



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

## Board of Directors

### Agenda

Wednesday, August 14, 2019, 6:30 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley, CA 95066

Board meetings are televised on Community Television, Channel 25. Agendas and Board Packets are available on the District's web site @ [www.scottsvalleyfire.com](http://www.scottsvalleyfire.com)

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Steve M. Kovacs, Board Secretary, for immediate consideration.

#### 1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

#### 2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

#### 3. Agenda Amendments (GC §54954.2) – Discussion/Action

#### 4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of July 10, 2019

4.2 Payroll: Approve July Payroll 14 and 15 in the amount of: \$309,862.58

4.3 Expenditures: Approve Expenditures for July in the Amount of:

General Fund:	\$215,103.62
SCHMIT:	\$ 6,179.30
TOTAL:	\$221,282.92

4.4 Certify the Firefighter/Paramedic Eligibility List, per Policy 1501

#### 5 Discussion

5.1 Merge the Zone A Fund (685020) into the Capital Outlay Budget (685030)

5.2 Payoff the CalPERS Side Fund Loan Balance from Santa Cruz County Bank

#### 6. Public Hearing/Action Item

Scheduled Public Hearing for the SVFPD Final Budget for Fiscal Year 2019/2020:

685010 General Fund:	\$10,225,463
685030 Capital Outlay Zone A:	\$ 1,579,349

**Scotts Valley Fire Protection District  
Board of Directors Meeting for August 14, 2019  
Agenda**

685040SCHMIT:                      \$    235,000

Public Hearing Process: District staff will make a summary of the proposed budget. The Board President will ask for public comment. Each speaker should go to the podium, sign in for the record and state their name and address. Each speaker will be allowed three (3) minutes to speak in an effort to have as much public input as possible. Upon completion of the public hearing, the matter will be brought before the Board for discussion and action.

- 6.1     Receive Public Comment and Adopt Resolution 2019-4: Resolution Adopting Final Budget for Fiscal Year 2019/2020, Discussion/Action

**7.     Action Items**

- 7.1     Scotts Valley Fire Protection District Fire Code Adoption, Discussion/Action

Approve Resolution 2019-5, "Notice of Intent to Adopt the California Fire Codes with Amendments," and set a public hearing for October 9, 2019 at 6:30 p.m.

Approve Resolution 2019-6, "Resolution Finding a need for Modification of State Housing Law."

Approve Resolution 2019-7, "Notice of Intent to Consider a Negative Declaration for an Ordinance Adopting the 2019 California Fire Code with Amendments."

Conduct the first reading of Ordinance 2019-1 Adopting the Fire Code for the Scotts Valley Fire Protection District and Waive the Reading of the Actual Text.

Direct Staff to Prepare an Environmental Checklist (EIR).

Direct staff to forward a copy of the proposed ordinance with amendments to the Clerk of the Board for the Santa Cruz County Board of Supervisors and the City Clerk for the City of Scotts Valley allowing 30 days for comments, which should be submitted to the Scotts Valley Fire Protection District Board of Directors to be incorporated into the public hearing record on October 9, 2019.

Direct staff to advertise the public hearing in the local newspaper consistent with the California Government Code, Section 6066.

**8.     Board of Directors and Administrative Reports – Information/Discussion**  
(No action will be taken on any questions raised by the Board at this time.)

- 8.1     Board of Directors Report – *Directors*

- 8.2     Administrative Report – *Chief Officers*

**9.     Correspondence**

**10.   Request for Future Agenda Items**

**11.   Adjournment**

Next Regularly Scheduled Board Meeting:  
Wednesday, September 11, 2019 at 6:30 p.m.



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF July 10, 2019

### 1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, July 10, 2019 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:30 p.m. and thanked Community Television for Broadcasting the Meeting.

#### 1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 1.2 Roll Call

A. Directors Present:	Directors Campbell, Parker and Patterson
B. Directors Absent:	Directors Harmon and Pisciotta
C. Fire District Staff:	Chief Kovacs, Battalion Chief Theilen and Secretary Receptionist Bridges

### 2. Public Comment (GC §54954.3)

None

### 3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

### 4. Consent Calendar

#### 4.1 Minutes: Approve Regular Board Meeting Minutes of June 12, 2019

#### 4.2 Payroll: Approve June Payroll 12 and 13 in the amount of: \$298,303.18

#### 4.3 Expenditures: Approve Expenditures for June in the Amount of:

<u>General Fund:</u>	\$40,957.15
<u>Capital Outlay:</u>	\$ 1,936.10
<u>SCHMIT:</u>	\$ 9,925.55
<u>TOTAL:</u>	\$52,818.80

On motion of Director Campbell seconded by Director Parker to *Approve the Consent Calendar Items 4.1 thru 4.3* was approved by the following vote:

<b>AYES:</b>	<b>Campbell, Parker and Patterson</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Harmon and Pisciotta</b>
<b>ABSTAIN:</b>	<b>None</b>

### 5. Action Item

#### 5.1 LAFCO Election for Special District Member Alternate, Discussion/Action

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**  
**Regular Board Meeting July 10, 2019**

Chief Kovacs stated that there is an open Special District Alternate Member Seat on LAFCO. The Ballot and Candidate Statements are included in the packet. President Patterson explained that there are three candidates. Director Harmon stated that after reading all the bios, all candidates seem capable.

**On motion of Director Parker seconded by Director Campbell to *Vote for Edward Harmon for the Alternate Member Seat on LAFCO* was approved by the following vote:**

<b>AYES:</b>	<b>Campbell, Parker and Patterson</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Harmon and Pisciotta</b>
<b>ABSTAIN:</b>	<b>None</b>

**6. Board of Directors and Administrative Reports – Information/Discussion**  
(No action will be taken on any questions raised by the Board at this time.)

**6.1 Board of Directors Report – Directors**

Director Campbell stated that he and President Patterson attended the Finance Committee Meeting where they discussed options to restructure the side fund loan. He anticipates to have more information at the next Board Meeting.

**6.2 Administrative Report – Chief Officers**

The full Administrative Report was included in the Board Packet and Chief Kovacs added the following:

- New tables were purchased for the training room using the funds from South Bay.
- The County Health and Wellness Group has put together a pamphlet for all the firefighters in the county along with their health care providers that helps explain the health concerns for firefighters.
- Local 3577 raised over \$1,400 at their first annual cornhole tournament.

**7. Correspondence – Information**

7.1 None

**8. Request for Future Agenda Items**

None

**9. Closed Session: Government Code §54957.7**

**9.1 Fire Chief Performance Review: Government Code §54957**

At 6:38 p.m., President Patterson announced that the Board would be going in to Closed Session for the Fire Chief Performance Review.

**10. Open Session**

**10.1 Report on Closed Session: Government Code §54957.1**

At 6:57 p.m., the Board reconvened to Open Session. President Patterson reported that the Board discussed the Fire Chief Performance Review and that he received a positive evaluation.

**11. Adjournment**

The meeting was adjourned at 6:57 p.m.

ATTEST

\_\_\_\_\_  
Russ Patterson  
Board President

\_\_\_\_\_  
Steve M. Kovacs  
Board Secretary

Date Range from 06/13/2019 To 07/12/2019			
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	14	\$119,301.90
		15	\$122,591.98
Overtime	51005	14	\$7,331.53
		15	\$4,429.70
Regular Pay, Extra Help (PCF)	51010	14	\$0.00
		15	\$2,796.00
Regular Pay, Sick Leave	51015	14	\$0.00
		15	\$0.00
Regular Callback Pay	51025	14	\$16,880.47
		15	\$14,651.64
Holiday Pay	51035	14	\$0.00
		15	\$0.00
Differential Pay	51040	14	\$5,859.21
		15	\$6,022.29
Regular Pay, Sick Leave Reserve	55020	14	\$0.00
		15	\$0.00
Misc Benefits, Vacation Payoff	55021	14	\$4,261.43
		15	\$4,336.43
Directors Fees	62327	14	\$0.00
		15	\$1,400.00
<b>TOTAL PAYROLL</b>			<b>\$309,862.58</b>

**CLAIMS BY GL OBJ**

08/06/2019

Filter: (Claim Date is between 07/01/2019  
and 07/31/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>GL Key: 685010</b>			
<b>GL Obj: 52015 Retirement</b>			
07/02/2019	CALPERS RETIREMENT SYSTEM	Annual Lump Sum Prepayment 19/20 FY	\$4,873.00
07/02/2019	CALPERS RETIREMENT SYSTEM	Annual Lump Sum Prepayment 19/20 FY	\$1,372.97
07/02/2019	CALPERS RETIREMENT SYSTEM	Annual Lump Sum Prepayment 19/20 FY	\$712.00
<b>SubObject Total</b>			<b>\$6,957.97</b>
<b>GL Obj: 53010 Group Health - Dental Insurance</b>			
07/02/2019	TIM THEILEN	Retiree Health Ins.- 7/2019	\$679.29
07/02/2019	MIKE BIDDLE	Retiree Health Ins.- 7/2019	\$999.98
07/02/2019	MIKE PHINN	Retiree Health Ins.- 7/2019	\$380.88
07/02/2019	MICHAEL MCMURRY	Retiree Health Ins.- 7/2019	\$1,596.54
07/02/2019	FDAC EBA	Life & Vision Ins.- 7/2019	\$1,075.26
07/02/2019	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 7/2019	\$4,949.96
07/02/2019	SAL LOFRANCO	Retiree Health Ins.- 7/2019	\$563.20
07/02/2019	CALPERS RETIREMENT SYSTEM	Health Ins.- 7/2019	\$53,482.14
07/12/2019	FDAC EBA	Life & Vision Ins.- 8/2019	\$1,075.26
07/19/2019	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 8/2019	\$4,949.96
07/25/2019	TIM THEILEN	Retiree Health Ins.- 8/2019	\$679.29
07/25/2019	MIKE PHINN	Retiree Health Ins.- 8/2019	\$380.88
07/25/2019	MIKE BIDDLE	Retiree Health Ins.- 8/2019	\$999.98
07/25/2019	MICHAEL MCMURRY	Retiree Health Ins.- 8/2019	\$1,596.54
07/25/2019	SAL LOFRANCO	Retiree Health Ins.- 8/2019	\$563.20
<b>SubObject Total</b>			<b>\$73,972.36</b>
<b>GL Obj: 61110 Clothing &amp; Personal Supplies</b>			
07/02/2019	SCOTT'S PPE RECON INC	Turnout Repairs	\$535.70
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	The UPS Store- Turnout Shipping Danner- Duty Boots- Stubendorff Amazon- Duty Boots- Crivello	\$493.14
<b>SubObject Total</b>			<b>\$1,028.84</b>
<b>GL Obj: 61215 Radio Services: Dispatch NetCom Fees</b>			
07/02/2019	SANTA CRUZ REGIONAL 9-1-1	1st Half 1/2 911 Fees 19/20 FY	\$27,640.00
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Active 911- New PCF Active 911	\$71.12
<b>SubObject Total</b>			<b>\$27,711.12</b>
<b>GL Obj: 61221 Telephone &amp; Telegraph</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF1 Internet & Phones 5/20-6/19/19 Comcast- VF2 Internet & Phones 5/21-6/20/19 Verizon- Cellular 5/5-6/4/19	\$1,033.45
<b>SubObject Total</b>			<b>\$1,033.45</b>

**CLAIMS BY GL OBJ**

08/06/2019

Filter: (Claim Date is between 07/01/2019  
and 07/31/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>GL Obj: 61310 Food</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Jia Tellas- Incident Dinner Costco- Water	\$79.73
<b>SubObject Total</b>			<b>\$79.73</b>
<b>GL Obj: 61425 Household Expense</b>			
07/02/2019	MID VALLEY SUPPLY	Pine 70 x2	\$65.75
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Station Supplies Amazon- Cleaning Supplies	\$165.56
<b>SubObject Total</b>			<b>\$231.31</b>
<b>GL Obj: 61535 Insurance PL &amp; PD</b>			
07/25/2019	MCNEIL AND COMPANY, INC.	Commerical Insurance- Umbrella 2019/2020 F.Y.	\$5,566.00
07/25/2019	MCNEIL AND COMPANY, INC.	Commercial Insurance- Vehicle 2019/2020 F.Y.	\$16,205.00
07/25/2019	MCNEIL AND COMPANY, INC.	Commercial Insurance- Property 2019/2020 F.Y.	\$11,209.00
<b>SubObject Total</b>			<b>\$32,980.00</b>
<b>GL Obj: 61720 Maintenance - Mobile Equipment</b>			
07/02/2019	SCARBOROUGH LUMBER & BUILDING	Valves, LED Lights, Seal Tape, Plugs	\$85.02
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- E2538 Knox Key Lock Box The Fire Store- E2538 Spanners & Hydrant Amazon- E2550 Conical Muffler Amazon- Knox Key Lock Box x6	\$458.37
07/12/2019	WINCHESTER AUTO STORES	Air Filters, Brush Head, Water Blade	\$95.80
<b>SubObject Total</b>			<b>\$639.19</b>
<b>GL Obj: 61725 Maintenance - Office Equipment</b>			
07/02/2019	PAGODA TECHNOLOGIES INC.	Computer Management- 7/2019	\$1,122.12
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Dropbox- Annual Pro Membership	\$99.00
07/19/2019	PAGODA TECHNOLOGIES INC.	New Computers Set Up x2	\$480.00
07/25/2019	MONTEREY BAY OFFICE PRODUCTS	Copier Contract 4/23-7/22/19	\$1,258.26
<b>SubObject Total</b>			<b>\$2,959.38</b>
<b>GL Obj: 61730 Maintenance - Other Equipment</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	49ers Communication- Radio Mic & Battery Power Works- BK Atennas Costco- Batteries EVO- Arm Rest, Mic Clips, Cup Holder Stoodleys Small Engine Repair- Chain Saw Repair	\$1,009.72
07/25/2019	SAN LORENZO VALLEY FIRE DISTRICTS COUNCIL	Air Support Ground 2019/2020 FY	\$2,000.00
<b>SubObject Total</b>			<b>\$3,009.72</b>

**CLAIMS BY GL OBJ**

08/06/2019

Filter: (Claim Date is between 07/01/2019  
and 07/31/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>GL Obj: 61845 Maintenance - Buildings &amp; Grounds</b>			
07/02/2019	SCARBOROUGH LUMBER & BUILDING	Keys, Screws, Kickplate, Weather Strip, Rags	\$125.41
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Staples- Kitchen Dinner Chairs	\$1,358.13
		Rayne of SC- VF1 Water Softener	
		Certified Backflow- Backflow Testing	
		San Lorzeno Lumber- Inner Admin Door	
		Staples- VF1 Kitchen Chairs	
		Amazon- VF2 Water Filters	
07/12/2019	RANDY CLAYTON	La Madrona Lot Mowing	\$500.00
07/12/2019	WESTERN EXTERMINATOR COMPANY	Bug Service- VF2 6/2019	\$57.50
07/12/2019	WESTERN EXTERMINATOR COMPANY	Bug Service- VF1 6/2019	\$57.50
07/25/2019	GREG BELLOWS PLUMBING INC	Preventative Maintenance- A/C & Heater	\$916.20
07/25/2019	GREG BELLOWS PLUMBING INC	Preventative Maintenance- Space Heater/Split System	\$277.00
<b>SubObject Total</b>			<b>\$3,291.74</b>
<b>GL Obj: 61920 Medical Supplies</b>			
07/02/2019	ANALGESIC SERVICES, INC.	O2 Cylinder Rental	\$61.75
<b>SubObject Total</b>			<b>\$61.75</b>
<b>GL Obj: 62020 Memberships</b>			
07/02/2019	AFSS NORTHERN DIVISION	AFSS Membership- Walton, Mayfield, Bridges	\$150.00
<b>SubObject Total</b>			<b>\$150.00</b>
<b>GL Obj: 62219 PC Software</b>			
07/02/2019	CREWSENSE LLC	3 Additional Pro Users	\$25.20
<b>SubObject Total</b>			<b>\$25.20</b>
<b>GL Obj: 62223 Office Supplies</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Office Supply- Paper Clips	\$357.10
		Amazon- Leadership Literature	
		Lynn Card Company- District Stationery	
		Amazon- Buisness Cards	
<b>SubObject Total</b>			<b>\$357.10</b>
<b>GL Obj: 62301 Accounting &amp; Auditing Fees</b>			
07/02/2019	TOTAL COMPENSATION SYSTEMS INC.	GASB 75 Valuation Service- 1st Installment	\$1,800.00
07/02/2019	PEHLING & PEHLING CPAS, AN ACCOUNTANCY CORPORATION	Audit 2018/2019- Assurance Payment	\$4,292.00
<b>SubObject Total</b>			<b>\$6,092.00</b>
<b>GL Obj: 62367 Medical Services</b>			
07/02/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Services	\$106.00
07/02/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$335.00
07/02/2019	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$355.00



