



**Board of Directors
Regular Meeting Agenda
Wednesday, July 10, 2024, 6:00 P.M.
Scotts Valley City Hall
One Civic Center Drive, Scotts Valley CA 95066**

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correia, Board Secretary, for immediate consideration.

Teleconferencing Notice

Director Pisciotta will be joining the meeting via teleconference from the following location: Hayward Flat Campground Site #20, Trinity Center, CA. 96091

1. Opening Business

- 1.1 Call to Order
- 1.2 Pledge of Allegiance and Moment of Silence
- 1.3 Roll Call

2. Special Presentations and Introductions

- 2.1 Survey Results Presentation: EMC Research

3. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter that is within the subject matter of the jurisdiction, and either on the agenda or not on the agenda. To ensure fair and equal treatment of all who appear before the Board, and to expedite Agency business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the Board President, or by majority vote of the Board Members. Anyone wishing to be placed on the Agenda for a specific topic should contact the Fire Chief's Office and submit correspondence at least 10 days before the desired date of appearance. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

4. Agenda Amendments (GC§54954.2) – Discussion/Action

5. Consent Calendar

(Consent calendar items will be considered and enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests the removal of the item for separate action.)

5.1 Minutes: Approve Regular Board Meeting Minutes and Special Board Meeting Minutes of June 12, 2024

5.2 Approve SVFPD Claims Disbursements for the Month of June 1, 2024 through June 30, 2024 in the Amount of:

Payroll and Benefits:	\$ 658,591.69
General Fund:	\$ 59,877.34
Capital Outlay:	\$ 41,706.38
SCHMIT:	\$ 418.24
TOTAL:	\$ 760,593.65

5.3 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group in the Amount of \$539,390.00 for Workers Compensation Insurance for the 2024/2025 Fiscal Year

5.4 Authorize Payment to CalPERS in the amount of \$1,209,214 for the Safety Plan's Unfunded Liability Annual Lump Sum Prepayment Option for the 2024-25 Fiscal Year

5.5 Adopt Resolution 2024-9 – Resolution Directing Termination of Measure T Parcel Tax of the Former Branciforte Fire Protection District, and Taking Related Actions.

6. Discussion Items

6.1 La Madrona Fire Station Planning

7. Public Hearing/Action Items – Discussion/Action

7.1 Adopt Resolution 2024-8 Resolution of the Board of Directors of the Scotts Valley Fire District Ordering a General Obligation Bond Election, and Authorizing Necessary Action in Connection Therewith.

7.2 Adopt Resolution 2024-10 Resolution of Intent to Adopt an Ordinance Establishing Weed Abatement Program and Providing for Collecting the Expense of Abatement



Introduction of Ordinance 2024-1: Weed Abatement (First Reading)

Set a public hearing for the adoption of Ordinance 2024-1 Weed Abatement for the August 14, 2024 Regular Board Meeting

Direct staff to publish a public hearing notice and make the ordinance available for public review.

7.3 Authorize Payment to McNeil and Company in the amount of \$62,904 for District Commercial Package and Umbrella Coverage, and Commercial Inland Marine Insurance.

8. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

8.1 Board of Directors Report – Directors

8.2 Administrative Report – Chief Officers

9. Correspondence

9.1 None

10. Request for Future Agenda Items

11. Closed Session: Government Code §54957

11.1 Public Employee Performance Evaluation
Title: Fire Chief

12. Open Session: Government Code §54957.1

12.1 Report on closed session

13. Adjournment

Next Regularly Scheduled Board Meeting: Wednesday, August 14, 2024 at 6:00 p.m.



**MINUTES OF THE
SCOTTS VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING OF
June 12, 2024**

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvallyfire.com.

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correia, Board Secretary, for immediate consideration.

1. Call to Order

The Special Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 12, 2024 at the City of Scotts Valley Council Chambers. President Parker called the meeting to order at 5:49 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Cosner, Hurst, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Battalion Chiefs McNeil, Stubendorff, and Lofranco and Administrative Services Managers Rodriguez and Walton

2. Public Comment (GC §54954.3)

No Public Comment.

3. Action Items – Discussion/Action

3.1 Approve SVFPD 2023 Election Expenses

Director Parker asked to clarify the expenses to be approved would be paid in the 23/24 fiscal year for the 2023 election. Battalion Chief McNeil provided confirmation.

No further board comments or questions.

**Scotts Valley Fire Protection District
Board of Directors Special Meeting for June 12, 2024**

On motion of Director Patterson seconded by Director Cosner to *Approve paying the 2023 election expenses in the 23/24 fiscal year in the amount of \$82,560.84* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta

NOES: None

ABSENT: None

ABSTAIN: None

3.2 Captain Promotion Eligibility List

No board comments or questions.

On motion of Director Pisciotta seconded by Director Cosner to *Accept the Captain promotional and eligibility list* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta

NOES: None

ABSENT: None

ABSTAIN: None

3.3 Adopt Resolution 2024-8: Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

Administrative Services Manager Walton advised attachment “D” of the item supporting documents had a submission deadline of July 3, 2024. The District advised waiting until the July board meeting to revise and approve this resolution and at this time direct staff to complete the Santa Cruz County elections attachment “D”. This would approve the District’s intent to place a bond measure on the November 5, 2024 ballot. Currently as presented, the resolution does not include the bond measure should the board choose to afford.

Director Parker pointed out the need to make it clear this item for approval is for the 2024 election, whereas the previous item regarding expenses was in regards to the 2023 election.

On motion of Director Pisciotta seconded by Director Cosner to *direct staff to complete Santa Cruz County elections attachment “D”, approving a measure to be placed on the November 5, 2024 ballot, and to bring back revised Resolution 2024-8 to the July 10th board meeting* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta

NOES: None

ABSENT: None

ABSTAIN: None

4. Adjournment

The meeting was adjourned at 5:55 p.m.

Attest _____

Joe Parker
Board President

Mark Correia
Board Secretary



**MINUTES OF THE
SCOTTS VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING OF
June 12, 2024**

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correia, Board Secretary, for immediate consideration.

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 12, 2024 at the City of Scotts Valley Council Chambers. President Parker called the meeting to order at 6:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

A. Directors Present:	Directors Cosner, Hurst, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Battalion Chiefs McNeil, Stubendorff, and Lofranco. Deputy Fire Marshall Collins. Administrative Services Managers Rodriguez and Walton.

2. Public Comment (GC §54954.3)

No Public Comment.

2. Agenda Amendments (GC §54954.2) – Discussion/Action

No Agenda Amendments.

4. Introductions and Presentations

4.1 Jenica Maldonado, Partner Aalrr Law Corp – General Counsel

Jenica Maldonado, an attorney with Atkinson, Andelson, Loya, Ruud & Romo (Aalrr), has been selected as the District's new general counsel. Directors Pisciotta and Cosner, along with the Chief, interviewed three firms. Jenica has experience working with other fire districts in the Bay Area, and her firm has a diverse team of attorneys to assist the District. Jenica introduced herself at the board meeting and mentioned her previous role as a deputy city attorney in San Francisco, focusing on labor and employment law and ethics. Her clients include various fire districts and municipalities. Jenica plans to meet with Chief Correia to understand the District's needs better.

Scotts Valley Fire Protection District Board of Directors Meeting for June 12, 2024

Director Cosner informed the board that he and Director Pisciotta were part of the interview panel and found Jenica to be the best choice for the District's legal counsel.

Director Pisciotta agreed with Director Cosner, emphasizing Jenica's suitability for the role given her expertise and availability.

4.2 Alyssa Rodriguez, Administrative Services Manager

Alyssa Rodriguez, who joined on June 3, introduced herself at the board meeting. With a background in administration spanning healthcare, law enforcement, and education, Alyssa expressed gratitude for her selection as the Administrative Services Manager. Alicia Walton praised Alyssa's initial training progress, noting her fit for the position.

Director Cosner, also involved in the interview process, emphasized Alyssa's qualifications among strong candidates.

5. **Consent Calendar**

(Consent calendar items will be considered and enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests the removal of the item for separate action.)

5.1 Minutes: Approve Regular Board Meeting Minutes of May 8, 2024

5.2 Approve SVFPD Claims Disbursements for the Month of May 1, 2024 through May 31, 2024 in the Amount of:

Payroll and Benefits:	\$ 773,890.48
General Fund:	\$ 86,513.50
Capital Outlay:	\$ 18,000.00
SCHMIT:	<u>\$ 1,980.42</u>
TOTAL:	<u>\$ 880,384.40</u>

5.3 Approve Surplus List

5.4 Policy 806: Workplace Violence

5.5 Repeal Policy 1710: Office Supervisor/Administrative Analyst and adopt Revised Policy 1700 Job Descriptions

5.6 Revised Public Pay Schedule

On motion of Director Cosner seconded by Director Hurst to *Approve the Consent Calendar Items 5.1-5.6* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta

NOES: None

ABSENT: None

ABSTAIN: None

6. **Discussion Items**

6.1 La Madrona Fire Station Planning

Battalion Chief Stubendorff reported on the ongoing collaboration with EMC Research for a public poll on taxation tolerance, results expected later in the month. Polling results will be reviewed at an upcoming meeting. Capital PFG has begun their analysis and have determined a 30-year bond will range in cost per \$100,000 from \$14.50 (for a bond amount of \$19.5 million)

Scotts Valley Fire Protection District

Board of Directors Meeting for June 12, 2024

to \$19 (for a bond amount of \$28 million). Bond Counsel has been identified who can assist with this effort. The District is working with a local appraiser to get the 7 Erba Lane station appraised to determine resale value. And lastly, the La Madrona site will be mowed by the 15th of this month.

