



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF January 8, 2020

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, January 8, 2020 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:00 p.m. and thanked Community Television for Broadcasting the Meeting.

1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Kovacs, Battalion Chief McNeil, Administrative Captain Vandervoort and Administrative Secretary Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of December 11, 2019

4.2 Payroll: Approve December Payroll 25 and 26 in the amount of: \$344,123.82

4.3 Expenditures: Approve Expenditures for December in the Amount of:

<u>General Fund:</u>	\$ 95,376.70
<u>SCHMIT:</u>	\$ 95,353.39
<u>TOTAL:</u>	\$190,730.09

On motion of Director Campbell seconded by Director Harmon to Approve the Consent Calendar Items 4.1 through 4.3 was approved by the following vote:

AYES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. Action Item

5.1 Approve Resolution 2020-1: Resolution Requesting Transfer of Funds to Purchase SCBA Packs, Discussion/Action

Chief Kovacs reported that we did not receive the Assistance to Firefighters Grant (AFG) for SCBA Packs but will reapply next year. Resolution 2020-1 is to transfer funds from Contingencies to purchase the SCBA Packs needed now. If we receive the AFG next year, we will purchase the additional SCBA Packs needed.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 8, 2020

On motion of Director Parker seconded by Director Harmon to *Approve Resolution 2020-1: Resolution Requesting Transfer of Funds from Contingencies to Pay for SCBA Packs* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

5.2 Approve Resolution 2020-2: Resolution to Report State Mandated Fire Inspections

Administrative Captain Vandervoort stated that SB 1205 requires annually reporting to the Board that the SVFPD is in compliance with State Mandated Fire Inspections. Resolution 2020-2, formally reports that all State Mandated Fire Inspections have been completed.

On motion of Director Harmon seconded by Director Parker to *Approve Resolution 2020-2: Resolution to Report State Mandated Fire Inspections* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

5.3 Accept and File the District's Financial Audit for Fiscal Year Ending June 30, 2019, Discussion/Action

Chief Kovacs stated that the Financial Audit has been thoroughly reviewed with no comments for changes from the Auditor.

On motion of Director Campbell seconded by Director Harmon to *Approve the District's Financial Audit for the 2018/2019 Fiscal Year as Presented* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

5.4 Consider Adding the Interagency Advisory Standing Committee and Revision to Policy 2101: Board Committee Appointments, Discussion/ Action

Chief Kovacs stated that about 18 months ago, the Interagency Advisory Committee was established with representatives from the City of Scotts Valley, Scotts Valley School District, SVFPD and Scotts Valley Water District. The Interagency Advisory Committee was originally established as an Ad Hoc Committee, but since it has lasted more than six months, it needs to be a Standing Committee.

Director Harmon inquired if it was necessary to add the Interagency Advisory Committee as a Standing Committee since it is not a Committee controlled by the SVFPD.

Chief Kovacs stated that based on Board Policy, the two options are Ad Hoc or Standing Committee. Since the Interagency Committee is expected to continue, it should be added as a Standing Committee and if it is eliminated in the future, it can be removed.

On motion of Director Patterson seconded by Director Parker to *Approve Revision to Policy 2101: Board Committee Appointments adding the Interagency Advisory Committee to Standing Committees* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

**5.5 Board Committee Appointments per Policy 2101, Discussion/Action
Standing Committees:**

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 8, 2020

- Finance and Planning
- Organization and Personnel
- Facilities and Equipment
- Interagency Advisory (Pending Standing Committee Revision)

Board President Pisciotta appointed the following Standing Committees:

- Finance and Planning – Directors Campbell and Pisciotta
- Organization and Personnel – Directors Harmon and Parker
- Facilities and Equipment – Directors Patterson and Pisciotta
- Interagency Advisory – Directors Pisciotta and Patterson (Alternate)

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – Directors

None

6.2 Administrative Report – Chief Officers

The full Administrative Report was included in the packet and Chief Kovacs added the following:

- Thank you to Administrative Secretary Walton for her extensive review of the Financial Audit.
- We have two new PCF Candidates and a Volunteer going through the Academy.
- The December 2019 property tax allocation has been received.
- The Santa Cruz County Bank Loan for the CalPERS Side Fund has been paid in full.
- If you are planning on attending the FDAC Conference, please complete the Travel Request Form so we can book the rooms.
- The 2020/2021 budget planning has started and the Preliminary Budget will be presented in May.
- There may be a measure on the ballot to revise Proposition 13 to re-assess Commercial Property.
- A Climate Disaster Bond for 4.2 Billion dollars for State disasters may also be on the November ballot.

7. Correspondence – Information

7.1 Confidential Employees Group – Opening of Negotiations Request

7.2 Patel Family Thank You Letter

7.3 Ventura County Fire Department Thank You Letter

7.4 Member of Congress, Anna Eshoo Thank You Letters

7.5 Pagoda Technologies Second Harvest Food Bank Donation on Behalf of the SVFPD

The Board received and filed the correspondence.

8. Request for Future Agenda Items

None

9. Adjournment

The meeting was adjourned at 6:27 p.m.

ATTEST


Daron Pisciotta
Board President


Steve M. Kovacs
Board Secretary