**CLAIMS BY GL OBJ**

08/06/2019

Filter: (Claim Date is between 07/01/2019  
and 07/31/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>SubObject Total</b>			<b>\$796.00</b>
<b>GL Obj: 62381 Professional &amp; Specialized Services</b>			
07/02/2019	CENTRAL COAST CISM TEAM	EAP Service/On Call Fee 2019/2020	\$400.00
07/02/2019	NATIONAL TESTING NETWORK	NTN Recruiting Services	\$750.00
07/02/2019	CSG CONSULTANTS, INC.	Fire Inspection- 4717 Branciforte Dr., 269 Mt Hermon, 'The Cove', 5451 Scotts Valley Dr., 22 Blake Lane #1, 22 Blake Lane #2, 22 Blake Lane #3, Blake Lane #4, 630 Tabor Way, 4585 Scotts Valley Drive	\$600.00
07/12/2019	FIRST ALARM WELLNESS	Telehealth Evaluation	\$600.00
07/12/2019	LIEBERT CASSIDY WHITMORE	Legal Services	\$5,772.00
07/19/2019	GENE MICHALAK	BRD Video- 7/10/2019	\$125.00
07/25/2019	KAREN LANSING	Professional Services 6/2019	\$400.00
07/25/2019	CSG CONSULTANTS, INC.	Fire Plan Review- 10 Sky Meadow, 585 Ohloe Trail, 552 Bean Creek Road #136, 5011 Scotts Valley Drive	\$250.00
<b>SubObject Total</b>			<b>\$8,897.00</b>
<b>GL Obj: 62914 Education &amp; Training</b>			
07/02/2019	TRI-COUNTY TOWING & TRANSPORT LLC	Vehicle Extrication Training	\$400.00
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	EMS Authority- Paramedic License Renewal Alaska Airlines- S4SCON Airfare Silver Legacy Resort- S4SCON2019 South Bay Regional- Instructor 1 Hampton Inn- S-219 Lodging Precision Training Group- S- Reimbursement for Instructor 1 Class	\$2,703.12
07/12/2019	CORNELIUS CAHIR	Yoga- 6/2019	\$250.00
07/19/2019	ACTIVE WELLNESS LLC		\$900.00
<b>SubObject Total</b>			<b>\$4,253.12</b>
<b>GL Obj: 62920 Gas, Oil &amp; Fuel</b>			
07/02/2019	FLYERS ENERGY LLC	Fuel/Diesel	\$621.76
07/19/2019	FLYERS ENERGY LLC	Fuel/Diesel	\$1,070.18
<b>SubObject Total</b>			<b>\$1,691.94</b>
<b>GL Obj: 62930 Conference Tuition - Registrations</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	CalPERS- CalPERS Education Forum Government Social Media LLC- S4SCON2019	\$1,024.00
<b>SubObject Total</b>			<b>\$1,024.00</b>

**CLAIMS BY GL OBJ**

08/06/2019

Filter: (Claim Date is between 07/01/2019  
and 07/31/2019)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>GL Obj: 63070 Utilities</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water District- VF2 RW Service 5/1-5/31/2019 Greenwaste- VF1 Trash & Recycle 5/1-5/31/2019	\$271.76
07/19/2019	PG&E	VF2- Electric 6/6-7/7/2019	\$508.62
07/19/2019	PG&E	VF1- Gas 6/7-7/8/19	\$63.66
07/19/2019	PG&E	VF1- Electric 6/6-7/7/2019	\$1,044.23
07/19/2019	PG&E	VF2- Gas 6/7-7/8/19	\$59.17
SubObject Total			\$1,947.44
<b>GL Obj: 74110 Principal on Long Term Debt</b>			
07/12/2019	SANTA CRUZ COUNTY BANK	Side Fund Loan Prinicipal- 7/2019	\$18,758.30
SubObject Total			\$18,758.30
<b>GL Obj: 74425 Interest on Long Term Debt</b>			
07/12/2019	SANTA CRUZ COUNTY BANK	Side Fund Loan Interest- 7/2019	\$8,261.33
SubObject Total			\$8,261.33
<b>GL Obj: 75231 Contributions to Other Agencies</b>			
07/12/2019	LOCAL AGENCY FORMATION COMMISSION	LAFCO Fees 19/20 FY	\$8,893.63
SubObject Total			\$8,893.63
Index Total			\$215,103.62

**CLAIMS BY GL OBJ**

08/06/2019

*Filter: (Claim Date is between 07/01/2019  
and 07/31/2019)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
<b>GL Key: 685040</b>			
<b>GL Obj: 61221 Telephone &amp; Telegraph</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- SCHMIT Cellular 5/5-6/4/19	\$38.39
<b>SubObject Total</b>			<b>\$38.39</b>
<b>GL Obj: 61535 Insurance</b>			
07/25/2019	MCNEIL AND COMPANY, INC.	Commercial Insurance- SCHMIT Vehicle 2019/2020 F.Y.	\$2,000.00
<b>SubObject Total</b>			<b>\$2,000.00</b>
<b>GL Obj: 61730 Maintenance - Other Equipment</b>			
07/11/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	USPS- SCBA Cylinder Shipping	\$98.91
<b>SubObject Total</b>			<b>\$98.91</b>
<b>GL Obj: 62914 Education &amp; Training</b>			
07/25/2019	RW JONES AND ASSOCIATES HEALTH & SAFETY TRAINING CONSULTANTS LLC	Haz-Mat Training 7/17/2019	\$4,042.00
<b>SubObject Total</b>			<b>\$4,042.00</b>
<b>Index Total</b>			<b>\$6,179.30</b>
<b>Grand Total</b>			<b>\$221,282.92</b>



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

**Steve M. Kovacs**  
**Fire Chief**

Date: August 14, 2019  
To: Board of Directors  
From: Steve M. Kovacs, Fire Chief  
Subject: Entry Level Firefighter/Paramedic Eligibility List

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## **Staff Report**

### **Recommendation**

Certify the Entry Level Firefighter/Paramedic Eligibility List for the next 12 months as required by Policy 1501.

### **Discussion**

Policy 1501 requires the Board of Directors to certify the Entry Level Firefighter/Paramedic Eligibility List, which is valid for a period of one year from the date of certification.

### **Background**

The Firefighter/Paramedic recruitment and testing process was completed in mid-July. Those candidates passing all of the required components have been placed on the resulting Eligibility List. The process was coordinated by Battalion Chief Jeff McNeil.

### **Attachments**

1. Entry Level Firefighter/Paramedic Eligibility List

Board of Directors

Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

**Steve M. Kovacs**  
**Fire Chief**

Date: August 14, 2019  
To: Board of Directors  
From: Steve M. Kovacs, Fire Chief  
Re: Board of Directors Certification of the Entry Level Firefighter/Paramedic Hiring List

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## **Firefighter/Paramedic Eligibility List**

<b><u>Name</u></b>	<b><u>Rank</u></b>
Mathew Smiley	1
Mathew Smith	2
Jared Vandiver	3
Jeff Wiley	4
Eric Mowbray	5
Kyle Foster	6
Rachael Ridenour	7
Nathan Farris	8

Board of Directors

Robert Campbell   Russ Patterson   Daron Pisciotta   Alan Smith   Joshua Warren



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

**Steve M. Kovacs**  
**Fire Chief**

Date: August 14, 2019  
To: Board of Directors  
From: Steve M. Kovacs, Fire Chief  
Subject: Capital Outlay and Zone A Budget Information

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## **Staff Report**

### **Recommendation**

Combine the District's Zone A Fund with the Capital Outlay Budget.

### **Discussion**

The fire district currently manages four separate Budgets, General Fund, Zone A, Capital Outlay and SCHMIT. The General Fund is for Employee costs, Services and Supplies. The Capital Outlay budget is for Apparatus and Equipment purchases and replacement. The Zone A fund was utilized for Capital expenditures and items related to the management of the fund. The SCHMIT budget is utilized for the Santa Cruz Hazardous Materials Interagency Team, which is a Joint Powers Authority that Scotts Valley Fire District administers.

### **Background/Analysis**

Zone A was created in 1969 as a Special Fire Protection Zone for the purpose of paying for the installation and related maintenance of capital improvements, such as fire mains, fire hydrants and similar improvements to benefit the territory in Zone A. (Pasatiempo Estates, Paradise Park, Graham Hill to Carbonera Creek) At that time, Zone A revenues were derived from an "extra" amount of tax paid for this purpose.

With the passage of Proposition 13 in 1978, the parcels within Zone A **no longer** pay an extra amount of tax to the fire district. Zone A revenues are include in the 1% ad velorem tax that all parcels in the fire district pay. The water system within Zone A has already been annexed into and covered by Santa Cruz City Water.

Zone A funds were being placed into a Special Revenue Fund, which is a revenue budget only.

By combining these two budgets, the funds from Zone A will be able to be expended from the proper fund and in compliance with State regulations. Both the District and the County will streamline workload by managing one less budget.

### **Fiscal Impact**

None.

### **Attachments**

None.

Board of Directors

Robert Campbell Edward Harmon Joe Parker Russ Patterson Daron Pisciotta



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

**Steve M. Kovacs**  
**Fire Chief**

Date: August 14, 2019  
To: Board of Directors  
From: Steve M. Kovacs, Fire Chief  
Subject: CalPERS Side Fund Pay Off Information

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## **Staff Report**

### **Recommendation**

Pay off the CalPERS Side Fund Loan balance from Santa Cruz County Bank after December 15, 2019.

### **Discussion**

The CalPERS Side Fund principle balance is \$1,684,177.70 as of August 1, 2019. There is an additional payment for interest of approximately \$80,000.00. The District's regular payment is due in December, which is included in the above totals. This will pay off and close the Side Fund Loan, which concludes this financial liability for the Fire District.

### **Background/Analysis**

In January 2011, the District entered into a loan agreement with Santa Cruz County Bank in the amount of \$3,227,158 to pay the CalPERS Side Fund Liability incurred. The District has been paying on this loan since the inception, by way of two payments per fiscal year.

The beginning General Fund Reserve for Fiscal Year 2019/2020 is approximately \$2.3M. The Reserve Fund Policy adopted by the Board of Directors in Fiscal Year 2018/2019, requires that \$1M remain in the General Fund Reserve Account. This leaves approximately \$1.3M available for Board consideration to add to the budgeted amount of \$326K to pay down the Side Fund loan. With the combining of Zone A and Capital Outlay budgets, the remaining amount needed to pay off the side fund would be available by not having to transfer the annual amount of \$200,000 from the General Fund to the Capital Outlay budget.

### **Fiscal Impact**

There is minimal fiscal impact to the District, however there will be a reduction in the amount of Reserve funds available to the district, but a savings of approximately \$338K in realized Side Fund interest if the loan were to have been taken to maturity (December 2025).

### **Attachments**

1. Loan Balance and Payment Sheets as of July 1, 2019.
2. Santa Cruz County Back Amortization Schedule.

Board of Directors

Robert Campbell Edward Harmon Joe Parker Russ Patterson Daron Pisciotta

Santa Cruz County Bank Payments

Principal 1/12/2011 \$3,227,158.00

Paid in Full 12/15/2025 Interest 5.625 %

Principal Balance 2/2019 \$1,684,177.70

Amortization Schedule

Due Date	Paid Date	Interest	Principal	Total
6/15/2011	6/6/2011	\$76,589.74	\$71,717.26	\$148,307.00
12/15/2011	11/2/2011	\$88,989.91	\$59,317.09	\$148,307.00
6/15/2012	5/14/2012	\$87,317.05	\$65,809.95	\$153,127.00
12/15/2012	11/21/2012	\$85,461.07	\$67,665.93	\$153,127.00
6/15/2013	4/23/2013	\$83,096.18	\$75,006.82	\$158,103.00
12/15/2013	11/22/2013	\$81,437.41	\$76,665.59	\$158,103.00
6/15/2014	4/22/2014	\$78,842.08	\$83,275.68	\$162,117.76
12/15/2014	11/20/2014	\$76,926.74	\$85,191.02	\$162,117.76
6/15/2015	5/26/2015	\$74,116.94	\$88,000.82	\$162,117.76
12/15/2015	10/26/2016	\$72,042.37	\$90,075.39	\$162,117.76
6/15/2016	4/28/2016	\$69,502.06	\$92,615.70	\$162,117.76
12/15/2016	11/16/2016	\$66,890.11	\$95,227.65	\$162,117.76
6/15/2017	5/17/2017	\$63,853.65	\$98,264.11	\$162,117.76
12/15/2017	11/15/2017	\$61,433.24	\$100,684.52	\$162,117.76
6/15/2018	4/19/2018	\$58,273.55	\$103,844.21	\$162,117.76
12/15/2018	12/4/2018	\$55,665.11	\$106,452.65	\$162,117.76
6/15/2019	2/28/2019	\$52,393.15	\$109,724.61	\$162,117.76
Total		\$1,232,830.36	\$1,469,539.00	\$2,702,369.36

SC County Bank

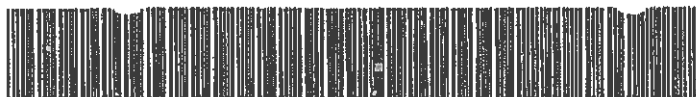
Interest	Principal	Total
\$72,611.05	\$75,695.95	\$148,307.00
\$83,535.33	\$64,771.67	\$148,307.00
\$81,342.75	\$71,784.25	\$153,127.00
\$87,349.68	\$65,777.32	\$153,127.00
\$67,718.86	\$90,384.14	\$158,103.00
\$95,601.51	\$62,501.49	\$158,103.00
\$65,070.11	\$97,047.65	\$162,117.76
\$98,585.34	\$63,532.42	\$162,117.76
\$73,680.16	\$88,437.60	\$162,117.76
\$51,936.82	\$110,180.94	\$162,117.76
\$69,480.81	\$92,636.95	\$162,117.76
\$83,459.31	\$78,658.45	\$162,117.76
\$63,198.07	\$98,919.69	\$162,117.76
\$50,649.07	\$111,468.69	\$162,117.76
\$49,096.38	\$113,021.38	\$162,117.76
\$71,839.95	\$90,277.81	\$162,117.76
\$21,253.49	\$140,864.27	\$162,117.76
\$0.00	\$27,019.63	\$135,098.13
\$1,186,408.69	\$1,542,980.30	\$2,837,467.49
	\$1,684,177.70	

Monthly 7/2019

Amount Due By

12/15/2019





\*00000000900332300006001122011\*

## AMORTIZATION SCHEDULE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
\$3,227,158.00	01-12-2011	12-15-2025	900332300			CM	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item.  
Any item above containing "\*\*\*\*" has been omitted due to text length limitations.