Director Patterson, alongside Director Pisciotta, Battalion Chief McNeil, and Chief Correira, attended a fire station design conference in Phoenix, reinforcing support for the bond measure slated for the 2024 ballot. Director Patterson highlighted the significant rise in construction costs. He further pointed out there has been a 22% increase in the cost of construction from one year ago, as construction costs have increased around 20% each year since 2019. The cost to build the new station, as of today, is \$1700-\$1900 per foot. Due to the increase of construction costs, it is almost one million dollars more to build than it would have been last year. Director Patterson, Chief Correira, and Director Pisciotta convened with representatives from EMC Research and Tripepi Smith to outline their public outreach strategy for the bond measure, which involves conducting phone polls with 300 past voters across the District starting tomorrow (June 13, 2024). The insights gained from these polls are expected to provide valuable information for the District's future actions.

7. Public Hearing/Action Items – Discussion/Action

7.1 Introduction of Ordinance 2024-1: Weed Abatement (First Reading)

Deputy Fire Marshal Collins requested postponement of this item to the next regular board meeting but offered to address any questions.

President Parker inquired about potential tax implications and resident notifications.

Collins clarified that taxes would not be levied this year and assured timely notices for residents.

Item 7.1 was tabled until the July regular board meeting.

7.2 Felton Fire Update / Dissolution of the Ad Hoc Committee

President Parker reminded those present at the board meeting about Felton Fire's request for assistance in staffing and managing their fire district, which they had approached Chief Correira about. Parker stated that he, Director Pisciotta, and Chief Correira held several meetings with Felton Fire to assess their needs. Following thorough deliberation and considering both Felton Fire's needs and the associated costs for support from Scotts Valley Fire District, Felton Fire expressed appreciation for the collaboration but decided to discontinue discussions on shared services. Consequently, the Ad Hoc Committee was dissolved.

8. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

8.1 Board of Directors Report – *Directors*

The Fire Station Finance Committee did not convene since the last meeting. The board acknowledged Alicia Walton's impending retirement, expressing gratitude for her dedicated service. Alicia responded with appreciation, reflecting on her tenure and expressing gratitude for the opportunity to work with such a dedicated team.

8.2 Administrative Report – *Chief Officers*

**Scotts Valley Fire Protection District
Board of Directors Meeting for June 12, 2024**

Battalion Chief McNeil thanked Battalion Chiefs Stubendorff and Lofranco for organizing a successful Captain’s promotional test. Discussions are ongoing regarding the use of funds for improvements at the Branciforte station.

Battalion Chief Lofranco expressed gratitude to Santa Cruz, Watsonville Fire, and Central Fire for providing evaluators to assist in our testing and assessment centers. He also thanked the administrative staff for their support throughout the process. Lofranco expressed satisfaction with the results of the evaluations and mentioned that the District aims to promote a candidate to the vacant position by June 22nd. Over the last six months, Scotts Valley Fire had been utilizing all acting Captains to fill this term vacancy. This is the only current vacancy at this time.

Lofranco referenced the administrative report and acknowledged Travis Crivello for spearheading the Support 2562 project. This EMS addition is now fully operational and prepared to serve the rural, outlying areas of the District.

9. Correspondence

9.1 None

10. Request for Future Agenda Items

No future agenda items.

11. Closed Session: Government Code §54957

11.1 Public Employee Performance Evaluation
Title: Fire Chief

At 6:30 p.m., Board President Parker announced the Board Closed Session for the purpose listed in Item 11.1.

12. Open Session: Government Code §54957.1

12.1 Report on Closed Session

At 7:15 p.m. the Board reconvened to Open Session and President Parker reported on the public employee performance evaluation of the Fire Chief.

On motion of Director Patterson seconded by Director Pisciotta to *Approve Fire Chief Step C for Mark Correira, effective payroll #14 beginning June 22, 2024* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta

NOES: None

ABSENT: None

ABSTAIN: None

13. Adjournment

The meeting was adjourned at 7:17 p.m.

Next Regularly Scheduled Board Meeting: Wednesday, July 10, 2024 at 6:00 p.m.

Attest _____
Joe Parker
Board President

Mark Correira
Board Secretary

Scotts Valley Fire Protection District (SVFPD)

Date: July 10, 2024
To: Board of Directors
From: SVFPD
Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 760,593.65

These payments have been approved by the Board of Directors during their meeting on July 10, 2024

June 2023/2024 F.Y.

685010- Payroll and Benefits:	\$658,591.69
685010- General Fund:	\$ 59,877.34
685030- Capital Outlay:	\$ 41,706.38
685040- SCHMIT:	\$ 418.24

ATTEST _____

Joe Parker
Board President

Mark Correira
Board Secretary

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object

Post On [6/1/2024..6/30/2024] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 51000 – REGULAR PAY-PERMANENT												
2024	12	6/04/2024	DU106657	DU106657	Expenditures	685010	50	51000	436.37	Avila- 4850 5/14-5/27/24	C99999	
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	51000	-155,049.56	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	51000	-77,524.78	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/20/2024	DU107053	DU107053	Expenditures	685010	50	51000	436.37	4850 TD 5/28-6/10/24- Avila	C99999	
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	51000	-156,698.98	PAYPERIOD 13PAYDATE 06282024		
2024	12	6/28/2024	DU107275	DU107275	Expenditures	685010	50	51000	436.37	4850 Avila 6/11-6/24/24	C99999	
Total 51000 – REGULAR PAY-PERMANENT									-387,964.21			
Object: 51005 – OVERTIME PAY-PERMANENT												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	51005	-12,167.56	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	51005	-6,083.78	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	51005	-27,990.00	PAYPERIOD 13PAYDATE 06282024		
Total 51005 – OVERTIME PAY-PERMANENT									-46,241.34			
Object: 51010 – REGULAR PAY-EXTRA HELP												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	51010	-2,528.58	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	51010	-1,264.29	PAYPERIOD 14 ACCRUAL-50%		
Total 51010 – REGULAR PAY-EXTRA HELP									-3,792.87			
Object: 51035 – HOLIDAY PAY												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	51035	-12,791.64	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	51035	-6,395.82	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	51035	-12,791.64	PAYPERIOD 13PAYDATE 06282024		
Total 51035 – HOLIDAY PAY									-31,979.10			
Object: 51040 – DIFFERENTIAL PAY												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	51040	-8,178.63	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	51040	-4,089.32	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	51040	-8,178.63	PAYPERIOD 13PAYDATE 06282024		
Total 51040 – DIFFERENTIAL PAY									-20,446.58			
Object: 52010 – OASDI-SOCIAL SECURITY												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	52010	-2,902.98	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	52010	-1,451.49	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	52010	-2,991.37	PAYPERIOD 13PAYDATE 06282024		
Total 52010 – OASDI-SOCIAL SECURITY									-7,345.84			
Object: 52015 – PERS												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	52015	-31,933.58	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	52015	-15,966.79	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	52015	-31,727.65	PAYPERIOD 13PAYDATE 06282024		
Total 52015 – PERS									-79,628.02			
Object: 53010 – EMPLOYEE INSURANCE & BENEFITS												
2024	12	6/03/2024	0624SVFD		Expenditures	685010	50	53010	-5,173.58	HEALTH CARE EMP SVFD Group 367	V108670	00460560
2024	12	6/10/2024	BT16074 JUN24HLT		Expenditures	685010	50	53010	-69,901.36	SV FIRE JUNE 2024	V116512	16074
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	53010	-1,250.00	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	53010	993.35	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	DU106918	DU106918	Expenditures	685010	50	53010	48.56	M.Pasquini Jun24 Dental	C99999	
2024	12	6/13/2024	DU106918	DU106918	Expenditures	685010	50	53010	48.56	S.Downey Jun24 Dental CK#2398	C99999	
2024	12	6/13/2024	DU106918	DU106918	Expenditures	685010	50	53010	48.56	M.Marsano Jun24 Dental CK#289	C99999	
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	53010	-625.00	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	53010	496.68	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	53010	-1,250.00	PAYPERIOD 13PAYDATE 06282024		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	53010	993.35	PAYPERIOD 13PAYDATE 06282024		
Total 53010 – EMPLOYEE INSURANCE & BENEFITS									-75,570.88			
Object: 53015 – UNEMPLOYMENT INSURANCE												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	53015	-67.15	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	53015	-33.58	PAYPERIOD 14 ACCRUAL-50%		

