



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF October 9, 2019

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, October 9, 2019 at the City of Scotts Valley Council Chambers. Director Patterson called the meeting to order at 6:30 p.m. and thanked Community Television for Broadcasting the Meeting.

Teleconference Notice

Director Pisciotta joined the meeting via teleconference from the following location:
Kapalua Villas, 500 Kapalua Drive, Unit #25P 1-2, Lahaina, HI 96761

1.1 Pledge of Allegiance and Moment of Silence

Director Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- | | | |
|----|----------------------|---|
| A. | Directors Present: | Directors Campbell, Harmon, Parker, Patterson and Pisciotta (<i>Via Teleconference</i>) |
| B. | Directors Absent: | None |
| C. | Fire District Staff: | Chief Kovacs, Battalion Chief Theilen, Administrative Captain Vandervoort and Administrative Secretary Walton |

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of September 11, 2019

4.2 Payroll: Approve September Payroll 19 and 20 in the amount of: \$331,529.72

4.3 Expenditures: Approve Expenditures for September in the Amount of:

General Fund: \$86,225.24

4.4 Approve Permit/Inspection Fee Waiver Request for Scotts Valley High School's Haunted House

On motion of Director Harmon seconded by Director Parker to *Approve the Consent Calendar Items 4.1 thru 4.4* was approved by the following roll call vote:

AYES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

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5. Public Hearing/Action Item

5.1 Scheduled Public Hearing to Adopt Ordinance No. 2019-1: The Fire Code of the Scotts Valley Fire Protection District

Chief Kovacs stated that at the August Board Meeting, the Board discussed the proposed Fire Code Ordinance 2019-1 and directed staff to prepare the Environmental Check List, publish notice for the Public Hearing and solicit comments from the County Board of Supervisors and Scotts Valley City Council. The Public Hearing Notice was published in the paper, the Environmental Check List was prepared and comments were received back from the County Board of Supervisors requesting a minor change to the definition of Greenhouse. No comments were received from the Scotts Valley City Council.

President Patterson opened the Public Hearing. With no Public comment, the Public Hearing was closed.

5.2 Accept the Environmental Check List as Submitted and Direct the Fire Chief to Make the Appropriate Filings, Discussion/Action

On motion of Director Campbell seconded by Director Harmon to *Accept the Environmental Check List as Submitted and Direct the Chief to Make the Appropriate Filings* was approved by the following roll call vote:

**AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None**

5.3 Waive the Reading of the Actual Text and Adopt Ordinance No. 2019-1: The Fire Code of the Scotts Valley Fire Protection District with Amendments, Discussion/Action

On motion of Director Harmon seconded by Director Campbell to *Waive the Reading of the Actual Text and Adopt SVFPD Ordinance 2019-1* was approved by the following roll call vote:

**AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None**

**6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)**

6.1 Board of Directors Report – Directors

Director Parker reported that he and Director Harmon attended the Organization and Personnel Committee meeting on October 2nd and discussed pending retirements, hiring and promotions.

President Patterson attended the Interagency Committee Meeting and will have more information after the first of the year.

6.2 Administrative Report – Chief Officers

The full Administrative Report was included in the Board Packet and Chief Kovacs added the following:

- PG&E Public Safety Power Shutoffs have been delayed until 8:00 p.m. tonight.
- E2537 is part of an in County preposition strike team stationed at their own agencies but ready to be deployed.
- Cal Fire Santa Cruz and San Mateo are staffed with additional resources.
- With the potential wind event and PG&E public safety power shutoff, I have been participating in conference calls, briefings and communication with PG&E, the City and Police Department. Battalion Chief Theilen and Captain Stubendorff were interviewed by KSBW and we have been keeping up with Social Media updates and internal preparation for fuel, generators and food.

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- The Facilities Workshop is Saturday, October 26 at 9:00 a.m.
- I will be at the Leadership Symposium October 21-23 and we have four staff attending.
- Engineer Jim Owens retired last Friday.

Director Parker inquired about changing the Facilities Workshop meeting date due to a schedule conflict. With no alternative date available, Director Parker stated he would make it work and attend the Facilities Workshop on October 26th.

7. Correspondence – Information

7.1 Incident Thank You Letter

The Board received and filed the correspondence.

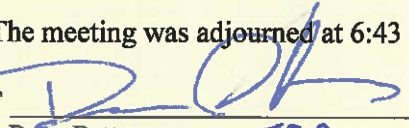
8. Request for Future Agenda Items

Director Harmon requested discussing moving the Regular Meeting to an earlier time. Administrative Secretary Walton will contact Community Television to confirm earlier time slots.

9. Adjournment

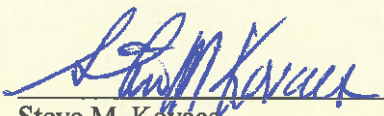
The meeting was adjourned at 6:43 p.m.

ATTEST



Russ Patterson
Board President

FDR



Steve M. Kovacs
Board Secretary