**Borrower:** Scotts Valley Fire Protection District  
7 Erba Lane  
Scotts Valley, CA 95066

**Lender:** Santa Cruz County Bank  
Santa Cruz Office  
720 Front Street  
Santa Cruz, CA 95060

Disbursement Date: January 12, 2011

Repayment Schedule: Irregular  
Calculation Method: 365/365 U.S. Rule

Payment Number	Payment Date	Interest Rate	Payment Amount	Interest Paid	Principal Paid	Balance
1	08-15-2011	5.625	148,307.00	75,589.74	71,717.26	3,155,440.74
2	12-15-2011	5.625	148,307.00	88,989.91	59,317.09	3,096,123.65
<b>2011 TOTALS:</b>			<b>296,614.00</b>	<b>165,579.65</b>	<b>131,034.35</b>	
3	08-15-2012	5.625	153,127.00	87,317.05	65,809.95	3,030,313.70
4	12-15-2012	5.625	153,127.00	85,464.07	67,662.93	2,962,647.77
<b>2012 TOTALS:</b>			<b>306,254.00</b>	<b>172,778.12</b>	<b>133,475.88</b>	
5	08-15-2013	5.625	158,103.00	83,686.88	75,006.82	2,887,640.95
6	12-15-2013	5.625	158,103.00	81,437.41	76,665.59	2,810,975.36
<b>2013 TOTALS:</b>			<b>316,206.00</b>	<b>164,533.59</b>	<b>151,672.41</b>	
7	08-15-2014	5.625	162,117.76	78,842.08	83,275.68	2,727,699.68
8	12-15-2014	5.625	162,117.76	76,926.74	85,191.02	2,642,508.66
<b>2014 TOTALS:</b>			<b>324,235.52</b>	<b>155,768.82</b>	<b>168,466.70</b>	
9	08-15-2015	5.625	162,117.76	74,116.94	88,000.82	2,554,507.84
10	12-15-2015	5.625	162,117.76	72,042.33	90,075.39	2,464,432.45
<b>2015 TOTALS:</b>			<b>324,235.52</b>	<b>146,159.31</b>	<b>178,076.21</b>	
11	08-15-2016	5.625	162,117.76	69,502.06	92,615.70	2,371,816.75
12	12-15-2016	5.625	162,117.76	66,890.11	95,227.65	2,276,589.10
<b>2016 TOTALS:</b>			<b>324,235.52</b>	<b>136,392.17</b>	<b>187,843.35</b>	
13	08-15-2017	5.625	162,117.76	63,853.65	98,264.11	2,178,324.99
14	12-15-2017	5.625	162,117.76	61,435.24	100,682.52	2,077,642.47
<b>2017 TOTALS:</b>			<b>324,235.52</b>	<b>125,288.89</b>	<b>198,946.63</b>	
15	08-15-2018	5.625	162,117.76	58,279.55	103,848.21	1,973,794.26
16	12-15-2018	5.625	162,117.76	55,865.11	106,252.65	1,867,541.61
<b>2018 TOTALS:</b>			<b>324,235.52</b>	<b>113,938.66</b>	<b>210,296.86</b>	
17	08-15-2019	5.625	162,117.76	52,875.15	109,242.61	1,757,801.00
18	12-15-2019	5.625	162,117.76	49,567.96	112,549.80	1,645,051.20
<b>2019 TOTALS:</b>			<b>324,235.52</b>	<b>101,943.11</b>	<b>222,292.41</b>	
19	08-15-2020	5.625	162,117.76	48,393.82	115,723.94	1,529,327.26
20	12-15-2020	5.625	162,117.76	45,130.17	118,987.59	1,410,339.67
<b>2020 TOTALS:</b>			<b>324,235.52</b>	<b>89,523.99</b>	<b>234,711.53</b>	
21	08-15-2021	6.150	165,971.27	43,249.13	122,722.14	1,287,617.53
22	12-15-2021	6.150	165,971.27	39,702.72	126,268.55	1,161,348.98
<b>2021 TOTALS:</b>			<b>331,942.54</b>	<b>82,951.85</b>	<b>248,990.69</b>	
23	08-15-2022	6.150	165,971.27	35,813.84	130,157.43	1,030,991.35
24	12-15-2022	6.150	165,971.27	31,799.84	134,171.43	896,809.92
<b>2022 TOTALS:</b>			<b>331,942.54</b>	<b>67,483.48</b>	<b>264,539.06</b>	
25	08-15-2023	6.150	165,971.27	27,501.36	138,469.92	758,340.00
26	12-15-2023	6.150	165,971.27	23,682.84	142,588.43	615,751.57



\*0000000090033230006001122011\*

# AMORTIZATION SCHEDULE (Continued)

Loan No: 900332300

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2023 TOTALS:			331,942.54	50,884.19	281,058.35	
27	<del>06-15-2024</del>	6.150	<del>165,971.27</del>	<del>18,986.24</del>	<del>146,985.03</del>	468,766.54
28	12-15-2024	6.150	165,971.27	14,454.06	151,517.21	317,249.33
2024 TOTALS:			331,942.54	33,440.30	295,502.24	
29	<del>06-15-2025</del>	6.150	<del>165,971.27</del>	<del>9,728.89</del>	<del>156,242.58</del>	161,006.75
30	12-15-2025	6.150	165,971.27	4,984.52	161,006.75	0.00
2025 TOTALS:			331,942.54	14,693.21	317,249.33	
TOTALS:			4,848,435.34	1,621,277.34	3,227,158.00	

NOTICE: This is an estimated loan amortization schedule. Actual amounts may vary if payments are made on different dates or in different amounts.

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Interest + Savings: \$ 338,897.02



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: August 14, 2019  
To: Board of Directors  
From: Steve M. Kovacs, Fire Chief  
Subject: 2019/2020 Final Budgets

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## Recommendation

1. Adopt the 2019/2020 Final Budgets as presented:

685010 General Fund:	\$10,225,463
685030 Capital Outlay/Zone A:	\$ 1,579,349
685040 SCHMIT:	\$ 235,000

## Background

The Board of Directors must pass a preliminary budget before June 30<sup>th</sup> and a final budget by October 1<sup>st</sup> of each year.

### General Fund

#### **Revenue**

The estimated Fund Balance beginning this fiscal year is \$2,351,126. The estimated surplus is attributed to a 5.67% increase in Secured Property Tax, the Branciforte Administrative Services Agreement and approximately \$740K in Strike Team reimbursements.

An estimated increase to property tax of 4.5% has been included in the final budget as recommended by the County Auditor's Office.

Revenue from Plan Check and Inspection Fees for FY 2019/2020 are estimated at \$45,000, while the estimated expenditures for contract plan check and inspection services are \$15,000. The net cost recovery equals \$30,000, to offset staff time for those services and for future contract plan check and inspection services.

Revenue from Strike Teams is budgeted at \$125,000, and offset in the budget as an overtime expenditure.

#### **Expenditures**

The Salaries and Benefits budget includes a Cost of Living Adjustment (COLA), based on the current MOU's in place. Overtime and Call Back are budgeted to reflect the trend over the last few years, which when compared from year to year, illustrates the difficulty in budgeting. Years with high fire activity have increased overtime, which is reimbursed by forest agencies and shown as revenue during those years. 2018/2019 experienced increased Callback Pay due to injuries. All allocated positions are funded.

The CalPERS Safety Retirement Plan is 20.073% of payroll, which is up from the 2018/2019 fiscal year amount of 18.677%. The Unfunded Accrued Liability's (UAL) annual lump sum prepayment option for

Board of Directors

Robert Campbell Edward Harmon Joe Parker Russ Patterson Daron Pisciotta

2019/2020 Final Budgets  
August 14, 2019

the Safety Plan is \$636,480, which is up from the 2018/2019 payment of \$507,715. The Safety Side Fund is captured as a loan payment to Santa Cruz County Bank under "Other Charges".

The CalPERS Miscellaneous Plan is 10.221% of payroll which is up from the 2018/2019 fiscal year amount of 9.409%. The UAL's annual lump sum prepayment option for the Miscellaneous Plan is \$15,909, which is up from the 2018/2019 payment of \$12,000.

The employer rate for new CalPERS safety employees hired after January 1, 2013, is 13.034% of payroll, up from the 2018/2019 rate of 12.141%. Non-safety employee rate is 6.985% of payroll, up from the 2018/2019 rate of 6.842%.

This represents a budgeted amount of \$1,264,763, payable to CalPERS and a loan payment for the Side Fund of \$324,241, for a total of \$1,589,004, in retirement liability, which represents a \$170,527, increase over 2018/2019. There is an additional payment scheduled to pay off the CalPERS Side Fund Loan after December 15, 2019, in the amount of \$1,467,759 from the Reserve Fund. This amount includes the principle and interest up to 12/15/2019.

Health insurance is budgeted for an estimated 8% increase effective January 1, 2020. Retiree health insurance is budgeted at \$84,589, a decrease of \$285 due to plan changes.

Workers compensation insurance is \$232,500, an increase of \$37,655 over last year.

The Services and Supplies budget is \$765,060, which is an increase of \$40,660 over 2018/2019.

The Contributions to Other Agencies is for the District's share of the LAFCO budget which is \$9,405.

\$50,000 is budgeted for Contingencies and the required \$1M minimum for Reserves has been met as per Policy 1608, adopted in Fiscal Year 2018/2019.

The General Fund Final Budget is balanced by using \$164,296, from the Fund Balance.

#### **Zone A and Capital Outlay**

The Capital Outlay and Zone A Budgets have been combined due to the County Auditor's Office advising the District that the current Zone A Budget account is only a Revenue Account and expenditures are not allowed to be taken from that Fund. The solution to rectify this, was to combine the Zone A and Capital Outlay Budgets into one, which allows for revenue to be received and expenditures to be paid from the same budget. This also reduces the number of budgets required to be managed by the District and County, from four to three.

The beginning balance of the Zone A funds is \$1,218,592. A 4.5% increase in property tax revenue is estimated for this fiscal year. Besides auditing and accounting costs, \$100,000 is budgeted for the Fire Facilities upgrades, \$966,170, in Reserves for future expenditures and \$100,000, for contingencies.

The beginning balance for Capital Outlay is estimated at \$225,479. \$75,500 is budgeted for equipment replacement, \$30,000 for replacement PPE, \$5,500 for Small Tools and Office Equipment.

#### **SCHMIT**

The beginning fund balance for the Santa Cruz Hazardous Materials Interagency Team is \$52,188. Services and Supplies are to support the operating costs of the team in the amount of \$75,000, which includes a \$5,000, charge for management of the program. Personnel costs include \$20,000 for reimbursement to response agencies in the event of an activation and \$140,000, for differential costs for the response agencies.

**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
FINAL GENERAL FUND BUDGET (685010)  
2019/2020 FY**

<b>Account #</b>	<b>Revenue Description</b>	<b>Revenue Amount</b>	<b>Expense Category</b>	<b>Expense Amount</b>
40100	Prop Tax-Current Secured	7,062,149	Salaries & Benefits	6,561,240
40110	Prop Tax-Current Unsecured	148,735	Services & Supplies	765,060
40150	Supplemental Prop Tax-Current Secured	84,000	Other Charges	1,801,500
40151	Supplemental Prop Tax-Current Unsecured	2,000	Contingencies	50,000
40160	Supplemental Prop Tax-Prior Sec, Supplemental	3,000		
40330	Licenses & Permits	45,000		
40430	Interest	3,000		
40440	Rents and Leases	1,200		
40830	St-Homeowners' Property Tax Relief	40,774		
40894	ST-Aid Others	125,000		
42010	SCHMIT & B40 Administrative Services	109,500		
42055	SCHMIT Reimbursement	22,000		
42384	Other Revenue	2,500		
42462	Transfer In from Capital Outlay	225,479		
	<b>Total Revenue</b>	<b>7,874,337</b>	<b>Total Expenditures</b>	<b>9,177,800</b>
	<b>Fund Balance General Fund</b>	<b>2,351,126</b>	<b>General Reserves</b>	<b>1,047,663</b>
	<b>Grand Total</b>	<b>10,225,463</b>		<b>10,225,463</b>

**Notes:**

1. Schedule of Revenue: 50% in December, 45% in April and 5% in June
2. Account 40330 - Revenue from Permits, Plan Checks and Inspections
3. Account 40440 - Revenue from the Lease of the Marywood Property
4. Account 40894 - Revenue from Statewide Strike Teams and Overhead Assignments
5. Account 42010 - Revenue of \$5000 for SCHMIT Administration and \$103,500 for B40 Admin and Management
6. Account 42055 - Reimbursement for Personnel - Haz Mat Stipends and Training
7. Account 42384 - Revenue from CPR Classes, Donations, and Misc. Revenue
8. Fund Balance as of July 1, 2019
9. Reserves = Fund Balance minus the CalPERS Side Fund payment and the amount needed to balance the Expenditures Budget.
10. Account 40100 reflects a 4.5% increase as per Santa Cruz County Auditor's Office.

**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
FINAL GENERAL FUND BUDGET (685010)  
2019/2020 FY**

<b>Expenditure Summary</b>		
<b>Account #</b>	<b>Category</b>	<b>Amount</b>
<b>Salaries and Benefits</b>		
51000	Regular Pay, Perm.	3,346,704
51005	Overtime Pay	270,000
51010	Regular Pay, Extra help	55,280
51025	Regular Call Back Pay	200,000
51040	Differential Pay	157,440
52010	Medicare Tax	55,092
52015	Retirement	1,264,763
53010	Employee Group Insurance	758,004
53015	Unemployment Insurance	7,748
54010	Workers' Compensation Ins	232,500
55020	Misc. Benefits: Sick Leave Reserve	48,496
55021	Misc. Benefits: Vacation Payoff	165,213
	<b>Total Salaries and Benefits</b>	<b>6,561,240</b>
<b>Services and Supplies</b>		
61110	Clothing and Personal Supplies	24,000
61125	Uniforms	24,000
61215	Radio Services and Communications	72,100
61221	Telephone and Telegraph	12,900
61310	Food	8,500
61425	Household Expense	4,000
61535	Insurance	35,400
61720	Maintenance Mobile Equipment	80,000
61725	Maintenance Office Equipment	23,000
61730	Maintenance Other Equipment	19,500
61845	Maintenance Structure & Grounds	19,700
61920	Medical Supplies	9,000
62020	Memberships	4,035
62111	Miscellaneous Expense	6,000
62219	Computer Software	26,600
62223	Office Expense	19,900
62301	Accounting & Auditing Fees	74,400
62327	Directors Fees	8,900
62358	Laundry Service	2,300
62367	Medical Services	22,000
62381	Professional/Special Services	87,000
62420	Publications and Legal Notices	2,000
62500	Rents and Leases, Equipment	1,000
62715	Small Tools and Instruments	16,000
62888	Special District Expense	18,000
62890	Subscriptions	3,725
62914	Education & Training	58,700
62920	Gas, Oil and Fuel	37,400
62930	Conference Tuition - Registrations	18,000
63070	Utilities	27,000
	<b>Total Services &amp; Supplies</b>	<b>765,060</b>
<b>Other Charges</b>		
74110	Principal on Long Term Debt	1,712,000
74425	Interest on Long Term Debt	80,000
75231	Contributions to Other Government Agencies	9,500
	<b>Total Other Charges</b>	<b>1,801,500</b>
<b>Appropriation for Contingencies</b>		
98695	General Reserves	1,047,663
98700	Contingencies	50,000
	<b>Total Appropriation for Contingencies</b>	<b>1,097,663</b>
	<b>TOTAL EXPENDITURES</b>	<b>10,225,463</b>

**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
CAPITAL OUTLAY/ZONE A BUDGET (685030)  
2019/2020 FY**

<b>Account #</b>	<b>Revenue Description</b>	<b>Revenue Amount</b>	<b>Expense Category</b>	<b>Expense Amount</b>
40100	Prop Tax-Current Secured	118,772	Services and Supplies	167,200
40110	Prop Tax-Current Unsecured	2,506	Fixed Assets	120,500
40150	Supplemental Prop Tax-Current Secured	1,500	Operating Transfer Out	225,479
40151	Supplemental Prop Tax-Current Unsecured	0	Contingencies	100,000
40430	Interest	12,000	General Reserves	966,170
40830	St-Homeowners' Property Tax Relief	500		
	<b>Total Revenue</b>	<b>135,278</b>		
	<b>Fund Balance Zone A</b>	<b>1,218,592</b>		
	<b>Fund Balance Capital Outlay</b>	<b>225,479</b>		
	<b>Budget Total</b>	<b>1,579,349</b>		<b>1,579,349</b>

**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
CAPITAL OUTLAY/ZONE A BUDGET (685030)  
2019/2020 FY**

<b>Expenditure Summary</b>		
<b>Account #</b>	<b>Category</b>	<b>Amount</b>
	<b>Services and Supplies</b>	
61110	Clothing & Personal Supplies	30,000
61845	Maintenance Structure & Grounds	55,000
62223	Office Supplies	4,000
62301	Accounting & Auditing Fees	1,700
62381	Professional Services	75,000
62715	Small Tool	1,500
	<b>Total Services and Supplies</b>	<b>167,200</b>
	<b>Fixed Assets</b>	
86110	Structures and Improvements	45,000
86204	Equipment	75,500
	<b>Total Fixed Assets</b>	<b>120,500</b>
	<b>Operating Transfer Out</b>	
90000	Transfer to General Fund (685010)	
	<b>Total Operating Transfer Out</b>	<b>225,479</b>
	<b>Appropriation for Contingencies</b>	
98695	General Reserves	966,170
98700	Contingencies	100,000
	<b>Total Appropriation for Contingencies</b>	<b>1,066,170</b>
	<b>Total Expenditures</b>	<b>1,579,349</b>



**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
CAPITAL OUTLAY/ZONE A BUDGET (685030)  
SCHEDULE OF FIXED ASSETS FY ENDING JUNE 30, 2020  
2019/2020 FY**

Account #	Description	Amount
<b>86110</b>	<b>Structures and Improvements</b>	
	Station Improvements	45,000
	<b>Subtotal Structures &amp; Improvements</b>	<b>45,000</b>
<b>86204</b>	<b>Equipment</b>	
	Equipment	40,500
	SCBA Bottles	15,000
	Thermal Imaging Cameras	20,000
	<b>Subtotal Equipment</b>	<b>75,500</b>
	<b>GRAND TOTAL</b>	<b>120,500</b>

