, many thanks to him.
- Crews started the office remodel and should be completed by the middle of March, if not sooner.

Training

- Kevin Laine completed 18 month written test.
- Probationary FF Nehf has completed his 3 month test and is progressing well.
- Most crew members completed their ACLS/PALS AHA training for paramedics.
- Company Performance Standard training @ WTS. Ladders/RIC/Mayday.
- Respiratory Protection Program – Safety line personnel to complete SCBA control exercise.
- Driver training- All driver operators to perform EVOC with type 1 and 3 lead engines.
- SCO volunteers in the BFFA are all progressing well. Two of the non-BFFA volunteers are near completion of their FF proficiency sign-offs.
- BC Whittle attended the California Conference of Arson Investigators conference.

Board of Directors

Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

Administration

Child Passenger Safety Program – Secretary Receptionist Bridges inspected 6 car seats in February.

Administrative Secretary Walton and Secretary Receptionist Bridges and Mayfield attended the Santa Cruz County Fire Chief Administrative Section Brown Act Training on February 19, 2019.

Prevention/Community Risk Reduction

Plan Reviews and permit approvals:

- Sprinkler plans approved and permit issued for The Cove Townhomes
- Approved plans for The Cove commercial building
- Approved plans for Starbuck's signage 260 Mt. Hermon Rd.
- Sprinkler plans approved and permit issued for 12 Panorama Lane
- Plans approved and permit issued for alarm modification at 5900 Butler Lane
- Plans approved for 5400 SV Drive tenant improvement
- Resubmittal of Sprinkler plans approved for Branciforte FD Station upgrade
- Site plan review completed for Happy Valley School and 213 Blueberry Dr. (re-submittal)

Inspections completed:

- Completed re-inspection at Walgreens, 210 Mt. Hermon Rd.
- Completed sprinkler inspections at: 2 buildings at Lundy Lane Project and 219 Navarra Dr.
- LE 100 inspection completed at 143 La Canada Way and inspected access at The Cove

Hazard complaints: Investigated access issue at Chevron, 6012 Scotts Valley Drive

Meetings:

- City PRC meeting attended
- Rolling Woods community fire forum planning meeting attended
- Monteville HOA fire evacuation meeting attended
- Supervisor Leopold community meeting attended at Happy Valley School
- Community Fire Forum planning meeting with Chief Bob Gray
- Reviewed access to Tucker Road with Road Association President

EMS

SCO paramedics receiving AHA (American Heart) ACLS and PALS training

Fire Chief Activities:

- Attended Users Meeting at NetCom
- SCO Staff Meeting
- Finance Meeting
- Attended the Brookdale First Responder Breakfast
- Attended a Wildland Forum Planning Meeting
- Meeting with VOYA Representatives
- Meeting with Santa Cruz County Bank re: Side Fund Loan
- AFSS Meeting in Aptos
- FDAC Education Committee Conference Calls
- Received an Orientation Tour of SV Sportsman's Club
- Meeting with CZU Unit Chief, Ian Larkin
- Meeting in Mountain View for Incident Management Team
- Attended FEMA O-305 Class
- County Health and Wellness Meetings
- Conference Calls with NOAA Regarding Incoming Storms
- Spoke at SV Sportsman's Club Monthly Meeting and the Scotts Valley City Council
- County Chiefs Meeting
- FDAC State Legislative Meeting

Crew:

Captain Andrew LoFranco
Engineer Neil Cahir
Firefighter Casey Avila

Scotts Valley Fire Department:

Thank you again for helping
us in such a thoughtful and
considerate way on Monday,
Feb 19th, 2019 with our alarm
that wouldn't stop... and about
six months prior with our fire
place wall fire. Both experiences
were so positive we just wanted
to say thank you!

THE
GAINES FAMILY
293 ARROWHEAD WY.



Cooperative Fire Protection since 1931



BUTTE COUNTY FIRE DEPARTMENT

FIRE CHIEF—Darren Read

176 Nelson Avenue, Oroville, CA 95965 • (530) 538-7111

December 6, 2018

SCOTTS VALLEY FIRE DISTRICT
7 ERBA LANE
SCOTTS VALLEY, CA 95066



I would like to take this opportunity to thank you and your staff for working side-by-side with us during the Camp Fire. This was the most destructive and deadly wildfire in California history, and our communities will be dealing with the aftermath of this event for many years to come.

In my 32 years in the fire service, I have never encountered a wildfire of this magnitude. It took the support and coordination of various agencies from all over the country, including 5,471 firefighters, 908 firefighting resources, and multiple aircraft all working together to bring this fire under control.

I know your agency was impacted by sharing your valuable staff and resources with us. Without the support of your personnel, the destruction could have been much worse, and there are no words to completely express our gratitude.

Please let your staff know that we are forever grateful for their support during this devastating and historic event. It was an honor to work with such dedicated individuals and inspiring to witness the effective collaboration and teamwork between the various agencies involved in this catastrophic event.

Sincerely,

Darren Read
Fire Chief

MEMBERS OF THE BOARD

Bill Connelly • Larry Wahl • Maureen Kirk • Steve Lambert • Doug Teeter

