



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

**Board of Directors
Special Meeting Agenda
Wednesday, June 12, 2024, 5:45 P.M.
Scotts Valley Fire Station 1 Training Room
7 Erba Lane, Scotts Valley CA 95066**

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correia, Board Secretary, for immediate consideration.

1. Call to Order

1.1 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter that is within the subject matter of the jurisdiction, and either on the agenda or not on the agenda. To ensure fair and equal treatment of all who appear before the Board, and to expedite Agency business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the Board President, or by majority vote of the Board Members. Anyone wishing to be placed on the Agenda for a specific topic should contact the Fire Chief's Office and submit correspondence at least 10 days before the desired date of appearance. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Action Items – Discussion/Action

3.1 Approve SVFPD 2023 Election Expenses

3.2 Captain Promotion Eligibility List

3.3 Adopt Resolution 2024-8: Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

4. Adjournment



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TO: Hon. Board of Directors
FROM: Mark Correira, Fire Chief
DATE: June 12, 2024
RE: Board Memo 2024-20: June 12, 2024 Special Meeting Agenda Items

This memorandum serves to provide an explanation of two (2) agenda items on the June 12, 2024 Special Board Meeting Agenda.

Election Expenses for 2023

In November of 2023, the Scotts Valley Fire District asked voters to fund general obligation bonds in the amount of \$22.5 million to build a new fire station and administration building. The cost of this election is borne by the County and the local governmental agency(s) is/are required to repay the County for these services.

The model used in funding an election is a cost-per-voter model where the cost of the election is divided amongst all registered voters in the District. For November of 2023, the cost of the election was \$5.77 per voter. The District has 14,320, and using the cost-per-voter methodology the cost of this election was \$82,560.84. This amount is outside the Fire Chief's signing authority and requires approval by the Board of Directors. In addition, because this election occurred in 2023, its best to utilize the 2023/24 Budget funds for this expense.

Staff is recommending approval of this invoice.

Captains Promotional Eligibility List

Policy 1502 provides direction for the District's Promotional Process. Recently, the District hosted a promotional exam for the rank of Captain. The Promotional Exam was a battery of evaluations including a written test, interview panel, and simulation assessment. Evaluators from outside the department as well as internal officers evaluated the six (six) candidates on their knowledge and performance. The attached list provides the scores and ranking of the candidates based on the combined scores of the evaluation process. According to the assessors, all of the candidates did remarkably well in the process.

Staff is recommending approval of the Captain Promotional Eligibility List. This list will be used to fill Captain vacancies for one year unless the list is either extended or exhausted.

Scotts Valley Fire Protection District (SVFPD)

Date: June 12, 2024
To: Board of Directors
From: SVFPD
Subject: Approve SVFPD 2023 Election Expenses

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 82,560.84

These payments have been approved by the Board of Directors during their meeting on June 12, 2024

June 2023/2024 F.Y.

ATTEST

Joe Parker
Board President

Mark Correira
Board Secretary

SANTA CRUZ COUNTY CLERK/ELECTIONS DEPARTMENT



701 Ocean St., Room 310
 Santa Cruz, CA 95060-4076
 831-454-2060 / 831-454-2445 (FAX)
www.votescount.com
www.sccoclerk.com

INVOICE

RECEIVED

JUN - 4 2024

Invoice #: 23-002
 Invoice Date: 5/31/24
 If applicable, for Election dated: 11/7/23

SCOTTS VALLEY FIRE
 PROTECTION DISTRICT

Bill to:

Scotts Valley Fire District
 Administrative Services Manager
 7 Erba Lane
 Scotts Valley, CA 95066

ITEM	AMOUNT
Ballots	\$26,708.48
Prorated Election Expenses	\$220.57
Staff	\$36,952.63
Mailing Expenses	\$2,147.69
Computer Usage	\$16,531.47
TOTAL DUE	\$82,560.84
PAYMENT DUE WITHIN 30 DAYS OF RECEIPT	

Registered Voters in District	14,320
Cost Per Voter	\$5.77

Please make check payable to: Santa Cruz County Clerk
Please Include invoice #: 23-002
THANK YOU!



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June 12, 2024

Captain Promotional Eligibility List

Candidate	Total Percent	Ranking
Neil Cahir	92.35	1
Brian Green	86.62	2
Dan Pedemonte	83.06	3
Casey Avila	81.82	4
Travis Crivello	80.90	5
Terre Rothweiler	73.49	6