Signed: \_\_\_\_\_  
Board Secretary

**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
FINAL SCHMIT BUDGET (685040)  
2019/2020 FY**

<b>Account #</b>	<b>Revenue Description</b>	<b>Revenue Amount</b>	<b>Expense Category</b>	<b>Expense Amount</b>
40430	Interest	400	Services and Supplies	75,000
40894	Grant Funding	0	Personnel costs	160,000
			Fixed Assets	0
41150	Haz Mat Contract Contributions:			
	Santa Cruz County	87,916		
	City of Santa Cruz	35,843		
	City of Watsonville	30,940	Reserves for Equipment	
	City of Scotts Valley	7,608	Replacement	0
	City of Capitola	6,763		
	UCSC	7,279		
	State Parks	6,063		
	Total Contributions From Other Agencies	182,412		
	<b>Total</b>	<b>182,812</b>		
	<b>Fund Balance</b>	<b>52,188</b>		
	<b>Grand Total</b>	<b>235,000</b>		<b>235,000</b>

**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
FINAL SCHMIT BUDGET (685040)  
2019/2020 FY**

	<b>Expenditure Summary</b>	
<b>Account #</b>	<b>Category</b>	<b>Amount</b>
	<b>Services and Supplies</b>	
61110	Protective Clothing	5,000
61221	Telephone and Telegraph	600
61535	Insurance	2,000
61720	Maintenance, Mobile Equipment	10,000
61725	Maintenance, Office Equipment	2,200
61730	Maintenance, Other Equipment	6,800
61920	Medical Supplies	1,000
62219	Computer Software	2,000
62301	Accounting and Auditing	600
62365	Management Services	5,000
62715	Small Tools and Instruments	21,100
62888	Special District Expense	1,250
62914	Training	16,800
62920	Fuel	650
	<b>Total Services and Supplies</b>	<b>75,000</b>
	<b>Contributions to Agencies</b>	
75268	Reimbursement of Costs to Agencies	140,000
75276	Emergency Response Reimbursement	20,000
	<b>Total Contributions to Agencies</b>	<b>160,000</b>
	<b>Fixed Assets</b>	
	<b>Total Fixed Assets</b>	<b>0</b>
	<b>Total Expenditures</b>	<b>235,000</b>

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2019-4

RESOLUTION ADOPTING FINAL BUDGET  
FOR FISCAL YEAR 2019/2020

WHEREAS, Sections 13890, 13891 and 13893 of the California Health and Safety Code have been complied with; and

WHEREAS, a public hearing has been completed, during which time all additions and deletions to the proposed budget for 2019/2020 were made;

WHEREAS, to streamline the budget process and to comply with *Accounting Standards and Procedures for Counties*, it is necessary to transfer all funds including interest from Zone A (685020) to Capital Outlay (685030);

NOW, THEREFORE, BE IT RESOLVED AND ORDERED in accordance with Section 13895 of the California Health and Safety Code, the Final Budget of the Scotts Valley Fire Protection District of Santa Cruz County for which the Board of Directors is the governing board, for fiscal year 2019/2020 and is hereby adopted in accordance with the following:

Final Scotts Valley Fire Protection District Budget

General Fund	Index 685010	\$10,225,463
Capital Outlay/Zone A	Index 685030	\$ 1,579,349
SCHMIT	Index 685040	\$ 235,000

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitute the respective totals for each of the objects of the expenditures listed are attached hereto and known as the Final Budget (on file with the Secretary of the Board).

BE IT FURTHER RESOLVED that the Auditor will transfer all current Zone A (685020) funds into Capital Outlay (685030) as listed in the attached Final Budget and once all funds including final interest have been transferred, the Auditor will close the Zone A (685020) account,

BE IT FURTHER RESOLVED that the Tax Collector will deposit all future Zone A (685020) revenue and interest into Capital Outlay (685030).

PASSED AND ADOPTED BY THE Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on August 14, 2019, by the following vote:

AYES    NOES    ABSENT    ABSTAIN

Director Robert Campbell  
Director Edward Harmon  
Director Joseph Parker  
Director Russ Patterson  
Director Daron Pisciotta

ATTEST:

\_\_\_\_\_  
Steve M. Kovacs  
Board Secretary

\_\_\_\_\_  
Russ Patterson  
Board President

cc: County Auditor/Controller



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

**Steve M. Kovacs**  
**Fire Chief**

Date: August 14, 2019  
To: Board of Directors  
From: Steve M. Kovacs, Fire Chief  
Subject: 2019 California Fire Code Adoption

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## Staff Report

### Recommendation

1. A **motion** shall be entertained to adopt Resolution 2019-5, "Notice of Intent to Adopt the 2019 California Fire Code" with amendments based on the 2018 International Fire Code and set a Public Hearing for October 9, 2019 at 6:30 p.m., and direct Staff to post notice of such hearing.
2. A **motion** shall be entertained to adopt "Findings of Fact", Resolution 2019-6, "Resolution Finding Modification of State Housing Law", and direct staff to forward a copy of findings, along with a copy of the proposed Ordinance to the Clerk of the Board for the Santa Cruz County Board of Supervisors and the City Clerk for the City of Scotts Valley.
3. A **motion** shall be entertained to adopt Resolution 2019-7, "Notice of Intent to Adopt a Negative Declaration" at the public hearing of October 9, 2019 at 6:30 p.m. Direct staff to prepare the Environmental Checklist as necessary for such declaration.
4. A **motion** shall be entertained to suspend with the first reading of Ordinance 2019-1 due to time. Copies are available for review at the Administrative Office for those parties that are interested. Direct staff to forward a copy of the proposed ordinance to the Clerk of the Board for the Santa Cruz County Board of Supervisors and the City Clerk for the City of Scotts Valley with a letter allowing 30 days for comments, which should be submitted to the Scotts Valley Fire Protection District Board of Directors to be incorporated into the public hearing record on October 9, 2019.

### Discussion

The following is a list of the significant changes from the previous Fire Code adopted by the Board (Ordinance 2016-1):

- **Section 101.1** – This is a carry-over from previous editions of the ordinance
- **Section 102.1** – This is a carry-over from previous editions of the ordinance

Board of Directors  
Robert Campbell   Edward Harmon   Russ Patterson   Daron Pisciotta

- **Section 102.9** – This is a carry-over from previous editions of the ordinance
- **Section 103.5** – Police Powers – Change title to Law Enforcement Powers
- **Section 105.1** – This is a carry-over from previous editions of the ordinance
- **Section 107.2.1** – Added Requirement for Inspection Request Responsibility
- **Section 108.6** – Added requirement for overcrowding
- **Section 108 etal** – Sections Changed from 108 etal to 109 etal
- **Section 109.4 etal** – Sections Changed from 109.4 etal to 110.4 etal
- **Section 111.4** – Sections Changed from 111.4 to 112.4
- **Section 202** – Carried over definition for ALL WEATHER SURFACE
- **Section 202** – Carried over definition for BRIDGE
- **Section 202** – Carried over definition for DE NOVO
- **Section 202** – Carried over definition for FIRE CHIEF
- **Section 202** – Added Definition of a GREEN HOUSE
- **Section 202** – Carried over definition for LOCAL RESPONSIBILITY AREA (LRA)
- **Section 202** – Carried over definition for STAGE
- **Section 202** – Carried over definition for STATE RESPONSIBILITY AREA (SRA)
- **Section 202** – Carried over definition for TURNAROUND added “Grade Requirements”
- **Section 202** – Carried over definition for TURNOUT
- **Section 304.1.2** – Carried over from previous editions of the ordinance
- **Section 305.4** – Added section on Deliberate or Negligent Burning
- **Section 307.2** – Carried over from previous editions of the ordinance
- **Section 308.1** – Carried over from previous editions of the ordinance
- **Section 308.1.4** – Deleted from previous editions of the ordinance
- **Section 308.1.2** – Added Section on Throwing or Placing Sources of Ignition
- **Section 308.1.6.3** – Added requirements for “Sky Lanterns”
- **Section 311.5** – Carried over from previous editions of the ordinance
- **Section 403.12** - Added requirements for Fire Watch designation and duties
- **Section 501.3** – Carried over from previous editions of the ordinance
- **Section 503** – Fire Apparatus Access Roads
- **Section 503.2.1** – Carried over from previous editions of the ordinance
- **Section 503.2.1.1** – Carried over from previous editions of the ordinance
- **Section 503.2.3** – Carried over from previous editions of the ordinance
- **Section 503.2.4** – Carried over from previous editions of the ordinance
- **Section 503.2.5.1** – Carried over from previous editions of the ordinance
- **Section 503.2.6.1** – Carried over from previous editions of the ordinance
- **Section 503.2.6.2** – Carried over from previous editions of the ordinance
- **Section 503.2.6.3** – Carried over from previous editions of the ordinance

**Board of Directors**

Robert Campbell   Edward Harmon   Russ Patterson   Daron Pisciotta

- **Section 503.2.6.4** – Carried over from previous editions of the ordinance
- **Section 503.2.6.5** – Carried over from previous editions of the ordinance
- **Section 503.2.7** – Carried over from previous editions of the ordinance
- **Section 503.3** - Added Section on Fire Lane Markings
- **Section 503.7** – Carried over from the previous editions of the ordinance
- **Section 505.2** – Carried over from the previous editions of the ordinance
- **Section 507.3** – Carried over from previous editions of the ordinance, Added NFPA 13D
- **Section 507.5.7** – Carried over from the previous editions of the ordinance
- **Section 605.13** – Moved to New Chapter 12, Sec 1201.4 - **ENERGY SYSTEMS**
- **Section 903.1 through 903.2.7.1** – added changes from previous editions to exceptions
- **Section 903.1.1** – Carried over from the previous editions of the ordinance
- **Section 903.2** – Carried over from the previous editions of the ordinance
- **Section 903.2.1** – Previous exceptions removed and replaced
- **Section 903.2.1.4** – Carried over from the previous editions of the ordinance
- **Section 903.2.1.5** - Carried over from the previous editions of the ordinance
- **Section 903.2.1.6** - Carried over from the previous editions of the ordinance
- **Section 903.2.2** - Carried over from the previous editions of the ordinance
- **Section 903.2.2 (1 and 2)** - Carried over from the previous editions of the ordinance added (r) agricultural buildings, Greenhouses
- **Section 903.2.2 Exceptions** - Carried over from the previous editions of the ordinance
- **Section 903.2.3** - Carried over from the previous editions of the ordinance
- **Section 903.3.1.3** - Carried over from the previous editions of the ordinance
- **Section 903.3.7** - Carried over from the previous editions of the ordinance
- **Section 1201.4** – Language moved from Chapter 6 to Chapter 12
- **Section 3905.1.3** - Added
- **Section 5303.5.3** – Carried over from the previous editions of the ordinance
- **Section 5601.1.3** – Carried over from the previous editions of the ordinance
- **Section 5601.2** – Carried over from previous editions of the ordinance
- **Section 5601.2.2** – Carried over from previous editions of the ordinance
- **Chapter 90** – Carried over from the previous editions of the ordinance

### **Background/Analysis**

Every three years, the California Building Standards Commission updates the Building Standards Code. What this means to the District, is that during each code cycle, the District is required to update their local codes and adopt the current model code with amendments and the California Fire Code as published by the California Building Standards Commission. The proposed ordinance adopts the 2019 California Fire Code with the enclosed amendments. The California Health and Safety Code identifies a specific process for adoption of the Fire Code with specific actions and timelines. A schedule is included in the Board packet that identifies the process components and timeline

Board of Directors

Robert Campbell   Edward Harmon   Russ Patterson   Daron Pisciotta

It is necessary for the Board to adopt a resolution finding that it is necessary to modify State Housing Law due to local conditions. This is due to the fact that the ordinance will modify the building standards that have been adopted for California. Those modifications are:

- The requirement of automatic fire sprinklers in all new buildings, the same as currently in place (since 1989).
- Required water storage for rural firefighting
- Alternate Power Sources
- Locations of Fire Department Connections, and
- Explosive & Fireworks

A resolution to make those findings is necessary whenever modifications are made to the Buildings Standards Code (Title 24 California Code of Regulations – Part 9 “Fire Code”).

Fire Districts are required to solicit comments from the County and City after the first reading of the Ordinance. Once the Ordinance is adopted, it again must be forwarded to the County and City for ratification, modification, or denial. Based on the outcome of that action, the Ordinance will go into effect thirty days after adoption by the Board. The ordinance however contains language from the California Health and Safety Code that aligns the actual effective date with the effective date of the California Fire Code (January 1, 2020). This is important to assure that there are no voids in the timing of the effective dates.

The Ordinance text has been collectively prepared by members of the Santa Cruz County Fire Prevention Officers and representative of each Fire Agency in the County. By doing this, all Agencies have a consistent code throughout all jurisdictions within the County.

#### **Attachments**

1. Schedule Timeline
2. Resolution 2019-5
3. Resolution 2019-6
4. Resolution 2019-7
5. Ordinance 2019-1

**Board of Directors**

**Robert Campbell   Edward Harmon   Russ Patterson   Daron Pisciotta**



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

## Schedule for Fire Districts Adoption of the 2019 Fire Code

### August 2019

**Starting August 1, 2019 and no later than September 1, 2019** all agencies shall start the adoption process. July 1, 2019 was the beginning of the 180-day timeframe for local governments to amend the published California Building Standards Code. Locally amended and adopted fire code will go into effect simultaneously with the California Fire Code on January 1, 2020.

- Pass "Resolution of Intent to Adopt an Ordinance". The ordinance will be to adopt The California Fire Code 2019 Edition, Based on the 2018 International Fire Code.
- Pass "Resolution of Findings to Modification of State Housing Law Reasonably Necessary Because of Local Conditions"
- Pass "Resolution Notice of Intent to Consider a Negative Declaration for an Ordinance Adopting the 2019 California Fire Code with Amendments"
- Present draft ordinance and conduct first reading of the draft ordinance
- Direct staff to prepare Environmental Checklist (EIR)

### September 1, 2019 -

The following shall be completed by your Board of Directors no later than this date.

- Pass "Resolution of Intent to Adopt an Ordinance". The ordinance will be to adopt The California Fire Code 2019 Edition, Based on the 2018 International Fire Code.
- Pass "Resolution of Findings to Modification of State Housing Law Reasonably Necessary Because of Local Conditions"
- Pass "Resolution Notice of Intent to Consider a Negative Declaration for an Ordinance Adopting the 2019 California Fire Code with Amendments"
- Present draft ordinance and conduct first reading of the draft ordinance
- Direct staff to prepare Environmental Checklist (EIR)

### September 5, 2019 -

Forward "Resolution of Adopted Findings", "Resolution of Intent to Adopt an Ordinance", "Resolution of Negative Declaration" and a copy of your draft amendments to County Fire Analyst (Walters and Rodewald to assist with compiling the materials for the Board packet) for processing, and submittal to the Board of Supervisors (for CTL send also to Capitola City and for SCO send also to City of Scotts Valley) for comment. ***(SCO and CTL may need to adjust their schedules to accommodate the council's meeting schedule)***

### September 24, 2019 -

**Board of Supervisors Agenda** Item for comment back to individual fire boards. Comments should be forwarded immediately after Board of Supervisors meeting to accommodate fire board meetings. **(Target date of September 27, 2019)**

### October 2019

**The month of October is when your individual Fire Boards will take the following actions to adopt the proposed fire codes. Using the date of your Board meeting, insure that**

you publish your 1<sup>st</sup> (14 days in advance) and 2<sup>nd</sup> (7 days in advance) meeting notices.

All local District hearings shall be completed no later than October 30, 2019 to meet the deadlines below that are based on the Santa Cruz County Board of Supervisors November 19, 2019 Regular Meeting.

- 1<sup>st</sup> Notice -** Publish Public notice 14 days in advance of public hearing (**No Later than October 16, 2019**). Public Notice will be for Public Hearing of Adopting an Ordinance and Adoption of a Negative Declaration.
- 2<sup>nd</sup> Notice -** Publish Public notice 7 days in advance of public hearing (**No Later than October 23, 2019**). Public Notice will be for Public Hearing of Adopting an Ordinance and Adoption of a Negative Declaration.
- October 29, 2019 -** Last day for an agency to:  
Hold public hearing  
Second reading  
Adopt your ordinance  
Adopt your Negative Declaration
- October 29, 2019 -** Forward clean copies (~~NO STRIKEOUT~~ / **NO UNDERLINES**) of Adopted Ordinances, Notice of Determination to County Fire Analyst for processing, and submittal to the Board of Supervisors for final review and ratification, modification or denial at the November 19, 2019 regular BOS Meeting. **(CTL & SCO to deliver to their Cities)** County and Cities have 15 days from district adoption to ratify, modify, or deny. **(SCO and CTL may need to adjust their schedules to accommodate the council's meeting schedule)**
- October 29, 2019 -** County Fire Analyst, Walters and Rodewald to insure all required documents have been received and package for delivery to CAO.
- October 31, 2019 -** ***County Fire and any District utilizing County Counsel MUST deliver to County Counsel no later than October 31, 2019, and forwarded to CAO Analyst***
- November 19, 2019 -** Board of Supervisors agenda to ratify, modify or deny.
- November 26, 2019 -** Letter from Clerk of the Board to fire districts acknowledging actions taken.
- November 29, 2019 -** Copy of Ordinance, Findings and Board of Supervisors letter mailed to HCD (required filing).
- January 1, 2020 -** Locally amended code takes effect as does the California Fire Code.