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object

Post On [6/1/2024..6/30/2024] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 53015 – UNEMPLOYMENT INSURANCE												
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	53015	-53.37	PAYPERIOD 13PAYDATE 06282024		
Total 53015 – UNEMPLOYMENT INSURANCE									-154.10			
Object: 55021 – OTHER BENEFITS MISC												
2024	12	6/12/2024	PAYPERIOD 12		Expenditures	685010	50	55021	-2,187.50	PAYPERIOD 12PAYDATE 06142024		
2024	12	6/13/2024	SA0240000		Expenditures	685010	50	55021	-1,093.75	PAYPERIOD 14 ACCRUAL-50%		
2024	12	6/26/2024	PAYPERIOD 13		Expenditures	685010	50	55021	-2,187.50	PAYPERIOD 13PAYDATE 06282024		
Total 55021 – OTHER BENEFITS MISC									-5,468.75			
Total 50 – SALARIES AND EMPLOYEE BENEF									-658,591.69			
Character: 60 – SERVICES AND SUPPLIES												
Object: 61110 – CLOTHING & PERSONAL SUPPLIES												
2024	12	6/03/2024	825335		Expenditures	685010	60	61110	-2,533.36	L N CURTIS & SO SVFD Cust 3627	V115989	80068511
2024	12	6/14/2024	256144		Expenditures	685010	60	61110	-3,545.70	ALLSTAR FIRE EQ SVFD	V116911	80069037
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61110	-236.80	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 61110 – CLOTHING & PERSONAL SUPPLIES									-6,315.86			
Object: 61125 – UNIFORM REPLACEMENT												
2024	12	6/14/2024	13786		Expenditures	685010	60	61125	-21.88	SUMMIT UNIFORMS SVFD	V45831	80069039
2024	12	6/14/2024	13790		Expenditures	685010	60	61125	-1,094.84	SUMMIT UNIFORMS SVFD	V45831	80069039
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61125	-3,015.30	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 61125 – UNIFORM REPLACEMENT									-4,132.02			
Object: 61221 – TELEPHONE-NON TELECOM 1099												
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61221	-353.88	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61221	-717.70	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 61221 – TELEPHONE-NON TELECOM 1099									-1,071.58			
Object: 61310 – FOOD												
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61310	-385.92	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 61310 – FOOD									-385.92			
Object: 61425 – OTHER HOUSEHOLD EXP-SERVICES												
2024	12	6/03/2024	0624SVFD4		Expenditures	685010	60	61425	-36.28	SCARBOROUGH LUM SVFD Acct 1169	V1233	80068513
2024	12	6/03/2024	275858		Expenditures	685010	60	61425	-113.49	MID VALLEY SUPP SVFD	V481	00460563
2024	12	6/14/2024	276198		Expenditures	685010	60	61425	-174.50	MID VALLEY SUPP SVFD	V481	00461489
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61425	-334.56	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 61425 – OTHER HOUSEHOLD EXP-SERVICES									-658.83			
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV												
2024	12	6/03/2024	0624SVFD3		Expenditures	685010	60	61720	-120.55	SCARBOROUGH LUM SVFD Acct 1169	V1233	80068513
2024	12	6/05/2024	0624SVFD1		Expenditures	685010	60	61720	-212.74	AVILA, CASEY SVFD Costco Reimb	V47607	00460705
2024	12	6/14/2024	140356		Expenditures	685010	60	61720	-8.77	GENUINE PARTS C SVFD - 2387132	V39757	00461487
2024	12	6/14/2024	WI003016		Expenditures	685010	60	61720	-5,526.37	GOLDEN STATE EM SVFD PIE-0143	V129826	00461488
2024	12	6/25/2024	104463		Expenditures	685010	60	61720	-931.06	CENTRAL FIRE PR SVFD	V116886	00462212
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61720	-3,709.50	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
2024	12	6/30/2024	0624SVFD-1		Expenditures	685010	60	61720	-328.57	SCARBOROUGH LUM SVFD Acct 1169	V1233	
2024	12	6/30/2024	63844		Expenditures	685010	60	61720	-1,185.96	WATTCCO EQUIPMEN SVFD	V119941	
2024	12	6/30/2024	63844-02		Expenditures	685010	60	61720	-964.39	WATTCCO EQUIPMEN SVFD	V119941	
2024	12	6/30/2024	63844-03		Expenditures	685010	60	61720	-2,986.36	WATTCCO EQUIPMEN SVFD	V119941	
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV									-15,974.27			
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES												
2024	12	6/14/2024	15770		Expenditures	685010	60	61725	-1,879.00	PAGODA TECHNOLO SVFD	V125184	80069029
Total 61725 – MAINT-OFFICE EQUIPMNT-SERVICES									-1,879.00			
Object: 61730 – MAINT-OTH EQUIP-SERVICES												
2024	12	6/03/2024	0624SVFD1		Expenditures	685010	60	61730	-63.80	SCARBOROUGH LUM SVFD Acct 1169	V1233	80068513
2024	12	6/25/2024	959806		Expenditures	685010	60	61730	-210.00	REEDER, STEPHEN SVFD	V109597	00462214
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61730	-39.31	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61730	-243.69	U S BANK CORPOR SVFD 4246-0445	V992019	80069444

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object

Post On [6/1/2024..6/30/2024] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61730 – MAINT-OTH EQUIP-SERVICES												
2024	12	6/30/2024	0624SVFD-4		Expenditures	685010	60	61730	-60.29	SCARBOROUGH LUM SVFD Acct 1169	V1233	
Total 61730 – MAINT-OTH EQUIP-SERVICES									-617.09			
Object: 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2024	12	6/03/2024	0624SVFD2		Expenditures	685010	60	61845	-883.63	SCARBOROUGH LUM SVFD Acct 1169	V1233	80068513
2024	12	6/03/2024	0624SVFD5		Expenditures	685010	60	61845	-15.68	SCARBOROUGH LUM SVFD Acct 1169	V1233	80068513
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61845	-117.50	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
2024	12	6/30/2024	0624SVFD-2		Expenditures	685010	60	61845	-527.56	SCARBOROUGH LUM SVFD Acct 1169	V1233	
2024	12	6/30/2024	240624		Expenditures	685010	60	61845	-4,000.00	LAZROVICH, JAME SVFD	V42518	
Total 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV									-5,544.37			
Object: 61920 – MEDICAL, DENTAL & LAB SUPPLIES												
2024	12	6/14/2024	85371889		Expenditures	685010	60	61920	-141.16	BOUND TREE MEDI SVFD	V12149	00461485
2024	12	6/25/2024	85339986		Expenditures	685010	60	61920	-812.92	BOUND TREE MEDI SVFD	V12149	00462210
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	61920	-104.00	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 61920 – MEDICAL, DENTAL & LAB SUPPLIES									-1,058.08			
Object: 62020 – MEMBERSHIPS												
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62020	-55.00	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62020 – MEMBERSHIPS									-55.00			
Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES												
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62111	-255.51	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62111 – MISCELLANEOUS EXPENSE-SERVICES									-255.51			
Object: 62219 – PC SOFTWARE PURCHASES												
2024	12	6/03/2024	29316		Expenditures	685010	60	62219	-874.93	AVENZA SYSTEMS SVFD 29316	V37309	00460559
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62219	-91.50	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62219 – PC SOFTWARE PURCHASES									-966.43			
Object: 62223 – SUPPLIES												
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62223	-307.88	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
2024	12	6/30/2024	94968		Expenditures	685010	60	62223	-429.85	MONTEREY BAY SY SVFD	V125978	
Total 62223 – SUPPLIES									-737.73			
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2024	12	6/03/2024	267543		Expenditures	685010	60	62381	-2,531.00	LIEBERT CASSIDY SVFD	V119863	00460561
2024	12	6/14/2024	149923-1		Expenditures	685010	60	62381	-49.00	DEPT OF JUSTICE SVFD 149923	V108459	00461486
2024	12	6/25/2024	10117210-1		Expenditures	685010	60	62381	-8.50	SANTA CRUZ COUN Branciforte Fi	V31259	00462215
2024	12	6/25/2024	203058		Expenditures	685010	60	62381	-420.00	CENTRAL COAST C SVFD	V15383	00462211
2024	12	6/25/2024	56855		Expenditures	685010	60	62381	-1,370.00	CSG CONSULTANTS SVFD	V121100	80069385
2024	12	6/25/2024	8535730		Expenditures	685010	60	62381	-365.00	JACKSON LEWIS L SVFD	V128887	00462213
2024	12	6/25/2024	8824		Expenditures	685010	60	62381	-975.00	REUBEN, DAVID P SVFD	V128713	80069382
Total 62381 – PROF & SPECIAL SERV-OTHER									-5,718.50			
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2024	12	6/03/2024	823913		Expenditures	685010	60	62715	-1,724.78	L N CURTIS & SO SVFD Cust 3627	V115989	80068511
2024	12	6/25/2024	833427		Expenditures	685010	60	62715	-106.60	L N CURTIS & SO SVFD Cust 3627	V115989	80069378
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62715	-93.91	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62715 – SMALL TOOLS & INSTRUMENTS									-1,925.29			
Object: 62826 – EDUCATION AND/OR TRAINING												
2024	12	6/03/2024	0624SVFD		Expenditures	685010	60	62826	-140.00	AVILA, CASEY SVFD Mileage ETO	V47607	00460445
2024	12	6/03/2024	0624SVFD		Expenditures	685010	60	62826	-1,117.31	PATTERSON, RUSS SVFD	V43746	00460446
2024	12	6/04/2024	0624SVFD		Expenditures	685010	60	62826	-51.00	PISCIOITTA, DARO SVFD	V43727	00460579
2024	12	6/04/2024	0624SVFD		Expenditures	685010	60	62826	-100.00	CORREIRA, MARK SVFD Meal Reimb	V45946	00460577
2024	12	6/04/2024	0624SVFD		Expenditures	685010	60	62826	-51.00	MCNEIL, JEFF SVFD Meal Reimb.	V120465	00460578
2024	12	6/14/2024	0524SVFD		Expenditures	685010	60	62826	735.00	AVILA, CASEY ETO Reimb. Compan	V47607	00459457
2024	12	6/14/2024	0624SVFD		Expenditures	685010	60	62826	-194.02	BRIDGES, JOHN SVFD Lodging Rem	V43637	00461317
2024	12	6/14/2024	0624SVFD1		Expenditures	685010	60	62826	-120.17	CORREIRA, MARK SVFD Travel LYF	V45946	00461318
Total 62826 – EDUCATION AND/OR TRAINING									-1,038.50			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object