# SCOTTS VALLEY FIRE PROTECTION DISTRICT

## RESOLUTION NO. 2019-5

### NOTICE OF INTENT TO ADOPT THE 2019 CALIFORNIA FIRE CODE WITH AMENDMENTS AND PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE AND EXPLOSION AND FOR PROVIDING FOR THE ISSUANCE OF PERMITS AND ESTABLISHING CERTAIN FEES.

The Board of Directors of the Scotts Valley Fire Protection District ("District"), on August 14, 2019 at 6:30 p.m. will conduct a public meeting to consider adoption of a District Ordinance which would adopt the 2019 California Fire Code with amendments, and to prescribe regulations governing conditions hazardous to life and property from fire and explosion and to provide for the issuance of permits and establishing certain fees. The hearings will be held at the Scotts Valley City Hall, One Civic Center Drive, Scotts Valley, CA 95066.

Copies of the proposed Ordinance are available for review at the District Office, located at 7 Erba Lane, Scotts Valley, CA 95066.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on the 14th day of August, 2019, by the following roll call vote:

<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
-------------	-------------	---------------	----------------

Director Robert Campbell  
Director Edward Harmon  
Director Joseph Parker  
Director Russ Patterson  
Director Daron Pisciotta

ATTEST:

\_\_\_\_\_  
Steve M. Kovacs  
Board Secretary

\_\_\_\_\_  
Russ Patterson  
Board President

APPROVED AS TO FORM:

\_\_\_\_\_  
Phillip Passafiume  
District Counsel

# SCOTTS VALLEY FIRE PROTECTION DISTRICT

## RESOLUTION NO. 2019-6

### RESOLUTION FINDING MODIFICATION OF STATE HOUSING LAW BY ORDINANCE 2019-1, REASONABLY NECESSARY BECAUSE OF LOCAL CONDITIONS

WHEREAS, Health and Safety Code Section 13869.7 provides that a fire protection district organized under the Bergeson Fire District Law may adopt building standards relating to fire and panic safety that are more stringent than those building standards adopted by the State Fire Marshal and contained in the California Building Standards Code, and;

WHEREAS, Health and Safety Code Section 13869.7 provides that any such changes or modifications that are more stringent and relate to fire and panic safety are subject to subdivision (b) of Health and Safety Code Section 18941.5, and;

WHEREAS, subdivision (b) of Health and Safety Code Section 13869.7 allows a fire district / 18941.5 allows a city or county to establish more restrictive building standards reasonably necessary because of local climatic, geological or topographical conditions after making the findings required by Health and Safety Code Section 17958.7.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that insofar as Ordinance 2019-1 of the Scotts Valley Fire Protection District may change or modify the State Housing Standards adopted pursuant to Health and Safety Code Section 17922, as to the requirement for installation of an automatic sprinkler system in all new buildings and in specific cases, existing buildings when altered, the Board of Directors of the Scotts Valley Fire Protection District, after duly noticed and held public meeting, expressly finds that such change or modification to Section 903 et al of Part 9 of the California Building Standards Code is reasonably necessary because of local conditions as more specifically set forth as follows:

1. The Scotts Valley Fire Protection District is extraordinarily inaccessible for firefighting purposes due to mountainous topography; or
2. The Scotts Valley Fire Protection District poses an extreme fire hazard due to the high percentage of forested land (approximately 50%),
3. The Scotts Valley Fire Protection District is subject to major disasters such as earthquakes, flooding, landslides and major wildland fires which greatly limit traditional fire suppression capabilities for individual property protection. The Scotts Valley Fire Protection District is situated on and near the most active seismic zones in California, the San Andreas, San Gregorio, Zayante, and Hayward Faults. The great potential for earthquakes influences our community. As witnessed in the 1989 Loma Prieta Earthquake, a major seismic event will create a demand on fire protection services, and through the use of automatic fire suppression systems, the potential for a catastrophic fire loss to a community can be partially mitigated.
4. The Scotts Valley Fire Protection District is favored with many sources of high quality water, including springs, wells, reservoirs, and surface streams, mutual and municipal water companies. However, the underground water sources are becoming depleted and extensive steps have been taken to reduce the amount of water consumed. The water supply in the Scotts Valley Fire Protection District makes extensive use of automatic fire sprinkler systems feasible as a means to reduce our dependency on large volumes of water for fire suppression.

5. The local climatic conditions affect acceleration, intensity and size of fire in the community. Times of little or no rainfall, create extremely hazardous conditions when a fire is introduced to the environment. Fires in structures can easily spread to the wildland as well as a fire in the wildland into a structure. Such devastating fires can be witnessed by reviewing the damage to the environment and property from the Summit Fire, Trabing Fire, Loma Fire, Martin Fire and Lexington Fire to name a few.
6. Most of the roadways connecting our community are classified as rural arterial and collectors. These roadways in many cases do not allow for 2-way traffic to safely pass. Additionally during events such as wildfires, earthquake and flooding, the roadways have proven to be less than adequate for the response of emergency vehicles.
7. The experience and efficiency of automatic fire sprinkler systems within the Scotts Valley Fire Protection District exceed those of the National Fire Protection Association which indicate that automatic fire sprinkler systems have established an efficiency record of approximately 96% satisfactory performance in the United States since 1925. The local statistics show that all fires have been extinguished with fewer than 2 fire sprinkler heads activating, and that no further fire suppression was necessary upon arrival of fire suppression forces.

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ORDERED that the Secretary of the Board is directed to mail a copy of these findings together with the modification or change expressly marked and identified to the California Department of Housing and Community Development and obtain a file stamped endorsed copy from the commission for retention in the District's office.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on the 14<sup>th</sup> day of August, 2019, by the following roll call vote:

<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
-------------	-------------	---------------	----------------

Director Robert Campbell  
Director Edward Harmon  
Director Joseph Parker  
Director Russ Patterson  
Director Daron Pisciotta

ATTEST:

\_\_\_\_\_  
Steve M. Kovacs  
Board Secretary

\_\_\_\_\_  
Russ Patterson  
Board President

APPROVED AS TO FORM:

\_\_\_\_\_  
Phillip Passafiume  
District Counsel

# SCOTTS VALLEY FIRE PROTECTION DISTRICT

## RESOLUTION NO. 2019-7

### NOTICE OF INTENT TO CONSIDER A NEGATIVE DECLARATION FOR AN ORDINANCE ADOPTING THE 2019 CALIFORNIA FIRE CODE WITH AMENDMENTS PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE AND EXPLOSION AND FOR PROVIDING FOR THE ISSUANCE OF PERMITS AND ESTABLISHING CERTAIN FEES.

The Board of Directors of the Scotts Valley Fire Protection District ("District"), on August 14, 2019 at 6:30 p.m. will conduct a public meeting to consider adoption of District Ordinance 2019-1 which prescribes regulations governing conditions hazardous to life and property from fire and explosion and to provide for the issuance of permits and establishing certain fees. The hearings will be held at the Scotts Valley City Hall, One Civic Center Drive, Scotts Valley, CA 95066.

A draft negative declaration has been prepared with respect to the environmental analysis of the Ordinance under the provisions of the California Environmental Quality Act, (Public Resources Code 21000 et seq.). Copies of the proposed Ordinance and negative declaration are available for review at the Administrative Offices of the Scotts Valley Fire Protection District, 7 Erba Lane, Scotts Valley, CA 95066.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on the 14<sup>th</sup> day of August, 2019, by the following roll call vote:

AYES    NOES    ABSENT    ABSTAIN

Director Robert Campbell  
Director Edward Harmon  
Director Joseph Parker  
Director Russ Patterson  
Director Daron Pisciotta

ATTEST:

\_\_\_\_\_  
Steve M. Kovacs  
Board Secretary

\_\_\_\_\_  
Russ Patterson  
Board President

APPROVED AS TO FORM:

\_\_\_\_\_  
Phillip Passafiume  
District Counsel

**SCOTTS VALLEY FIRE PROTECTION DISTRICT  
OF SANTA CRUZ COUNTY**

**ORDINANCE NO. 2019-1**

An ordinance of the Scotts Valley Fire Protection District adopting the 2019XX edition of the ~~International Fire Code~~ California Fire Code, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Scotts Valley Fire Protection District providing for the issuance of permits and collection of fees therefore; repealing Ordinance 2016-1 of the Scotts Valley Fire Protection District and all other ordinances and parts of the ordinances in conflict therewith.

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**PART 1**

The Board of Directors of the Scotts Valley Fire Protection District does ordain as follows:

That portion of the 2019XX California Fire Code that imposes substantially the same requirements as are contained in the International Fire Code, 20XX-2018 Edition published by the International Code Council and the California Building Standards Commission with Errata, together with those portions of the International Fire Code, 20XX-2018 Edition, including Appendices B, BB, C, CC, I, N and O as published by the International Code Council not included in the California Fire Code, as modified and amended by this ordinance, are adopted by this reference into this code, and are hereby collectively declared to be the Fire Code of the Scotts Valley Fire Protection District, in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees for same; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the Scotts Valley Fire Protection District are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Part 2 of this ordinance.

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**PART 2**

**Ordinance No. 2016-1 of the Scotts Valley Fire Protection District is hereby repealed and replaced with Ordinance 2019-1 to read as follows:**

**~~International California Fire Code Adopted.~~**

That portion of the 20XX-2019 California Fire Code that imposes substantially the same requirements as are contained in the International Fire Code, 20XX-2018 Edition published by the International Code Council and the California Building Standards Commission with errata, together with those portions of the International Fire Code, 20XX-2018 Edition, including Appendices B, BB, C, CC, I, N and O published by the International Code Council not included in the 20XX-2019 California Fire Code, as modified and amended by this ordinance, are adopted by this reference into code, and are hereby collectively declared to be the Fire Code of the Scotts Valley Fire Protection District for the purpose of regulating and governing the safeguarding of life, property and public welfare to a reasonable degree from the hazards of fire, hazardous materials release and explosion arising from the storage, use and handling of dangerous and hazardous materials, substances and devices, conditions hazardous to life or property in the occupancy and use of buildings and premises, the operation, installation, construction, location, safeguarding and maintenance of attendant equipment, the installation and maintenance of adequate means of egress not provided for by the building code, and providing for the issuance of permits and collection of fees for same.

**Section 101.1 is amended – Title.**

Section 101.1 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**101.1 - Title.** These regulations shall be known as the Fire Code of the Scotts Valley Fire Protection District, hereinafter referred to as "this code."

**Section 102.1 is amended – Construction and design provisions.**

Section 102.1 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**102.1 - Construction and design provisions.** The construction and design provisions of this code shall apply to:

1. Structures, facilities and conditions arising after the adoption of this code.
2. Existing structures, facilities and conditions not legally in existence at the time of adoption of this code.
3. Existing structures, facilities and conditions where required in Chapter 11.
4. Existing structures, facilities and conditions that, in the opinion of the fire code official, constitute a distinct hazard to life or property.
5. Existing Structures, Alterations and Repairs. All new work performed in alterations and/or repairs to existing structures shall comply with the current provisions of this Chapter. When alterations and/or repairs result in the removal, alteration, modification, replacement and/or repair of fifty percent or more of the external walls of a building, or result in the removal, modification, replacement and/or repair of fifty percent or more of the existing internal structural and/or non-structural framework, independently or in combination thereof, within a five year period, the entire building shall be made to conform to the current provisions of this chapter. The determination under this section of the requirement for upgrading any existing structure to full conformance with current provisions of this Chapter shall be at the sole discretion of the Fire Code Official.

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**Section 102.9 is amended - Matters not provided for.**

Section 102.9 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**102.9 - Matters not provided for.** Requirements that are essential for the public safety of an existing or proposed activity, building or structure, or for the safety of the occupants thereof, which are not specifically provided for by this code shall be determined by the fire code official.

The fire chief is authorized to render interpretations of this code and to make and enforce rules, supplemental regulations and standards in order to carry out the application and intent of its provisions. Such interpretations, rules, regulations and standards shall be in conformance with the intent and purpose of this code and shall be available to the public during normal business hours. Those standards promulgated by the Santa Cruz County Fire Chiefs Association shall be deemed as prima facie evidence of compliance with this code.

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**~~Section 103.5 is added – Police powers.~~**

~~Section 103.5 is added to Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:~~

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~~**103.5 – Police powers.** The fire code official and his/her deputies shall have the powers of police officers in performing their duties under this code. When requested to do so by the fire code official, the chief of police of the jurisdiction is authorized to assign such available police officers as necessary to assist the fire code official with enforcing the provisions of this code.~~



**Section 103.5 is added – Law enforcement powers.**

Section 103.5 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**103.5 - Law Enforcement Powers.** The fire code official and his/her deputies shall have the powers of law enforcement officers in performing their duties under this code. When requested to do so by the fire code official, the chief of police or county sheriff of the jurisdiction is authorized to assign such available law enforcement as necessary to assist the fire code official with enforcing the provisions of this code.

*[Pajaro Valley's legal counsel suggested this rewrite after we adopted the code in 2016]*

**Section 105.1 is amended – General.**

Section 105 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**105.1 - General.** Permits shall be in accordance with Sections 105.1.1. through 105.7.18- or other provisions of this code as required by the jurisdiction having authority.

**Section 107.2.1 is added – Inspection Requests.**

Section 107.2.1 of Chapter 1 of the Fire Code Scotts Valley Fire Protection District is added to read as follows:

**107.2.1 –** It shall be the duty of the holder of the permit or their duly authorized agent to notify the fire code official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

**Section 108.6 – is added – Overcrowding.**

Section 107.2.1 of Chapter 1 of the Fire Code Scotts Valley Fire Protection District is added to read as follows:

**108.6 – Overcrowding** or admittance of any person beyond the approved capacity of a building or a portion thereof shall not be allowed. The fire code official, on finding any overcrowding conditions or obstruction in aisles, passageways or other means of egress, or on finding any condition that constitutes a life safety hazard, shall be authorized to cause the event to be stopped until such condition or obstruction is corrected.

**Section 108.1 is amended - Board of appeals established.**

Section 108.1 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**1098.1 - Board of appeals established.** In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and is hereby created a Board of Appeals. The Board of Appeals shall be the Board of Directors of the Scotts Valley Fire Protection District or a sub-committee as appointed by the Board of Directors of the Scotts Valley Fire Protection District appointed by the governing body and shall hold office at its pleasure. The fire code official shall be an ex-officio member of said board but shall have no vote on any matter before the board. The board shall may adopt additional rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official.

**Section 1098.3 is deleted – Qualifications.**

Section 108.3 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is deleted.

~~The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or fire protection systems and are not employees of the jurisdiction.~~

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**Section 1098.4 is added – Appeals process.**

Section 108.4 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

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**1098.4.1 - Initiating appeal.** Any beneficially interested party has the right to appeal the order served by the fire code official by filing a written "NOTICE OF APPEAL" with the office of the fire code official within fourteen (14) days after service of such order. The notice shall state the order appealed from, the identity and mailing address of the appellant, and the specific grounds upon which the appeal is made.

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**1098.4.2 - Stay of order.** The filing of a properly completed notice of appeal shall have the effect of staying the implementation of the order appealed from, until the final decision of appeal.

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**Exception:** Orders affecting acts or conditions which in the opinion of the fire code official, pose an immediate threat to life, property, or the environment as a result of panic, fire, explosion, or release.

**1098.4.3 - Hearing of appeal.** Following is the process for establishing and hearing appeals:

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1. The Board of Appeals, or the secretary thereof, shall set the matter to be heard at a date within thirty days of receipt of such notice of appeal. Written notice of the time and place set for hearing shall be served on the appellant by first class mail to the mailing address given in the notice of appeal at least five days prior to the date set for the hearing. The fire code official shall transmit to the Board of Appeals all records related to the appeal.
2. At the hearing on the appeal, the appellant shall, in the first instance present evidence in support of the grounds enumerated in her/his notice of appeal. The fire code official shall next present evidence in support of her/his order. The appellant and the fire code official shall each have one opportunity to rebut the evidence presented by the other. The hearing shall be de novo in all respects.

**1098.4.4 - Decision of the board of appeals.** Upon hearing the appeal, the Board of Appeals may issue a decision affirming, modifying or vacating the order of the fire code official. The decision shall be in writing and shall be served upon the appellant by first class mail to the mailing address given in the notice of appeal.

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**1098.4.5 - Time of decision.** The Board of Appeals shall have the power to continue any hearing and may, in its discretion, take the appeal under submission. The Board of Appeals shall render a decision not later than the seventh day following the date the matter was taken under submission, and forthwith notify the interested parties as previously set forth.