Post On [6/1/2024..6/30/2024] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 62890 – SUBSCRIPTIONS BOOKS & ED MATER												
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62890	-120.00	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62890 – SUBSCRIPTIONS BOOKS & ED MATER									-120.00			
Object: 62914 – EDUCATION & TRAINING(REPT)												
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62914	-3,630.64	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
2024	12	6/28/2024	DU107275	DU107275	Expenditures	685010	60	62914	91.80	Uber Reimb. GSMCON24 Jackson	C99999	
2024	12	6/30/2024	0624SVFD-3		Expenditures	685010	60	62914	-54.86	SCARBOROUGH LUM SVFD Acct 1169	V1233	
Total 62914 – EDUCATION & TRAINING(REPT)									-3,593.70			
Object: 62920 – GAS, OIL, FUEL												
2024	12	6/14/2024	0624SVFD		Expenditures	685010	60	62920	-1,224.00	MONTEREY BAY AI SVFD	V103374	80069017
2024	12	6/14/2024	849788		Expenditures	685010	60	62920	-2,476.16	WESTERN STATES SVFD	V39738	00461490
2024	12	6/25/2024	0624SVFD1		Expenditures	685010	60	62920	-32.96	RODRIGUEZ, ALYS SVFD	V47770	00462136
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	62920	-146.99	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62920 – GAS, OIL, FUEL									-3,880.11			
Object: 63070 – UTILITIES												
2024	12	6/14/2024	0624SVFD		Expenditures	685010	60	63070	-193.02	CITY OF SCOTTS SVFD	V102713	80069038
2024	12	6/14/2024	0624SVFD2		Expenditures	685010	60	63070	-260.61	CITY OF SCOTTS SVFD	V102713	80069038
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	63070	-14.39	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
2024	12	6/27/2024	0624SVFD1		Expenditures	685010	60	63070	-3,481.53	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 63070 – UTILITIES									-3,949.55			
Total 60 – SERVICES AND SUPPLIES									-59,877.34			
Total 685010 – SCOTTS VALLEY FIRE PROT SVC									-718,469.03			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object

Post On [6/1/2024..6/30/2024] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685030 – SCOTTS VLY FIRE DIST.-CAPITAL												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2024	12	6/03/2024	606-2		Expenditures	685030	60	61845	-24,350.00	MANDELLA, JOHN SVFD	V43108	00460562
Total 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV									-24,350.00			
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2024	12	6/03/2024	3001-02-0424		Expenditures	685030	60	62381	-7,632.50	RRM DESIGN GROU SVFD	V126553	80068512
2024	12	6/05/2024	2024.16		Expenditures	685030	60	62381	-2,500.00	ZELLER APPRAISA SVFD	V8638	00460762
2024	12	6/25/2024	3001-02-0524		Expenditures	685030	60	62381	-7,223.88	RRM DESIGN GROU SVFD	V126553	80069383
Total 62381 – PROF & SPECIAL SERV-OTHER									-17,356.38			
Total 60 – SERVICES AND SUPPLIES									-41,706.38			
Total 685030 – SCOTTS VLY FIRE DIST.-CAPITAL									-41,706.38			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object

Post On [6/1/2024..6/30/2024] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure:	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685040 – SV FIRE DIST-REGIONAL HAZ RESP												
Character: 60 – SERVICES AND SUPPLIES												
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2024	12	6/27/2024	0624SVFD1		Expenditures	685040	60	62715	-329.14	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62715 – SMALL TOOLS & INSTRUMENTS									-329.14			
Object: 62920 – GAS, OIL, FUEL												
2024	12	6/27/2024	0624SVFD1		Expenditures	685040	60	62920	-89.10	U S BANK CORPOR SVFD 4246-0445	V992019	80069444
Total 62920 – GAS, OIL, FUEL									-89.10			
Total 60 – SERVICES AND SUPPLIES									-418.24			
Total 685040 – SV FIRE DIST-REGIONAL HAZ RESP									-418.24			
									-760,593.65			

Scotts Valley Fire Protection District (SVFPD)

Date: July 10, 2024
To: Board of Directors
From: SVFPD
Subject: Approve SVFPD 2024/2025 Workers Compensation Insurance Expenses

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 539,390.00

These payments have been approved by the Board of Directors during their meeting on July 10, 2024

July 2024/2025 F.Y.

Authorize payment to Santa Cruz County Fire Agencies Insurance Group in the amount of \$539.390.00 for Workers Compensation Insurance for the 2024/2025 Fiscal Year.

ATTEST _____
Joe Parker
Board President

Mark Correia
Board Secretary



P.O. Box 4328, Torrance, CA 90510
310 212-3344

----- INVOICE -----

Scotts Valley FPD
7 Erba Lane
Scotts Valley, CA 95066

Invoice Date 06/28/24
Invoice No. 307243
Bill-To Code SCOTTSVALFPD
Client Code SCOTTSVALFPD
Sequence 98*368586

Client Name: Scotts Valley FPD

Amount Remitted: \$

Please return this portion with your payment.

Make checks payable to: See Below

Effective Date	Period	Description	Transaction Amount
07/01/24	07/01/24 to 07/01/25	Santa Cruz County Fire Agencies SCCFAIG2425 Member Contribution - 2024/2025 Make Payable to: Santa Cruz County Fire Agencies Insurance Group c/o Keenan-SETECH PO Box 4328 Torrance, CA 90510 For Wiring Instructions please Contact your Keenan Representative.	539,390.00
		Invoice Number: 307243 Amount Due:	539,390.00

Due and Payable on Effective Date

Scotts Valley Fire Protection District (SVFPD)

Date: July 10, 2024
To: Board of Directors
From: SVFPD
Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 1,209,214

These payments have been approved by the Board of Directors during their meeting on July 10, 2024

July 2024/2025 F.Y.

CalPERS Unfunded Actuarial Liability (UAL) Lump-Sum Prepayment

ATTEST _____
Joe Parker
Board President

Mark Correia
Board Secretary

Required Employer Contributions

The following tables show the change in the plans' employer contribution requirements for fiscal year 2024-25 due to the proposed merger. If the effective date of the proposed merger is prior to July 1, 2024, the contribution requirements for the remainder of fiscal year 2024-25 will remain unchanged.

	Scotts Valley Fire Protection District (Pre-Merger)	Branciforte Fire Protection District (Pre-Merger)	Scotts Valley Fire Protection District (Post-Merger)
	Fiscal Year 2024-25	Fiscal Year 2024-25	Fiscal Year 2024-25
Development of Normal Cost as a Percentage of Payroll			
Base Total Normal Cost for Formula	31.99%	31.99%	31.99%
Surcharge for Class 1 Benefits ¹			
a) FAC 1	1.33%	0.00%	1.33%
Plan's Total Normal Cost	33.32%	31.99%	33.32%
Plan's Employee Contribution Rate ²	<u>8.99%</u>	<u>8.99%</u>	<u>8.99%</u>
Employer Normal Cost Rate	24.33%	23.00%	24.33%
Required Employer Contributions			
Employer Normal Cost Rate	24.33%	23.00%	24.33%
<i>Plus, Either</i>			
1) Monthly UAL Payment	\$102,686.33	\$1,451.33	104,137.66
<i>Or</i>			
2) Annual UAL Prepayment*	\$1,192,362	\$16,852	\$1,209,214

The total minimum required employer contribution is the **sum** of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) **plus** the Employer Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly in dollars).

**Only the UAL portion of the employer contribution can be prepaid (which must be received in full no later than July 31).*

¹ The Section 2 report contains a list of Class 1 benefits and corresponding surcharges for each benefit.

² The rate displayed is the actual average employee contribution rate for the Risk Pool, which takes into account adjustments for Social Security contribution offsets. The required employee contribution, which is set by statute, is <<9%>> of pay.

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2024-9

RESOLUTION DIRECTING TERMINATION OF MEASURE T PARCEL TAX OF THE FORMER BRANCIFORTE FIRE PROTECTION DISTRICT, AND TAKING RELATING ACTIONS

WHEREAS, on May 19, 2016, the Board of Directors (“Branciforte Board”) of the Branciforte Fire Protection District (“BFPD”) adopted Resolution 2016-5 entitled, “Resolution Requesting that the District’s Special Tax be Increased in Order to Maintain Financial Stability at the Current Level of Service to the Community. These Funds Will Enable the District to Fund Contingencies for Unfunded Emergencies, the Building Fund, and a Vehicle Replacement Fund, as Directed by the Board” (“Measure T Resolution”); and

WHEREAS, the Measure T Resolution called a special election which occurred on August 30, 2016, to the applicable voters in order to increase BFPD’s parcel tax to enable BFPD to fund a contingency fund for unfunded emergencies, and to fund BFPD’s Building Fund and Vehicle Replacement Fund (“Measure T”); and

WHEREAS, on August 30, 2016, the voters approved Measure T; and

WHEREAS, on August 2, 2023, the Local Agency Formation Commission of Santa Cruz County (“LAFCO”) adopted Resolution No. 2023-17, “Resolution of the Local Agency Formation Commission Making Determinations and Ordering the ‘Branciforte Fire Protection Reorganization’ (LAFCO Project No. RO 22-07” (“Reorganization Resolution”); and

WHEREAS, the Reorganization Resolution dissolved BFPD, annexed the dissolved area of BFPD into the Scotts Valley Fire Protection District (“District”), and amended the District’s sphere of influence to include the annexation area of BFPD; and

WHEREAS, additionally, the Reorganization Resolution authorized the District to receive property taxes, benefit assessments, special assessments, special taxes, fees, and charges then-in-effect and being collected by BFPD, including, but not limited to, Measure T; and

WHEREAS, on December 9, 2023, BFPD was formally reorganized as part of the District by the recordation of a “Certificate of Completion,” in the Official Records of Santa Cruz County, Document No. 2023-0023567, and all assets and liabilities, including Measure T, were transferred to the District; and

WHEREAS, the Board of Directors for the District (“Board”) does not foresee a need to collect the parcel tax pursuant to Measure T from the residents within the District, and has determined that collecting the parcel tax pursuant to Measure T is no longer within the public’s interest; and

WHEREAS, the Board has determined that termination of the Measure T parcel tax authorization is in the best interest of the District and its residents; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby permanently and irrevocably terminates the Measure T, will no longer collect the parcel tax pursuant to Measure T in the future, and that no further Board action may be taken regarding Measure T without duly calling a subsequent election of the voters. The Board further delegates its authority to the Fire Chief, or his designee, to execute and implement all actions necessary or desirable for the termination contemplated by this Resolution, including, but not limited to, providing notice to the Santa Cruz County Tax Assessor to cease collection of the parcel tax approved by Measure T, and to take any and all actions necessary and in furtherance of the purposes of this Resolution.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, this 10th day of July, 2024, by the following vote:

	<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Director Adam Cosner				
Director Kris Hurst				
Director Joseph Parker				
Director Russ Patterson				
Director Daron Pisciotta				

ATTEST:

Joe Parker
Board President

Mark Correira
Board Secretary



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Date: July 10, 2024
To: Hon. Board of Directors
From: Mark Correira, Fire Chief
Subject: **Board Memo 2024-21: La Madrona Fire Station Planning**

Recommendation

Discussion Only

Discussion

In 2002, the Fire District purchased 1.49 acres of land at 6000 La Madrona Drive as a future-fire-station site. In 2006, the Fire District ran Ballot Measure F asking voters for \$8 million in general obligation bonds to build the station. This measure received 65.21% in favor but was 71 votes short of meeting the 2/3rds requirement in order to pass. Later in 2006, the District made another attempt at funding the new fire station and administration. Measure N asked voters for \$5.2 million in general obligation bonds. This Measure only received 52.27% favorable votes falling well below the 66.67% needed to pass.

The vision since the early 2000s has been to close the Fire Station at 7 Erba Lane and relocate staff to the La Madrona Fire Station. The Erba Lane Station was the District's first fire station. It was built in 1964 and in the 1980s additional bays and a fire administration was added. Because of the age of the building, in 2018 the District hired Group 4 Architecture Research and Planning to evaluate the Station. According to the Group 4 Report, *in a major seismic event, the building is a hazard to district personnel and is unlikely to be able to service the community.* The report also promoted additional research for options to seismically upgrade the building.

In 2022, the District hired MME, a civil and structural engineering firm, to perform a full seismic evaluation, a review of the existing design, and other evaluations to determine the vulnerability of the structure in an earthquake. According to this evaluation, *the current masonry and wood shear walls would not provide sufficient strength to resist seismic lateral displacement without sustaining significant damage and could lead to collapse of the roof structure. The Risk of structural collapse has implications for loss of equipment and response to the community to save lives.*

On April 12, 2023, the Board of Directors approved a Contract with RRM Designs for Architectural Services. RRM designs public safety buildings throughout California and was selected through a competitive bid process to design the La Madrona Fire Station.

To fund this fire station and administration building on the La Madrona Site, on July 12, 2023, the Board approved resolution 2023-7 asking voters to approve \$22.5 million in general obligation



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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bonds on the November General Election. Measure W was certified on November 28, 2023 and received 66.42% in favor but missed the 66.67% required threshold by 12 votes.

In early 2024, the Board's Facilities & Equipment Committee and staff began discussing the La Madrona Fire Station Project. The team evaluated the project, the past measures and the best path moving forward. In the end, the team agreed that the fire station and administration building plan was sound, more evaluation on the financial end should be considered, and the group should consider alternatives to the plan.

One alternative for the Administration was considered - purchasing a commercial structure in the middle of the fire district and performing tenant improvements to accommodate fire administration. One commercial building was considered for this option but it was under a contingent offer and later sold. Staff continues to look for these opportunities as it may provide a cost savings to the voters.

Since the failure of Measure W, Staff has been evaluating funding strategies to replace the outdated and unsafe Erba Lane Station. This includes low interest loans, direct appropriations from state and federal sources, or grants. All of these options are not available either because of lack of funds or the District's size disqualifies them from applying.

In 2024, the District contracted with Capitol PFG – a financial consulting firm to assist in funding options. Capital PFG evaluated all options for the fire station project. These options included a parcel tax, benefit assessment, or general obligation bonds. Through this analysis it was determined that funding the project through general obligation bonds makes the most sense. The cost of these bonds is well above the District's ability to fund them through current property taxes, leaving only another ballot measure to fund the project. Capital PFG determined the cost per \$100,000 of assessed value ranged between \$14.50 for \$19.5 million, and \$19 for \$28 million.

Since working with Capital PFG, the team has also been working with EMC Research to learn more about our voters. On July 10, 2024, EMC Research will be providing the results from their research. This information has identified a path forward for consideration and is as follows:

- Ask voters to fund \$24.5 million in general obligation bonds.
- These funds would be used to build a 12,000 sq ft fire station built to essential building standards and designed to withstand an earthquake; and either build or purchase and tenant-improve at least a 4,000 sq ft administration

Staff has added Resolution 2024-8 to the July 10, 2024, agenda for consideration. This resolution would place the measure on the November 5, 2024 Ballot, and would ask voters to fund the plan listed in the Resolution.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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TO: Organization and Personnel Committee

FROM: Mark Correira, Fire Chief

DATE: July 10, 2024

RE: Weed Abatement Ordinance

Recommendation

Move forward to the Regular Board Meeting Agenda for discussion and a Public Hearing

Discussion

On occasion Fire District staff finds or receives complaints about overgrown properties within the District that are creating a danger to the Community. The current practice to resolve these challenging issues is to have the Deputy Fire Marshal, Battalion Chief, or Fire Chief meet with the property owner/homeowner. If no results are realized or if the property owner cannot be located, the Deputy Fire Marshal sends a memorandum to the owner requesting the property be maintained in a safe manner. If the property is not maintained in compliance with the code in a reasonable time, a second or even third letters are sent. Sometimes the property owners will comply with these requests, but most often these letters are ignored and no action is taken leaving a hazardous condition.

To address this issue, the State Legislature has granted authority to local government to address. Health and Safety Code § 14875 allows local government to adopt an ordinance that provides for more enforcement action for weed abatement, including mitigating the hazard when a property owner is unresponsive.