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**Section 11009.4 is amended – Violation penalties.**

Section 109.4 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

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**11009.4 - Violation penalties.** Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of an ~~{SPECIFY OFFENSE}~~ infraction.

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Acts denominated as infractions shall not be punishable by imprisonment. Every violation determined to be an infraction is punishable by:

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1. A fine not exceeding one hundred dollars for a first violation;
2. A fine not exceeding two hundred dollars for a second violation of the same provision of this code within one year;

3. A fine not exceeding five hundred dollars for each additional violation of the same provision of this code within one year.

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A person charged with an infraction shall not be entitled to a trial by jury. A judgment that a person convicted of an infraction be punished by fine may also provide for the payment to be made within a specified time or in specified installments, contingent upon the person giving his written promise to either pay the fine as provided or to appear in court on the due date. Any person who willfully violates any such written promise is guilty of a misdemeanor.

~~punishable by a fine of not more than [AMOUNT] plus court-assigned fees or by imprisonment not exceeding [NUMBER OF DAYS] or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.~~

**Section 11009.4.1 is amended – Abatement of violation.**

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Section 409110.4.1 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**11009.4.1 - Abatement of violation.** In addition to the imposition of the penalties herein described, the fire code official is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or premises; or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises. Any violation of this code shall be deemed a public nuisance pursuant to Santa Cruz County Code Section 1.12.050 and/or the Scotts Valley Fire Protection District's Fire Code. In the event that a public nuisance is not abated in accordance with the fire code official's order or the order of the Board of Appeals, if any, the fire code official may, upon securing approval of the Board of Directors of the Scotts Valley Fire Protection District, proceed to abate the nuisance by force account, contract, or any other method deemed most expedient by the Board. The cost of such abatement may be charged to the owner of record, or assessed to the property in a manner provided in Sections 1.14.040 through 1.14.080 of the County of Santa Cruz Code.

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**Section 11009.4.2 is added – Enforcement.**

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Section 11009.4.2 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**109110.4.2 - Enforcement.** The fire code official and her/his delegated subordinates, pursuant to the provisions of Section 836.5 of the Penal Code of the State of California, are hereby authorized to arrest a person without a warrant whenever they have reasonable cause to believe that the person has committed a violation of any of the provisions of this Code in their presence.

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Upon making such an arrest, the fire code official or her/his delegated subordinate shall prepare a citation and release the person arrested pursuant to Section 853.6 of the Penal Code of the State of California, the provisions of which are hereby adopted by reference as part of this Section.

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**Section 1121.4 is amended – Failure to comply.**

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Section 1124.4 of Chapter 1 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**1121.4 - Failure to comply.** ~~Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than [AMOUNT] dollars or more than [AMOUNT] dollars. It is unlawful for any person, firm or corporation to violate or fail to comply with any lawful order of the fire code official; fail to comply with an order by the Board of Appeals; or, fail to comply with an order of the court of competent jurisdiction within the time fixed therein. Every such violation shall be deemed a misdemeanor and shall be punishable by a fine of not more than \$500.00 plus court assigned fees or by imprisonment not exceeding 1 year in the county jail, or both such fine and imprisonment.~~

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**Section 202 is amended – Definition of All Weather Surface.**

Definition of All Weather Surface in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Alcohol-Blended Fuels to read as follows:

**ALL WEATHER SURFACE.** An all weather surface shall be a minimum of 6" of compacted Class II base rock for grades up to and including 5%, oil and screened for grades up to and including 15%, and asphaltic concrete for grades exceeding 15%. No grade shall be allowed to exceed 16% in State Responsibility Area (SRA) or 20% in Local Responsibility Area (LRA).

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**Section 202 is amended – Definition of Bridge.**

Definition of Bridge in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Bonfire to read as follows:

**BRIDGE.** A bridge shall be defined as a structure designed to carry a roadway over a depression or obstacle.

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**Section 202 is amended – Definition of De Novo.**

Definition of De Novo in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Deluge System to read as follows:

**DE NOVO.** adj. Latin for "anew," which means starting over, as in a trial de novo. For example, a decision in a small claims case may be appealed to a local trial court, which may try the case again, de novo.

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**Section 202 is amended – Definition of Fire Chief.**

Definition of Fire Chief in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**FIRE CHIEF.** ~~The chief officer of the fire department serving the jurisdiction, or a duly authorized representative.~~ The Chief of the Scotts Valley Fire Protection District.

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**Section 202 is added – Definition of Green House.**

**GREENHOUSE.** A greenhouse is a structure with walls and roof made chiefly of a non-combustible, transparent material, such as glass, in which plants requiring regulated climatic conditions are grown. Construction within the greenhouse is also of a non-combustible nature.

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**Section 202 is amended – Definition of Local Responsibility Area (LRA).**

Definition of Local Responsibility Area (LRA) in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Listed to read as follows:

**LOCAL RESPONSIBILITY AREA (LRA).** Shall mean lands on which neither the state nor the federal government has any legal responsibility for providing fire protection. Local responsibility areas include incorporated cities and cultivated agriculture lands. Local responsibility area fire protection is typically provided by city fire departments, fire protection districts, special districts, counties, and by CAL FIRE under contract to local government.

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**Section 202 is amended – Definition of Stage.**

Definition of Stage in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Spraying Space to read as follows:

**STAGE.** A space within a building utilized for entertainment or presentations, which includes overhead hanging curtains, drops, scenery or stage effects other than lighting and sound. Stage area shall be measured to include the entire performance area and adjacent backstage and support areas not separated

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from the performance area by fire-resistance rated construction. Stage height shall be measured from the lowest point on the stage floor to the highest point of the roof or floor deck above the stage.

**Section 202 is amended – Definition of State Responsibility Area (SRA).**

Definition of State Responsibility Area (SRA) in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Standpipe, Types of to read as follows:

**STATE RESPONSIBILITY AREA (SRA).** Shall mean lands that are classified by the Board of Forestry pursuant to Public Resources Code Section 4125-4127; and the California Code of Regulations, Title 14, Division 1.5, Chapter 7, Article 1, Sections 1220-1220.5 where the financial responsibility of preventing and suppressing forest fires is primarily the responsibility of the State of California.

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**Section 202 is amended – Definition of Turnaround.**

Definition of Turnaround in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Tube Trailer to read as follows:

**TURNAROUND.** A roadway, unobstructed by parking, which allows for a safe opposite change of direction for emergency equipment. Maximum grade in all directions may not exceed 5% and maximum distance from the structure is 150 feet (45,720 mm) or as approved by the fire code official. Design of such area may be found in Santa Cruz County Fire Prevention Officers Standards.

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**Section 202 is amended – Definition of Turnout.**

Definition of Turnout in Section 202 of Chapter 2 of the Fire Code of the Scotts Valley Fire Protection District is added after Turnaround to read as follows:

**TURNOUT.** A widening in a roadway to allow vehicles to pass. Design of such area may be found in Santa Cruz County Fire Prevention Officers Standards.

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**Section 304.1.2 is amended - Vegetation.**

Section 304.1.2 of Chapter 3 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**304.1.2 - Vegetation.** Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirements in urban-wildland interface areas shall be in accordance with the ~~International Wildland-Urban Interface Code~~, maintained around and adjacent to buildings and structures. A firebreak shall be made by removing and clearing away, for a distance of not less than 30 feet on each side of the building or structure or to the property line, whichever is nearer, all flammable vegetation or other combustible growth. This does not apply to single specimens of trees or other vegetation that is well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to any building or structure.

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When required by state law, or local ordinance, rule or regulation, an additional fire protection zone or firebreak may be made by removing all brush, flammable vegetation, or combustible growth that is located within 100 feet from the building or structure or to the property line. This section does not prevent an insurance company that insures a building or structure from requiring the owner of the building or structure to maintain a firebreak of more than 100 feet around the building or structure. Grass and other vegetation located more than 30 feet from the building or structure and less than 18 inches in height above the ground may be maintained where necessary to stabilize the soil and prevent erosion. This does not apply to single specimens of trees or other vegetation that is well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to a dwelling or structure.

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**Section 305.4 is added – Deliberate or negligent burning.**



Section 305.4 of Chapter 3 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**305.4 - Deliberate or negligent burning. It shall be unlawful to deliberately or through negligence set fire to or cause the burning of combustible material in such a manner as to endanger the safety of persons or property.**

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**Section 307.2 is amended – Permit required.**

Section 307.2 of Chapter 3 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**307.2 - Permit required.** A When required by the fire chief, a permit shall be obtained from the fire code official in accordance with Section 105.6 prior to kindling a fire for recognized silvicultural or range or wildlife management practices, prevention or control of disease or pests, or a bonfire. Application for such approval permit shall only be presented by and permits issued to the owner of the land upon which the fire is to be kindled.

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The open burn season for Santa Cruz County unless otherwise declared shall be December 1<sup>st</sup> through April 30<sup>th</sup> of the calendar year. The dates may only be changed by the Monterey Bay Area Unified Air Pollution Control District.

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**Exception:** During the "declared open burn season" (as declared by the Monterey Bay Area Unified Air Pollution Control District) pile burning is allowed, at the discretion of the fire chief, when the "Guidelines for Pile Burning" (published by the California Department of Forestry and Fire Protection or Monterey Bay Area Unified Air Pollution Control District) are strictly adhered to.

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**Section 308.1.2 is added – Throwing or placing sources of ignition.**

Section 308.1.2 of Chapter 3 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**308.1.2 - Throwing or placing sources of ignition. A person shall not throw or place, or cause to be thrown or placed, a lighted match, cigar, cigarette, matches, or other flaming or glowing substance or object on any surface or article where it can cause an unwanted fire.**

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**Section 308.1.4 is deleted – Open flame cooking devices.**

Section 308.1.4 of Chapter 3 of the Fire Code of the Scotts Valley Fire Protection District is hereby deleted:

~~**308.1.4 – Open flame cooking devices.** Charcoal burners and other open flame cooking devices shall not be operated on combustible balconies or within 10 feet of combustible construction.~~

**Exceptions:**

- ~~1. One and two family dwellings.~~
- ~~2. Where building, balconies and decks are protected by an automatic sprinkler system.~~
- ~~3. LP-gas cooking devices having LP-gas container with a water capacity not greater than 2-1/2 pounds (nominal 4 pound (0.454 kg) LP-gas capacity).~~

**Section 308.1.6.3 is added – Sky lanterns.**

Section 308.1.6.3 of Chapter 3 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**308.1.6.3 - Sky lanterns.** A person shall not release or cause to be released an untethered sky lantern.

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**Section 311.5 is amended – Placards.**

Section 311.5 of Chapter 3 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**311.5 – Placards.** When required by the fire code official, Any any building or structure determined to be unsafe pursuant to Section 110 of this code relating to structural or interior hazards shall be marked as required by Sections 311.5.1 through 311.5.5.

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**Section 403.12 – is added – Special Requirements for Public Safety.**

Section 403.12 of Chapter 4 of the Fire Code Scotts Valley Fire Protection District is added to read as follows:

**403.12 - Special Requirements for public safety shall be in accordance with Sections 403.12.1 through 403.12.3.3.**

**403.12.1 - Fire watch personnel.** Where, in the opinion of the fire code official, it is essential for public safety in a place of assembly or any other place where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest or activity, the owner, agent or lessee shall provide one or more fire watch personnel, as required and approved. Fire watch personnel shall comply with Sections 403.12.1.1 and 403.12.1.2

**403.12.1.1 – Duty Times.** Fire Watch personnel shall remain on duty while places requiring a fire watch are open to the public, or when activity requiring a fire watch is being conducted.

**403.12.1.2 – Duties.** On-duty fire watch personnel shall have the following responsibilities:

1. Keep diligent watch for fires, obstructions to means of egress and other hazards.
2. Take prompt measures for remediation of hazards and extinguishment of fire that occur.
3. Take prompt measures to assist in the evacuation of the public from the structure.

**Section 501.3 is amended – Construction documents.**

Section 501.3 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**501.3 – Construction documents.** Construction documents for proposed fire apparatus access, location of fire lanes, security gates across fire apparatus access roads and construction documents and hydraulic calculations for fire hydrant systems shall be submitted to the fire department for review and approval prior to construction. When grading work is needed for the access road(s) within the jurisdiction of Santa Cruz County, application for a grading permit shall be made with the Santa Cruz County Planning Department pursuant to the Santa Cruz County Grading Ordinance. Such Permits shall be reviewed by the Santa Cruz County Environmental Coordinator as required.

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**Section 503 is added – Fire Apparatus Access Roads.**

Section 503 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added and amended below.

**Section 503.2.1 is amended – Dimensions.**

Section 503.2.1 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**503.2.1 – Dimensions.** Fire Apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm).

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**Exceptions:**

1. Within the State Responsibility Area (SRA) of Santa Cruz County, all driveways serving two or fewer habitable structures shall have an unobstructed width of not less than 12 feet (3658 mm) and an unobstructed vertical clearance of not less than 15 feet (4572 mm).
2. Within the Local Responsibility Area (LRA) of Santa Cruz County, access roads shall be a minimum of 18 feet (5486 mm) wide for all access roads or driveways serving more than two habitable structures, and 12 feet (3658 mm) for an access road or driveway serving two or fewer habitable structures. Where it is environmentally inadvisable to meet these criteria (due to excessive grading, tree removal or other environmental impacts), a 12-foot wide all-weather surface access road with 12-foot wide by 35-foot long turnouts located approximately every 500 feet may be provided with the approval of the fire code official.
3. Vertical clearance may be reduced; provided such reduction does not impair access by fire apparatus and approved signs are installed and maintained indicating the established vertical clearance when approved by the fire code official.

**Section 503.2.1.1 is added – Vegetation clearance along access roads.**

Section 503.2.1.1 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**503.2.1.1 – Vegetation clearance along access roads.** Areas within 10 feet (3048 mm) horizontal and 15 feet (4572 mm) vertical on each side of portions of highways, public and private streets, roads and driveways which are ordinarily used for vehicular traffic shall be cleared of flammable vegetation and other combustible growth. Design of such area may be found in Santa Cruz County Fire Prevention Officers Standards.

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**Exception:** Single specimens of trees, ~~ornamental shrubbery~~ or cultivated ground cover such as green grass, ivy, succulents or similar plants used as ground covers, are exempt provided that they do not form a means of readily transmitting fire at the discretion of the fire code official.

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**Section 503.2.3 is amended – Surface.**

Section 503.2.3 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**503.2.3 – Surface.** An all weather surface shall be a minimum of 6" of compacted Class II base rock for grades up to and including 5%, oil and screened for grades up to and including 15%, and asphaltic concrete for grades exceeding 15%. No grade shall be allowed to exceed 16% in State Responsibility Area (SRA) or 20% in Local Responsibility Area (LRA).

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**Section 503.2.4 is amended – Turning radius.**

Section 503.2.4 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**503.2.4 – Turning radius.** In the State Responsibility Area (SRA) no roadway shall have a horizontal inside radius of curvature of less than 50 feet and additional surface width of 4 feet shall be added to curves of 50-100 feet radius; 2 feet to those from 100-200 feet. In the Local Responsibility Area (LRA) the minimum centerline radius shall be 35 feet.

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**Section 503.2.5.1 is added – New dead end access roads.**

Section 503.2.5 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**503.2.5.1 – New dead end access roads.** New dead-end roads are prohibited, without secondary access, serving more than one parcel in new minor land divisions or subdivisions which exceed the following distances from an adequate through road unless approved by the applicable fire protection agency, the Department of Public Works, and by the Planning Commission; in no case shall a new dead-end road exceed ¼ mile in length.

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Urban & Suburban General Plan and LCP Land Use Plan designation 500'



Rural General Plan and LCP Land Use Plan designation	1000'
Mountain General Plan and LCP Land Use Plan designation	1500'

**Section 503.2.6.1 is added – Width.**

Section 503.2.6.1 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**503.2.6.1 - Width.** All bridges shall be a minimum of 20 feet of clear width. The fire code official may allow the width to be reduced for access to U-1, U-2 or R-3 occupancies in accordance with Objective 6.5 – Fire Hazards of the Santa Cruz County General Plan.

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**Section 503.2.6.2 is added – Certification.**

Section 503.2.6.2 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**503.2.6.2 - Certification.** Every private bridge hereafter constructed shall be engineered by a licensed civil or structural engineer and approved by the fire code official. Certification shall be provided by the licensed engineer in writing that the bridge complies with the design standard required by this section to the fire code official.

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**Section 503.2.6.3 is added – Recertification.**

Section 503.2.6.3 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**503.2.6.3 - Recertification.** Every private bridge shall be recertified every ten years or whenever deemed necessary by the fire code official. Such recertification shall be in accordance with the requirements of 503.2.6.2.