Ordinance 2024 – 1 and accompanying documents, if approved, would codify the District’s ability to inform and abate these hazards through a prescribed process. Similar to the current practice, the Fire Chief or designee (e.g. Deputy Fire Marshal) would investigate the complaint, meet with the property owner or send multiple letters asking them to mitigate the hazard and comply with the Code. If these requests are ignored, the property owner would receive a “Notice To Destroy Weeds” and given 10 days to mitigate the hazard. These notices would be sent via certified mail to the owner as identified on the tax roll, and a notice would be posted on or adjacent to the property that is hazardous. If the Notice is ignored, the District would send their designated mitigation staff or company to abate the hazard using the administratively adopted standard. Any costs for these services would be placed on the properties tax bill (i.e. a lien), and either paid during the next tax collection or when the property is sold.

Staff has worked closely with legal counsel in crafting the ordinance, and we have modeled language from other California fire districts – most predominantly the Central Fire District of Santa Cruz County.

ORDINANCE NO. 2024-1

**SCOTTS VALLEY FIRE DISTRICT OF
SANTA CRUZ COUNTY**

**AN ORDINANCE ESTABLISHING A WEED ABATEMENT PROGRAM
AND PROVIDING FOR COLLECTING THE EXPENSE OF ABATEMENT**

The Board of Directors of the Scotts Valley Fire District (“Board”) ordains as follows:

**ARTICLE I
GENERAL PROVISIONS**

Section 1.1 Short Title

This Ordinance may be cited as the “Scotts Valley Fire District Weed Abatement Ordinance.”

Section 1.2. Authority

This Ordinance is authorized by §§ 14875 *et seq.* and §§ 14930 of the California Health and Safety Code.

Section 1.3 “Weeds” Defined

For purposes of this ordinance, “Weeds” shall mean the same as the definition in § 14875 of the California Health and Safety Code.

Section 1.3 Purpose

The Board determines that Weeds, may constitute a public nuisance or fire hazard within the Scotts Valley Fire District (“District”), such that it may be declared a nuisance and be abated as set forth in this Ordinance.

**ARTICLE II
ABATEMENT PROCEDURES**

Section 2.1 Public Nuisance

Pursuant to § 14880 of the California Health and Safety Code, whenever Weeds are growing upon any street sidewalk, or on private property within the boundaries of the District, the Board may declare the Weeds a public nuisance.

Section 2.2 Resolution Declaring Nuisance

Whenever any such Weeds are growing upon any real property or properties within the boundaries of the District, the Board may pass a resolution declaring the same to be a public nuisance, and order the Fire Chief to give notice of the passage of such resolution as herein provided, and stating that, unless such nuisance be abated without delay by the destruction or removal of such Weeds, the work of abating such nuisance will be done by the District and the expense thereof assessed upon the property from which such Weeds shall have been destroyed or removed. Such resolution

shall fix the time and place for hearing any objections to the proposed destruction or removal of such Weeds.

Section 2.3 Form of Notice

The notice of public nuisance shall be in substantially the following form:

NOTICE TO DESTROY WEEDS

NOTICE IS HEREBY GIVEN that on _____, 2024, pursuant to the provisions of Ordinance No. _____, of the Scotts Valley Fire District, the Board of Directors of said District passed a resolution declaring that all weeds growing upon any real property, as defined in § 14875 of the California Health and Safety Code and Section 1.3 of Ordinance No. _____ of the District, constitute a public nuisance, which nuisance must be abated by the destruction or removal thereof.

NOTICE IS FURTHER GIVEN that property owners shall, without delay, cause the removal all such weeds from the property or such weeds will be destroyed or removed and such nuisance abated by the District, in which case the cost of such destruction or removal will be assessed upon the property from which such weeds shall have been destroyed or removed; and such cost will constitute a lien upon such lots or lands until paid. All property owners having any objections to the proposed destruction or removal of such weeds are hereby notified to attend a meeting of the Board of Directors of the Scotts Valley Fire District to be held in the Board Room of said District on ____, 20____, at ____p.m. or as soon thereafter as the matter can be heard, when and where their objections will be heard and given due consideration.

Dated: _____

SCOTTS VALLEY FIRE DISTRICT

By: _____
Fire Chief, Scotts Valley F.D.

Such notice shall be published at least once in a newspaper of general circulation published in the County of Santa Cruz, the first publication of which shall be at least ten days before the time fixed by the Board for hearing objections. The Fire Chief shall cause the notice of hearing to be mailed by registered or certified mail to the owner(s) of the property, as their names and addresses appear from the last equalized Santa Cruz County Tax Assessor assessment roll, or as they are known to the District Clerk, upon the property which the nuisance is located, at least ten (10) days before the time fixed by the Board for hearing objections.

Section 2.4 Hearing

At the time stated in the notice, the Board shall hear and consider any and all objections to the proposed destruction or removal of such Weeds and may continue the hearing from time to time. The Board by motion or resolution shall allow or overrule any and all objections, if any, after

which the District shall be deemed to have acquired jurisdiction to proceed and perform the work of the destruction and removal of said Weeds.

Section 2.5 Order to Abate Nuisance

The Board shall, by resolution, order the Fire Chief to abate such nuisance, or cause the same to be abated, by having the Weeds referred to destroyed or removed by cutting, discing, chemical spraying, or any other method, as may be determined by the Board. The Chief of the Fire District and his or her deputies, assistants, employees, contracting agents, or other representatives are hereby expressly authorized to enter upon private property to abate the nuisance. Any property owner shall have the right to destroy or remove such Weeds personally or have the same destroyed or removed at his/her own expense, provided that such Weeds shall have been destroyed or removed prior to the arrival of the Fire Chief or his/her authorized agents or representatives to remove them.

Section 2.6 Account and Report of Cost

The District shall keep an account of the cost of abating such nuisance and provide a written accounting to the Board. Such accounting shall refer to each parcel of land by assessor's parcel number used by Santa Cruz County Tax County Assessor's Map books for the most current year available, together with the expense proposed to be assessed against each separate parcel. Costs determined shall include actual cost of contracted abatement and any administrative costs involved in the notification of abatement and collection of monies.

Section 2.7 Notice of Report and of Hearing

The District shall post a copy of such report on or near the chamber door of the Board and post same on its website together with a notice of the time and place when and where it will be submitted to the Board for hearing and confirmation, notifying property owners that they may appear at such time and place and object to any matter contained therein. The posting shall be made and completed at least three days before the time such report shall have been submitted to the Board. Such notice shall be substantially in the following form:

**NOTICE OF HEARING ON REPORT
AND
ASSESSMENT FOR WEED ABATEMENT**

NOTICE IS HEREBY GIVEN that on _____, 20__ , the Fire Chief of the Scotts Valley Fire District filed a report on abatement of weeds within the District, one copy of which is posted on the door of the District Board room.

NOTICE IS FURTHER GIVEN that on _____, 20__ , at the hour of _____ p.m., in the Board room of said District, said report will be presented to the Board of Directors of said District for consideration and confirmation, and that any and all persons interested having any objections to said report or to any matter or thing contained therein, may appear at said time and place and be heard.

Dated: _____

SCOTTS VALLEY FIRE DISTRICT

By: _____
Fire Chief, Scotts Valley F.D.

Section 2.8 Hearing and Confirmation

At the time and place fixed for receiving and considering such report, the Board shall hear the same, together with any objections which may be raised by any of the property owners proposed to be assessed for the work of abating such nuisance, and the Fire Chief shall attend such meeting with their accounting, and upon such hearing, the Board may make such changes in the proposed assessments thereof as it may deem necessary, after which such accounting shall be confirmed by resolution.

The adopted cost of abating such nuisances upon the various parcels of land respectively referred to in such accounting shall constitute special assessments against such respective parcels of land, and after thus made and confirmed, shall constitute a lien upon such parcels for the amount of such assessments until paid.

Section 2.9 Collection on Tax Roll

After the report is confirmed by the Board, the District shall submit to the County Recorder for recordation a certified copy of the resolution confirming the assessments, and shall cause a certified copy of the confirmed report to be filed with the County Auditor, County Assessor, and Tax Collector on or before the tenth day of August following such confirmation, in order that each such assessment may be entered on the County Tax Roll opposite the parcel of land. Thereafter, such amounts may be collected at the same time, and in the same manner, as taxes are collected and shall be subject to the same penalties and interest, and the same procedure and sale in case of delinquency as provided by law for such taxes. All laws and ordinances applicable to the levy, collection and enforcement of County Taxes are made applicable to such special assessment, except that if any real property to which such lien would attach has been transferred or conveyed to a bona fide purchase for value, or if a lien of a bond fide encumbrancer for value has been created and attached thereon, prior to the date on which the first installment of such taxes would become delinquent, then the lien which would otherwise be imposed by this section shall not attach to such real property and the costs of abatement and the costs of enforcing abatement, as confirmed, relating to such property shall be transferred to the unsecured roll for collection.