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**Section 503.2.6.4 is added – Existing private bridges.**

Section 503.2.6.4 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**503.2.6.4 - Existing private bridges.** An existing private bridge not conforming to these regulations may be required to conform when in the opinion of the fire code official, such repairs are necessary for public safety.

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**Section 503.2.6.5 is added – Fees.**

Section 503.2.6.5 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**503.2.6.5 - Fees.** All fees charged for the purpose of certification or recertification shall be at the owner's expense.

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**Section 503.2.7 is amended – Grade.**

Section 503.2.7 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**503.2.7 – Grade.** The grade for all roads, streets, private lanes and driveways shall not exceed 16% in State Responsibility Area (SRA) and 20% in Local Responsibility Area (LRA).

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**Section 503.7 is added – Gates.**

Section 503.7 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**Section 503.3 is added – Marking.**

Section 503.3 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

503.3 Marking. Where required by the fire code official, approved signs or other approved notices or markings that include the words NO PARKING—FIRE LANE shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility.

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**503.7 – Gates.** All Gates providing access from a road to a driveway, or within any access road, shall be located at least 30 feet from the roadway and shall open to allow a vehicle to stop without obstructing traffic on the road. Gate entrances shall be at least 2 (two) feet wider than the access road being secured, but in no case shall the width be less than 14 (fourteen) feet unobstructed horizontal clearance and unobstructed vertical clearance of 15 (fifteen) feet. When gates are to be locked, the installation of a key box or other acceptable means for immediate access may be required as in Section 503.6.

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**Section 505.2 is amended – Street and road signs.**

Section 505.2 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**505.2 - Street and road signs.** Streets and roads shall be identified with approved signs. Temporary signs shall be installed at each street intersection when construction of new roadways allows passage by vehicles. Signs shall be of an approved size, weather resistant and be maintained until replaced by permanent signs. Posting of any road names and numbers not authorized by the Office of Street Naming and Numbering of the County of Santa Cruz, and the fire code official is prohibited.

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**Section 507.3 is amended – Fire flow.**

Section 507.3 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**507.3 – Fire flow.** Fire flow requirements for buildings or portions of buildings and facilities shall be determined by an approved method Appendix B, or Appendix BB (for school buildings as scoped in BB 101.1)

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Parcels not within the boundaries of a public or private water purveyor shall have a minimum water supply capable of supplying a flow of 500 gallons per minute for 20 minutes (10,000 gallons) for all new fire sprinklered (NEPA 13D) dwellings, residential additions in excess of 500 square feet, and other structures classified as a residential accessory uses such as garages, storage buildings, barns, etc..

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Privately owned water that is not supplied by a licensed water purveyor shall:

1. serve no more than two dwellings and no more than 10,000 square feet of habitable dwelling space, and;
2. be provided pursuant to a recorded covenant that runs with the land if the water supply originates from another parcel. If a water purveyor supplies the water, the applicant must submit with the building plan written verification from the licensed purveyor that the water supply meets the flow requirement.

**Exception:** A 2% reduction will be allowed for flow supplied by approved stationary water tanks, to account for the nominal standardized capacity of such tanks.

**Section 507.5.7 is added – Painting.**

Section 507.5.7 of Chapter 5 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**507.5.7 – Painting.** When required by the fire code official, fire hydrants shall be painted in accordance with NFPA 291 and Santa Cruz County Fire Prevention Officers Standards.

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**Section 605.13 is deleted – Alternate power sources.**

Section 605.13 of Chapter 6 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

~~**605.13 – Alternate power sources.** All permanent installations of electrical generators, wind generators, solar photovoltaic cells, or other power sources shall be approved by the building code official. In addition to all applicable provisions of Title 24 CCR for any such installation, a sign reading:~~

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~~“WARNING — This premise is provided with an Alternate Power Source. Disconnection of commercial power may not disable the electrical power source”~~

~~shall be permanently affixed. Sign shall be red in color with a minimum of 1/2" tall contrasting lettering and shall be permanently affixed on each electrical panel subject to back-feed from alternate power sources. Any and all power disabling switches shall be clearly labeled.~~

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**IFC-CFC Sections 903.1 through 903.2.40.4-903.2.7.1 are deleted and replaced – Automatic Sprinkler Systems.**

Sections 903.1 through 903.2.40.4-903.2.7.1 of Chapter 9 of the Fire Code of the Scotts Valley Fire Protection District are deleted and replaced to read as follows:

**903.1 - General.** Automatic sprinkler systems shall comply with this section.

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**903.1.1 - Alternative protection.** Alternative automatic fire-extinguishing systems complying with Section 904 shall be permitted in lieu of automatic sprinkler protection where recognized by the applicable standard and approved by the fire code official.

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**903.2 - Where required.** Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in this section.

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**903.2.1 - New structures.** An automatic fire sprinkler system shall be provided in all new occupancies as defined in Chapter 3 of the California Building Code, regardless of type of construction and/or floor area, unless otherwise pre-empted by the California Health and Safety Code. Any occupancy not specifically mentioned shall be included in the group that it most nearly resembles based on the proposed life and fire hazard;

**Exceptions:**

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~~1. Private garages, carports, sheds not more than 1,000 square feet (93 m<sup>2</sup>) of total floor area shall not require fire sprinklers where they are detached and separate from other structures and provided with exterior wall and opening protection as per the California Building Code.~~

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~~2. Sheds exceeding 1,000 square feet (93 m<sup>2</sup>) but not exceeding 3,000 square feet (278 m<sup>2</sup>) shall not require fire sprinklers at the discretion of the fire chief when the applicant demonstrates that the applicant's proposal does not increase the fire hazard or fire load.~~

~~3. Agricultural buildings as defined in Appendix Chapter C, of the California Building Code not exceeding 2,000 square feet (186 m<sup>2</sup>), not exceeding 25 feet (7620 mm) in height, having a clear unobstructed side yard exceeding 60 feet (18,280 mm) in all directions, and located within an Agricultural zoned district, as defined in the Santa Cruz County Planning Code, or as exempted by the fire chief, shall not require fire sprinklers.~~

Additionally, agricultural buildings exceeding 2,000 square feet (186 m<sup>2</sup>) but not exceeding 5,000 square feet, not exceeding 25 feet (7620 mm) in height, having a clear unobstructed side yard exceeding 60 feet (18,280 mm) in all directions, and located within an Agricultural zoned district, as defined in the Santa Cruz County Planning Code, shall not require fire sprinklers at the discretion of the fire chief when the applicant demonstrates the applicant's proposal does not increase the fire hazard or fire load.

4. Group B and Group M Occupancies not more than 500 square feet (46.5 m<sup>2</sup>) shall not require fire sprinklers where they are detached and separate from other structures and provided with exterior wall and opening protection as per the California Building Code, Table 508.3.3.
5. Greenhouses of non-combustible construction shall not require fire sprinklers.
6. For public school state-funded construction projects see CFC Section 903.2.19.

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**Exceptions:**

1. Private garages, carports, sheds not more than 1,000 square feet (93 m<sup>2</sup>) of total floor area shall not require fire sprinklers where they are detached and separate from other structures and provided with exterior wall and opening protection as per the California Building Code.

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2. Sheds exceeding 1,000 square feet (93 m<sup>2</sup>) but not exceeding 3,000 square feet (278 m<sup>2</sup>) shall not require fire sprinklers at the discretion of the fire chief when the applicant demonstrates that the applicant's proposal does not increase the fire hazard or fire load.

3. Agricultural buildings as defined in Appendix Chapter C, of the California Building Code having a clear unobstructed side yard exceeding 60 feet (18,280 mm) in all directions, not exceeding 25 feet (7620 mm) in height and located within an Agricultural zoned district, as defined in the Santa Cruz County Planning Code.

a. Not exceeding 2,000 square feet (186 m<sup>2</sup>) or as exempted by the fire chief, shall not require fire sprinklers.

b. Exceeding 2,000 square feet (186 m<sup>2</sup>) but not exceeding 5,000 square feet, shall not require fire sprinklers at the discretion of the fire chief when the applicant demonstrates the applicant's proposal does not increase the fire hazard or fire load.

c. Greenhouses of non-combustible construction shall not require fire sprinklers.

4. Group B and Group M Occupancies not more than 500 square feet (46.5 m<sup>2</sup>) shall not require fire sprinklers where they are detached and separate from other structures and provided with exterior wall and opening protection as per the California Building Code, Table 508.3.3.

5. For public school state-funded construction projects see CFC Section 903.2.19.

**903.2.1.4 - Group R.** An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area.

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**Exceptions:**

1. Existing Group R-3 occupancies converted to Group R-3.1 occupancies not housing bedridden clients, not housing nonambulatory clients above the first floor, and not housing clients above the second floor.
2. Existing Group R-3 occupancies converted to Group R-3.1 occupancies housing only one bedridden client and complying with section 425.8.3.3 of the California Building Code.
3. Pursuant to Health and Safety Code Section 13113 occupancies housing ambulatory children only, none of whom are mentally ill or mentally retarded, and the buildings or portions thereof in which

such children are housed are not more than two stories in height, and buildings or portions thereof housing such children have a automatic fire alarm system activated by approved smoke detectors.

4. Pursuant to Health and Safety Code Section 13143.6 occupancies licensed for protective social care which house ambulatory clients only, none of whom is a child (under the age of 18 years), or who is elderly (65 years of age or over).

When not used in accordance with Section 504.2 or 506.3 of the California Building Code an automatic sprinkler system installed in accordance with Section 903.3.1.2 shall be allowed in Group R-2.1 occupancies.

**903.2.1.5 - Group R-3 congregate residences.** An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in Group R-3 congregate living facilities with 16 or fewer residents.

**903.2.1.6 - Care facilities.** An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in care facilities with 5 or fewer individuals in a single-family dwelling.

**903.2.2 - Existing buildings and structures except for one and two family dwellings.** An automatic sprinkler system shall be installed in existing buildings and structures, except One and Two Family Dwellings, after the effective date of this code, when a building permit is issued to allow additions to be made, as follows:

1. For existing buildings less than 6,000 square feet in gross floor area when an addition to the building causes the structure to exceed 6,000 square feet, the entire structure shall be provided with an automatic sprinkler system.
2. For existing buildings larger than 6,000 square feet in gross floor area when an addition is equal to or greater than 10% of the existing square footage or when extensive renovation or remodeling is done to more than 50% of the gross floor area, the entire structure shall be provided with an automatic sprinkler system.

For the purposes of this section, extensive renovation or remodeling shall be defined as any change, addition or modification in construction or occupancy or structural repair or change in primary function to an existing structure made by, on behalf of or for the use of a public accommodation or commercial facility that affects or could affect the usability of the building or facility or part thereof. Alterations include, but are not limited to, remodeling, renovation, rehabilitation, reconstruction, historic restoration, changes or rearrangement of the structural parts or elements, and changes or rearrangement in the plan configuration of walls and full-height partitions.

All new work performed in alterations and/or repairs to existing structures shall comply with the current provisions of this Chapter. When alterations and/or repairs result in the removal, alteration, modification, replacement and/or repair of fifty percent or more of the external walls of a building, or result in the removal, modification, replacement and/or repair of fifty percent or more of the existing internal structural and/or non-structural framework, independently or in combination thereof, within a five year period, the entire building shall be made to conform to the current provisions of this chapter. The determination under this section of the requirement for upgrading any existing structure to full conformance with current provisions of this Chapter shall be at the sole discretion of the Fire Code Official.

**Exceptions to Section 903.2.2 (1 and 2)**

- (a) Group A-2 occupancies exceeding 5,000 square feet shall have an automatic sprinkler system installed.
- (b) Group A-5 occupancies exceeding 1,000 square feet in the following areas: concession stands, retail areas, press boxes and other accessory use areas shall have an automatic sprinkler system installed.
- (c) Assembly occupancies on roofs. Where an occupied roof has an assembly occupancy with an occupant load exceeding 100 for Group A-2 and 300 for other Group A occupancies, all floors between the occupied roof and the level of exit discharge shall be

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equipped with an automatic sprinkler system in accordance with Section 903.3.1.1 or 903.3.1.2.

**Exception:** Open Parking garages of Type I or Type II construction.

- (d) Multiple fire areas of Group A-1, A-2, A-3 or A-4 occupancies share exit or exit access components and the combined occupant load of these fire areas is 300 or more.
- (e) Group F-1 occupancies exceeding 2,500 square feet used for the manufacture of upholstered furniture or mattresses shall have an automatic sprinkler system installed.
- (f) Woodworking operations exceeding 2,500 square feet in area that generate finely divided combustible waste or use finely divided combustible materials. *[SFM] A fire wall of less than 4-hour fire-resistance rating without openings, or any fire wall with openings, shall not be used to establish separate fire areas.*
- (g) Group H occupancies shall be provided with an automatic sprinkler system.
- (h) Group I fire areas shall be provided with an automatic sprinkler system.

**Exceptions:**

- (1) Those areas exempted by Section 407.6 of the California Building Code.
- (2) Group I-2 occupancies, or any alterations thereto, located in Type IA construction in existence on or before March 4, 1972 as required in California Health and Safety Code Section 13113(d).
- (i) *Group I-2 occupancies. An existing, unsprinklered Group I-2, nurses' stations open to fire-resistive exit access corridors shall be protected by an automatic sprinkler system located directly above the nurses' station. It shall be permitted to connect the automatic sprinkler system to the domestic water service.*
- (j) *Group I-3 Every building, or portion thereof, where inmates or persons are in custody or restrained shall be protected by an automatic sprinkler system conforming to NFPA 13. The main sprinkler control valve or valves and all other control valves in the system shall be locked in the open position and electrically supervised so that at least an audible and visual alarm will sound at a constantly attended location when valves are closed. The sprinkler branch piping serving cells may be embedded in the concrete construction.*
- (k) *Group M occupancy used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet.*
- (l) *Group S-1 occupancies used for the storage of commercial motor vehicles where the fire area exceeds 5,000 square feet.*
- (m) *Group S-1 occupancies exceeding 2,500 square feet used for the storage of upholstered furniture or mattresses shall have an automatic sprinkler system installed.*
- (n) *Group S-1 fire areas exceeding 5,000 square feet used for the repair of commercial motor vehicles.*
- (o) *Structures where the area for the storage of tires exceeds 20,000 cubic feet shall be equipped throughout with an automatic fire sprinkler system in accordance with Section 903.3.1.1.*
- (p) *Group U occupancies exceeding 1,000 square feet shall have an automatic sprinkler system installed. Group U occupancies not exceeding 1,000 square feet are exempt where they are detached and separate from other structures and provided with exterior wall and opening protection as per the California Building Code.*
- (q) *Sheds exceeding 1,000 square feet but not exceeding 3,000 square feet shall not require fire sprinklers at the discretion of the fire chief when the applicant demonstrates that the applicant's proposal does not increase the fire hazard or fire load.*
- (r) Agricultural buildings as defined in Appendix Chapter C, of the California Building Code having a clear unobstructed side yard exceeding 60 feet (18,280 mm) in all directions, not exceeding 25 feet (7620 mm) in height and located within an Agricultural zoned district, as defined in the Santa Cruz County Planning Code.
  - i. Not exceeding 2,000 square feet (186 m2) or as exempted by the fire chief, shall not require fire sprinklers.

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- ii. Exceeding 2,000 square feet (185 m2) but not exceeding 5,000 square feet, shall not require fire sprinklers at the discretion of the fire chief when the applicant demonstrates the applicant's proposal does not increase the fire hazard or fire load.
- iii. Greenhouses of non-combustible construction shall not require fire sprinklers.

- 3. Any alteration and/or repair within a building that contains an automatic fire sprinkler system requires that the automatic fire sprinkler system be extended/modified to the area of proposed work, thus, creating fire sprinkler protection throughout the entire building.
- 4. Any change in use or occupancy creating a more hazardous fire/life safety condition, as determined by the Fire Chief, requires that the entire structure be provided with an automatic sprinkler system.
- 5. Any combination of addition, alteration, repair and/or change of use shall comply with Sections 903.2.11 through 903.6.

**Exceptions to Section 903.2.2:**

- (a) Seismic or Accessibility improvements.
- (b) Any exemption otherwise allowable under the Fire Code, if in the discretion of the Fire Chief, the safety of the public is not compromised.
- (c) Exterior improvements and work not requiring permits as provided in the Building Code.
- (d) Work requiring only a mechanical, electrical, plumbing and/or demolition permit.

**903.2.3 - Existing one and two family dwellings.** An automatic sprinkler system shall be installed in existing one and two family dwellings, after the effective date of this code, when a building permit is issued to allow additions to be made, as follows:

- 1. Any addition is made which increases the total existing square footage by 50% or more.
- 2. The proposed total floor area exceeds the available fire flow as specified in Section 507.1 or APPENDIX B.
- 3. Any addition to a one or two family dwelling that contains an automatic fire sprinkler system requires that the automatic fire sprinkler system be extended/modified to the area of proposed work, thus, creating fire sprinkler protection throughout the entire dwelling.