Section 2.10 Separate Bill for Assessment; Receipts

The County Tax Collector may, in his or her discretion, issue separate bills for such special assessment taxes and separate receipts for collection on account of such assessment.

Section 2.11 Cancellation or Refund of Assessment

All or any portion of any such special assessment, penalty, or costs heretofore or hereafter entered, shall on order of the Board be canceled by the auditor if uncollected, or, except in the case provided for in subdivision (e) hereof, refunded by the County Treasurer if collected, if it or they were entered, charged, or paid:

- a. More than once;
- b. Through clerical error;
- c. Through the error or mistake of the Board or of the Fire Chief designated to give notice or to destroy the Weeds, in respect to any material fact, including the case where the cost report rendered and confirmed as hereinbefore provided shows the District abated the Weeds, but such is not the actual fact;
- d. Illegally;
- e. On property acquired after the lien date by the State or by any county, city, school district, or other political subdivision and because of this public ownership not subject to sale for delinquent taxes.

Section 2.12 Claim for Refund

No order for a refund under the foregoing section shall be made except on a claim;

- a. Verified by a person who paid the special assessment, his or her conservator, guardian, executor or administrator;
- b. Filed within three years after making of the payment sought to be refunded.

Section 2.13 Priority of Lien

The lien, whether bonds issued to represent the assessment or otherwise, shall be subordinate to all fixed special assessment liens previously imposed upon the same property, but it shall have priority over all fixed special assessment liens which may thereafter be created against the property. The lien of a reassessment and of a refunding assessment shall be the same as the original assessment to which it relates. A supplemental assessment is a new assessment.

Section 2.14 Effective Date

This Ordinance shall remain in effect until superseded or terminated by formal action of the Board.

Read by the Board of Directors of the Scotts Valley Fire District at a regular meeting thereof held on _____, 2024, and adopted by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
Secretary to the Board

Board Chair

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2024-10

RESOLUTION OF INTENT TO ADOPT AN ORDINANCE ESTABLISHING A WEED ABATEMENT PROGRAM AND PROVIDING FOR COLLECTING THE EXPENSE OF ABATEMENT

WHEREAS, the Board of Directors of the Scotts Valley Fire District (“Board”) intends to adopt an ordinance (“Ordinance”), pursuant to Health and Safety Code Sections 14875 *et seq.* and 14930 *et seq.*, to establish that weeds, as defined by Health and Safety Code Section 14875, may constitute a public nuisance or fire hazard within the boundaries of the Scotts Valley Fire District (“District”); and

WHEREAS, the full text of said proposed Ordinance shall be available to the public from and after the date of adoption of this Resolution; and

WHEREAS, a public hearing before the Board of Directors of the SVFPD shall be held on August 14, 2024, at 6 p.m. at Scotts Valley City Hall, One Civic Center Drive, Scotts Valley, CA 95066 for the proposed Ordinance prior to consideration of adoption of said Ordinance by the Board; and

WHEREAS, the Board of the SVFPD intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the SVFPD’s compliance with California Health and Sections 13146.2 and 13146.3; and

NOW, THEREFORE, BE IT RESOLVED the secretary of the District is ordered and directed to cause notice of the aforesaid public hearing to be given by publishing a notice reciting the text of this Resolution in a newspaper of general circulation within said District. Said notice shall be published once prior to the date of said hearing in accordance with Section 6061 of the California Government Code.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, this 10 day of July, 2024, by the following vote:

	<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Director Adam Cosner				
Director Kris Hurst				
Director Joseph Parker				
Director Russ Patterson				
Director Daron Pisciotta				

ATTEST:

Joe Parker
Board President

Mark Correia
Board Secretary



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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Date: July 10, 2024
To: Hon. Board of Directors
From: Mark Correira, Fire Chief
Subject: **Board Memo 2024-22: McNeil Property and Liability Insurance**

Recommendation

Move to approve the payment of \$62,904 to McNeil and Company for the District's Commercial Package and Umbrella Coverage, and Commercial Inland Marine Insurance.

Discussion

The Fire District has been insured by McNeil and Company for many years. McNeil provides a robust policy with reasonable deductibles for liability coverage for all staff and elected officials, vehicle and property insurance.

On December 9, 2023, the Branciforte Fire District was reorganized and annexed into the Scotts Valley Fire District. The former Branciforte Fire District was insured by the Fire Risk Insurance Risk Agency (FAIRA). According to the Scotts Valley Fire District's insurance agent, the FAIRA plan covered the Fire District for liability and property, but was evaluated each year before it could be renewed.

During the Branciforte reorganization transition, all Branciforte assets were moved under the McNeil plan and we remained dually insured with FAIRA and McNeil. As we transition to the new fiscal year, only McNeil will insure all assets and provide liability protections for the District.

In June, Staff met with the District's insurance agent to review coverage limits for the next fiscal year. All insurance coverage levels remained unchanged, but the McNeil plan was unable (or unwilling) to provide property insurance coverage on the Branciforte Fire Station. The primary reason for the inability to insure is because it is located in a high-risk fire danger area.

Before meeting with Staff, the District's agent looked into third-party insurance for the Branciforte Station. The one plan he found was over \$24,000 per year with a \$25,000 deductible. He also noted having a standalone property loss plan through FAIRA was not an available option. For many different reasons, the District's insurance agent and Staff are recommending not insuring the Branciforte Station for property loss.

The 2023/24 Fiscal Year Policy was \$48,991, and the cost of the 2024/25 policy has increased to \$62,904 - exceeding the Fire Chief's signing authority. Staff is recommending approval of this payment.

Scotts Valley Fire Protection District (SVFPD)

Date: July 10, 2024
To: Board of Directors
From: SVFPD
Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 62,904

These payments have been approved by the Board of Directors during their meeting on July 10, 2024

July 2024/2025 F.Y.

McNeil and Company in the amount of \$62,904 for District Commercial Package and Umbrella Coverage, and Commercial Inland Marine Insurance.

ATTEST _____
Joe Parker
Board President

Mark Correia
Board Secretary



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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Date: July 10, 2024
To: Hon. Board of Directors
From: Mark Correira, Fire Chief
Subject: Administrative Report – July 2024

Administration

- We have been testing new records management system (RMS) software as our current RMS will be outdated by the end of the year. The platforms we have demoed include First Due, ESO, Fireworks, and Image Trend. Our goal is to consolidate some of the District's multiple software applications under one platform.
- In early June, we welcomed Alyssa Rodriguez as the new Office Supervisor for the District. Since joining our team, Alyssa has demonstrated exceptional performance and has effectively familiarized herself with the complex administrative operations.
- Engineer Neil Cahir has been promoted to the rank of captain. Neil performed exceptionally well on the captain's assessment test. He will be assigned to Station 1, C-Shift.

Operations

- The upper parking lot at the Erba station has been re-sealed and re-painted.
- Persistent issues with our radio systems have not been resolved. Crews are reporting radio failures using a Google form to document these incidents. It is important to provide comprehensive evidence to the County Fire Chiefs, radio repair teams, and other relevant officials in Santa Cruz County.
- Crews completed pump and hose testing in June. This annual testing is essential to ensure that our apparatus and equipment continue to meet standards. E-2610 and E2636 did not pass and will need additional work.
- E2537 and WT2550 returned from Golden State Apparatus after having some mechanical pump and tank issues addressed.

Training

- In June, the assessment center for the next company officer was successfully completed, with all candidates performing exceptionally well and consequently being placed on the eligible list. This achievement is attributed to the efficient organization and coordination of the testing process by BC LoFranco, who also spearheaded the recruitment of external evaluators to ensure a comprehensive and fair assessment.
- Engineer Green completed teaching driver/operator 1A for the County regional academy.
- Captain Grigg has completed his Acting Battalion Chief Task book and worked a shift as the Duty Chief shortly after his completion.
- Captain Sundermier is now a State Fire Training registered rope rescue operations awareness instructor. He is one of the few instructors qualified to teach the new rope rescue curriculum.
- The five new PCFs have completed their academy training and are now active in the District's PCF program. They can now respond to calls and start working shifts on the engine.



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- Work continues on the training building at station 1. BC LoFranco and crews have begun fabricating the vent prop that will sit atop one of the containers.
- Engineer Rothweiler is working on completing his heavy equipment boss task book and had an opportunity to work with Cal Fire bulldozers and operate them. Four other Engineers continue to work on their acting Captain task book.

EMS

- Crews will participate next month in the County active attacker training. The training will be held at Aptos High School.

Fire Prevention / Community Risk Reduction

- 11 construction inspections, 31 annual initial inspections, 79 annual re-inspections, 3 complaint follow-ups and 3 defensible space inspections were completed.
- 4 construction, 4 residential fire sprinkler, 11 fire alarm and 1 special event tent plan reviews were completed in-house.
- Met with residents of Conservancy Loop to discuss access and defensible space
- Assisted Santa Cruz Fire Department with two high-rise final inspections
- Met with the Scotts Valley City Manager and Public Works Director to do site visits on city properties to discuss vegetation management
- Joined Battalion Chief Stubendorff for a community event at the Performing Arts Theater regarding wildfire.