**Exceptions to Section 903.2.3:**

- (a) Additions of 500 square feet or less when the proposed total floor area does not exceed the available fire flow are exempt from fire sprinklers unless the dwelling is already protected by a fire sprinkler system.

**Section 903.3.1.3 is amended – NFPA 13D sprinkler systems.**

Section 903.3.1.3 of Chapter 9 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**903.3.1.3 - NFPA 13D sprinkler systems.** Automatic sprinkler systems installed in one and two-family dwellings, Group R-3 and R-4 congregate living facilities and townhouses, non-habitable structures classified as accessory to a residential use and not intended for commercial usage or mercantile, shall be permitted to be installed throughout in accordance with NFPA 13D and installation guidelines as promulgated by the Santa Cruz County Fire Chiefs Association.

**Section 903.3.7 is amended – Fire department connections.**

Section 903.3.7 of Chapter 9 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**903.3.7 - Fire department connections.** Fire department connections for automatic sprinkler systems

shall be installed in accordance with Section 912. Buildings equipped with a fire sprinkler system in accordance with this chapter shall have a fire department connection located within 100 feet (183m). The location of the fire department connections shall be approved by the fire code official.

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**Exception:** Single and two family dwellings protected by a fire sprinkler system in accordance with Section 903.3.1.3.

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## **CHAPTER 12 is amended - ENERGY SYSTEMS**

**Section 1201.4 is added - Alternate power sources.** All permanent installations of electrical generators, wind generators, solar photovoltaic cells, or other power sources shall be approved by the building code official. In addition to all applicable provisions of Title 24 CCR for any such installation, a sign reading:

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**"WARNING – This premise is provided with an Alternate Power Source. Disconnection of commercial power may not disable the electrical power source"**

shall be permanently affixed. Sign shall be red in color with a minimum of ½" tall contrasting lettering and shall be permanently affixed on each electrical panel subject to back-feed from alternate power sources. Any and all power disabling switches shall be clearly labeled.

### **Section 3905.1.3 is amended – Operation**

Section 3905.1.3 of Chapter 39 of the Scotts Valley Fire Protection District is amended to read as follows:

#### **3905.1.3 – Operation. Activation of the gas detection system shall result in all of the following:**

1. Initiation of distinct audible and visual alarm signals in extraction room.
2. Deactivation of all heating systems located in the extraction room.
3. Activation of the mechanical ventilation system, where the system is interlocked with gas detection.
4. For detection levels at or exceeding 25% of the LEL/LFL shall result in the activation of the building's fire alarm system.

### **Section 5303.5.3 is amended – Securing compressed gas containers, cylinders and tanks.**

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Section 5303.5.3 of Chapter 53 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**5303.5.3 - Securing compressed gas containers, cylinders and tanks.** Compressed gas containers, cylinders and tanks shall be secured to prevent falling caused by contact, vibration or seismic activity. Securing of compressed gas containers, cylinders and tanks shall be by one of the following methods:

1. Securing containers, cylinders and tanks to a fixed object with one two or more non-combustible restraints. The object used to anchor the restraint to shall be capable of withstanding the anticipated load(s) imposed. Anchor(s) shall be attached to a structural framing member or similar.
2. Securing containers, cylinders and tanks on a cart or other mobile device designed for the movement of compressed gas containers, cylinders or tanks.
3. Nesting of compressed gas containers, cylinders and tanks at container filling or servicing facilities or in seller's warehouses not accessible to the public. Nesting shall be allowed provided the nested containers, cylinders or tanks, if dislodged, do not obstruct the required means of egress.
4. Securing of compressed gas containers, cylinders and tanks to or within a rack, framework, cabinet or similar assembly designed for such use.

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**Exception:** Compressed gas containers, cylinders and tanks in the process of examination, filling, transport or servicing.

## **CHAPTER 56 is amended - EXPLOSIVES AND FIREWORKS.**



Chapter 56 of the Fire Code of the Scotts Valley Fire Protection District is amended to read as follows:

**5601.1.3 – Fireworks.** The possession, manufacture, storage, sale, handling and use of fireworks are prohibited within the Scotts Valley Fire Protection District.

**Exceptions:**

- ~~1. Storage and handling of fireworks as allowed in Section 5604.~~
- ~~2. Manufacture, assembly and testing of fireworks as allowed in Section 5605 and Health and Safety Code Division 11.~~
31. The use of fireworks for fireworks displays, pyrotechnics before a proximate audience and pyrotechnic special effects in motion pictures, television, theatrical or group entertainment productions as allowed in Title 19, Division 1, Chapter 6 Fireworks reprinted in Section 5608 and Health and Safety Code Division 11.
- ~~4. The possession, storage, sale, handling and use of specific types of Division 1.4G fireworks where allowed by applicable laws, ordinances and regulations, provided such fireworks and facilities comply with NFPA 1124, CPSC 16 CFR Parts 1500 and 1507, and DOT 49 CFR Parts 190-195, for consumer fireworks and Health and safety Code Division.~~

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**5601.2 – Permit required.** Permits shall be required as set forth in 105.6 and regulated in accordance with this section Chapter. Permits for explosives as contained within this chapter, with the exception of display fireworks, shall be obtained by the Law Enforcement Agency of Jurisdiction.

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**5601.2.2 - Sale and retail display.** Persons shall not construct a retail display nor offer for sale explosives, explosive materials or fireworks, upon highways, sidewalks, public property or in Group A or E occupancies.  
~~Exception: Fireworks in accordance with California Code of Regulations, Title 19, Division 1, Chapter 6, See Section 5608.~~

**CHAPTER 90 is added – SUPPRESSION AND CONTROL OF FIRE IN WILDFIRE RISK AREAS.**

Chapter 90 of the Fire Code of the Scotts Valley Fire Protection District is added to read as follows:

**9001 - SCOPE.** The unrestricted use of grass-, grain-, brush- or forest-covered land in wildfire risk areas is a potential menace to life and property from fire and resulting erosion. Safeguards to prevent the occurrence of fires and to provide adequate fire-protection facilities to control the spread of fire which might be caused by recreational, residential, commercial, industrial or other activities shall be in accordance with Chapter 90.

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**9002 - RESTRICTED ENTRY.** The fire code official shall determine and publicly announce when wildfire risk areas shall be closed to entry and when such areas shall again be opened to entry. Entry on and occupation of wildfire risk areas, except public roadways, inhabited areas or established trails and camp sites which have not been closed during such time when the wildfire risk area is closed to entry, is prohibited.

**Exceptions:**

1. Residents and owners of private property within wildfire risk areas and their invitees and guests going to or being upon their lands.
2. Entry, in the course of duty, by peace or police officers, and other duly authorized public officers, members of a fire department and members of the United States Forest Service.

**9003 - TRESPASSING ON POSTED PROPERTY.**

**9003.1 - General.** When the fire code official determines that a specific area within a wildfire risk area presents an exceptional and continuing fire danger because of the density of natural growth, difficulty of terrain, proximity to structures or accessibility to the public, such areas shall be closed until changed conditions warrant termination of closure. Such areas shall be posted as hereinafter provided.

**9003.2 - Signs.** Approved signs prohibiting entry by unauthorized persons and referring to §9002 shall be placed on every closed area.

**9003.3 - Trespassing.** Entering and remaining within areas closed and posted is prohibited.

**Exception:** Owners and occupiers of private or public property within closed and posted areas, their guests or invitees, and local, state and federal public officers and their authorized agents acting in the course of duty.

**9004 - USE OF FIRE ROADS AND FIREBREAKS.** Motorcycles, motor scooters and motor vehicles shall not be driven or parked upon, and trespassing is prohibited upon, fire roads or firebreaks beyond the point where travel is restricted by a cable, gate or sign, without the permission of the property owners. Vehicles shall not be parked in a manner which obstructs the entrance to a fire road or firebreak.

**Exception:** Public officers acting within their scope of duty.

Radio and television aerials, guy wires thereto, and other obstructions shall not be installed or maintained on fire roads or firebreaks unless located 16 feet (4877 mm) or more above such fire road or firebreak.

**9005 - USE OF MOTORCYCLES, MOTOR SCOOTERS AND MOTOR VEHICLES.** Motorcycles, motor scooters and motor vehicles shall not be operated within wildfire risk areas, without a permit by the fire code official, except upon clearly established public or private roads. Permission from the property owner shall be presented when requesting a permit.

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**9006 - LIABILITY FOR DAMAGE.** The expenses of fighting fires which result from a violation of this chapter shall be a charge against the person whose violation caused the fire. Damages caused by such fires shall constitute a debt of such person and are collectable by the fire code official in the same manner as in the case of an obligation under a contract, expressed or implied.

### PART 3

The geographic limits referred to in certain sections of the Fire Code of the Scotts Valley Fire Protection District are hereby established as follows:

**Establishment of limits of districts in which storage of flammable or combustible liquids in outside aboveground tanks is prohibited.** The limits referred to in Sections 5704.2.9.6.1 and 5706.2.4.4 of the Fire Code of the Scotts Valley Fire Protection District in which the storage of Class I flammable liquids or Class II combustible liquids in aboveground tanks outside of buildings is restricted are hereby established as the incorporated area of the political boundary of the Scotts Valley Fire Protection District.

**Exceptions:** Such use is allowed in the following zoning districts:

1. The storage of Class I flammable liquids or Class II combustible liquids in aboveground tanks outside of buildings is allowed in A or A-1 Zones;
2. The storage of Class I flammable liquids or Class II combustible liquids in aboveground tanks outside of buildings is allowed in M-1, M-2 or M-3 Zones;
3. The storage of Class I flammable liquids or Class II combustible liquids in aboveground tanks outside of buildings is allowed in NR Zones.

**Establishment of limits of districts in which storage of flammable cryogenic fluids in stationary containers is to be prohibited.** The limits referred to in Section 5806.2 of the Fire Code of the Scotts Valley Fire Protection District in which storage of flammable cryogenic fluids in stationary containers is prohibited are hereby established as the political boundary of the Scotts Valley Fire Protection District.

**Exceptions:**

1. The storage of flammable cryogenic fluids in stationary containers is allowed in an M-2 Zone with a Conditional Use Permit issued by the Planning Department.
2. The storage of flammable cryogenic fluids in stationary containers is allowed in an M-3 Zone.

**Establishment of limits for storage of Liquefied Petroleum Gas.** The limits referred to in Section 6104.2 of the Fire Code of the Scotts Valley Fire Protection District are hereby limited to a maximum of 2,000 gallons water capacity within the political boundary of the Scotts Valley Fire Protection District.

**PART 4**

Ordinance No. 2019-1 of the Scotts Valley Fire Protection District entitled "~~2019~~ Fire Code", and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**PART 5**

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Directors of the Scotts Valley Fire Protection District hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**PART 6**

That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Part 4 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**PART 7**

That the fire chief of the Scotts Valley Fire Protection District is hereby ordered and directed to cause a notice of this ordinance to be published in a newspaper in general circulation in accordance with Section 6066 of the California Government Code.

**PART 8**

That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect on January 1, 2020~~19~~ pursuant to Health and Safety Code Section 18941.5. This Ordinance shall remain in full force and effect until a subsequent superseding ordinance becomes effective.

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**PASSED AND ADOPTED** this 9th day of October, 2019, by the Board of Directors of the Scotts Valley Fire Protection District by the following vote:

AYES   NOES   ABSENT   ABSTAIN

Director Robert Campbell  
Director Edward Harmon  
Director Joseph Parker  
Director Russ Patterson  
Director Daron Pisciotta

Russ Patterson  
Board President

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**

**ATTEST:**

---

Steve M. Kovacs  
Board Secretary

**APPROVED AS TO FORM:**

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Phillip Passafiume  
District Counsel

**DISTRIBUTION:** Board of Supervisors  
City Council

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**

**RATIFIED** \_\_\_\_\_

**DENIED** \_\_\_\_\_

**MODIFIED** \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the Board of Supervisors of the County of Santa Cruz  
by the following vote:

**AYES:** \_\_\_\_\_ SUPERVISORS

**NOES:** \_\_\_\_\_ SUPERVISORS

**ABSENT:** \_\_\_\_\_ SUPERVISORS

**ABSTAIN:** \_\_\_\_\_ SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board of Supervisors

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board

**DISTRIBUTION**      County Administrative Office  
County Counsel  
Planning Department  
General Services Department/O.E.S.  
State of California Housing & Community Development  
Office of the California State Fire Marshal

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**

**RATIFIED** \_\_\_\_\_

**DENIED** \_\_\_\_\_

**MODIFIED** \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 2019~~6~~, by the Board of Supervisors of the County of Santa Cruz  
by the following vote:

**AYES:** \_\_\_\_\_ **COUNCIL MEMBERS:**

**NOES:** \_\_\_\_\_ **COUNCIL MEMBERS:**

**ABSENT:** \_\_\_\_\_ **COUNCIL MEMBERS:**

**ABSTAIN:** \_\_\_\_\_ **COUNCIL MEMBERS:**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**DISTRIBUTION:** City Manager  
City Attorney  
City Clerk  
State of California Housing & Community Development  
Office of the California State Fire Marshal

# SCOTTS VALLEY FIRE PROTECTION DISTRICT

## NEGATIVE DECLARATION

Scotts Valley Fire Protection District  
Ordinance 2019-1

1. **Project Description:** Adoption by the Scotts Valley Fire Protection District of an Ordinance adopting the 2019 California Fire Codes prescribing regulations governing conditions hazardous to life and property and the environment from fire, explosion and dangerous conditions and providing for the issuance of permits.
2. **Project Location:** All territory within the boundaries of the Scotts Valley Fire Protection District.
3. **Project Proponent:** Scotts Valley Fire Protection District.
4. **Proposed Finding of No Significant Effect:** Section IV of the Initial Study/Environmental Checklist, attached, sets forth the proposed finding that the project will not have a significant effect on the environment.



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

**Steve M. Kovacs**  
**Fire Chief**

Date: August 14, 2019  
To: Board of Directors  
From: Chief Kovacs  
Subject: Administrative Report

Incident Type	May		June		July		Year To Date	
	2018	2019	2018	2019	2018	2019	2018	2019
Fires	2	1	10	2	4	4	25	20
Explosion / Rupture	0	0	0	0	0	0	0	1
EMS	105	119	112	91	129	116	769	750
Hazardous Condition	5	6	4	3	3	5	35	55
Service Calls	8	20	14	18	11	17	90	126
Good Intent	28	26	28	26	37	25	228	240
False Alarms	9	16	3	10	9	13	53	85
Severe Weather	0	1	0	0	0	0	0	3
Totals	157	189	171	150	193	180	1200	1280

## Operations

- All apparatus are in service
- Working on Facilities report for Glenwood to secure the facility inside and out

## Training

- SCHMIT members attended quarterly refresher at SCO
- Crews continue to hone Nozzle Forward skills with an August 1<sup>st</sup>. in-service date for hose load
- FF Laine has completed FFI probationary testing and performed extremely well
- EMS training consisted of pediatric assessments and management of trauma and medical emergencies
- Pediatric mock code training presented by CALSTAR

## Administration

- Child Passenger Safety Program – Secretary Receptionist Bridges inspected 11 car seats in July

## Prevention/Community Risk Reduction

- Plan Reviews and Permit Approvals: 20
- Inspections Completed: 17 Various Inspections and 27 Occupancy Inspections

Board of Directors

Robert Campbell   Edward Harmon   Joseph Parker   Russ Patterson   Daron Pisciotta



- LE-100 Neighborhoods Covered: Grace Way, Country Terrace, Mountain Brook, Bel Air, Hilltop Drive, San Augustine Way, Sageland Way, Purple Hills Court, Blueberry Drive, and Casa Way
- Hazard Complaints: 8
- Meetings: 5
- Other: Fourth of July, Inspector 2A and 2B and Firefighter Oral Boards

**Fire Chief Activities:**

- Chief's Interviews for Firefighter/Paramedic
- SCCFAIG File Reviews
- Legislative Hearings at the State Capital
- Conference Call for FDAC EBA
- Staff Meeting
- SCO Board Meeting
- Meeting with the State OES Director
- Meeting with new Felton FPD Fire Chief
- Meeting with EMSA
- Final Budget Preparations
- Fire Code Adoption Preparations
- SLV District Council JPA Meeting
- County Health and Wellness Meeting
- FDAC Quarterly Meeting
- Attended Insurance Presentation at the County
- Attended a CalPERS Update Training
- EMSIA Meeting
- County Fire Chief's Meeting
- Attended Chamber of Commerce Mixer
- Captain's Meeting
- Meeting with County EMS
- Finance Meeting
- Legislative Conference Call
- Attended Certificate of Achievement Weekend Class
- Meeting with Architect
- Attended CSDA Financial Management Workshop