Chief Report

- Met Worker's Compensation Insurance Firms to discuss options that could lead to cost savings for the District. If a change is made, it would be for the 25/26 Fiscal Year.
- Held Fire Chiefs Interviews for the position of Captain; promoted Eng/PM Neil Cahir to Captain
- Worked with EMC Research, CPG Financial, Tripepi Smith, and Stradling Law (Bond Counsel) to discuss La Madona Fire Station Planning
- Advocated with the Board of Supervisors and Fire Chiefs on the Low Impact Camping Area (LICA) Ordinance. LICA would have allowed 5-acre parcel or larger property owners to rent their land for camping (Air-BnB for camping). This ordinance had many shortfalls, and the Scotts Valley Fire District could have been significantly impacted by it. The Board of Supervisors tabled the ordinance until the State implemented rules and codes on low-impact camping.
- Met with the District's new general counsel to transition legal items to their firm. I also met with the previous general counsel to inform them that we have brought on a new firm.
- Hosted a Captain's Meeting
- Met with the District's insurance broker to discuss property and liability insurance
- Hosted a Joint Labor Management Meeting to discuss items of mutual interest

Scotts Valley Fire Protection District

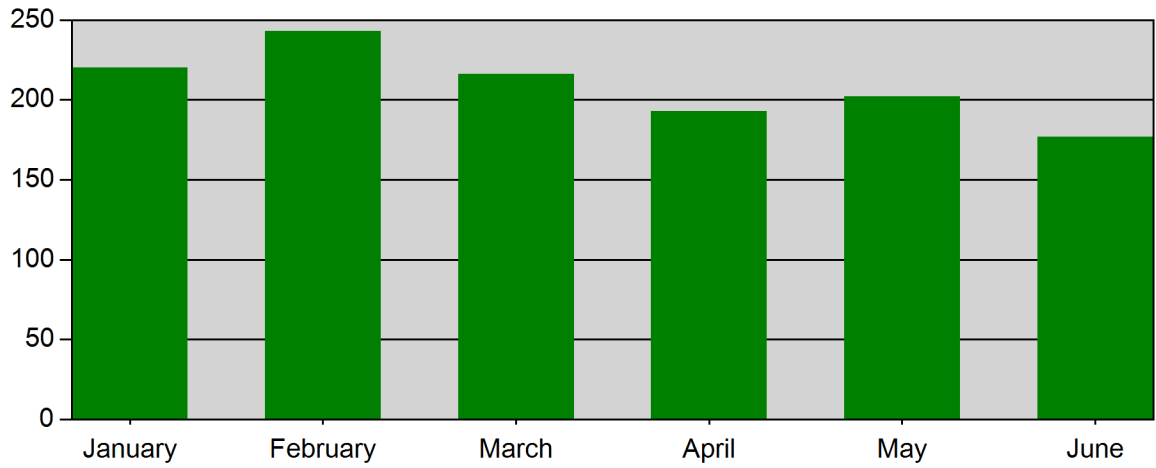
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Incidents by Month for Month Range

Start Month: January | End Month: June | Year: 2024



MONTH	INCIDENTS
January	220
February	243
March	216
April	193
May	202
June	177

Only REVIEWED incidents included



Scotts Valley Fire Protection District

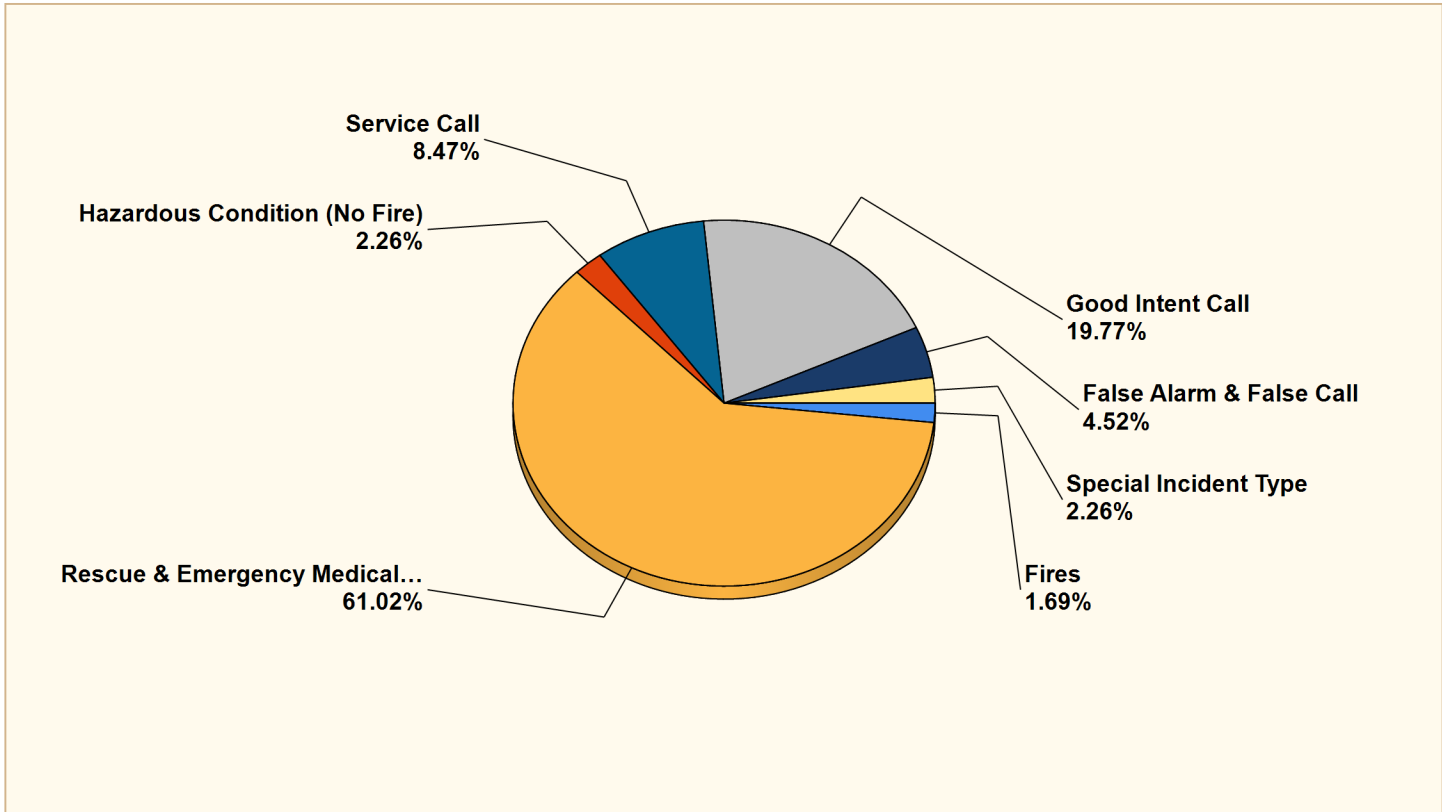
Scotts Valley, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.69%
Rescue & Emergency Medical Service	108	61.02%
Hazardous Condition (No Fire)	4	2.26%
Service Call	15	8.47%
Good Intent Call	35	19.77%
False Alarm & False Call	8	4.52%
Special Incident Type	4	2.26%
TOTAL	177	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.56%
111 - Building fire	1	0.56%
140 - Natural vegetation fire, other	1	0.56%
320 - Emergency medical service, other	3	1.69%
321 - EMS call, excluding vehicle accident with injury	93	52.54%
322 - Motor vehicle accident with injuries	7	3.95%
324 - Motor vehicle accident with no injuries.	5	2.82%
412 - Gas leak (natural gas or LPG)	3	1.69%
480 - Attempted burning, illegal action, other	1	0.56%
550 - Public service assistance, other	2	1.13%
552 - Police matter	1	0.56%
553 - Public service	9	5.08%
554 - Assist invalid	3	1.69%
600 - Good intent call, other	1	0.56%
611 - Dispatched & cancelled en route	22	12.43%
621 - Wrong location	1	0.56%
622 - No incident found on arrival at dispatch address	4	2.26%
631 - Authorized controlled burning	1	0.56%
632 - Prescribed fire	1	0.56%
650 - Steam, other gas mistaken for smoke, other	1	0.56%
651 - Smoke scare, odor of smoke	3	1.69%
653 - Smoke from barbecue, tar kettle	1	0.56%
700 - False alarm or false call, other	1	0.56%
711 - Municipal alarm system, malicious false alarm	1	0.56%
730 - System malfunction, other	1	0.56%
733 - Smoke detector activation due to malfunction	1	0.56%
741 - Sprinkler activation, no fire - unintentional	1	0.56%
743 - Smoke detector activation, no fire - unintentional	1	0.56%
744 - Detector activation, no fire - unintentional	1	0.56%
745 - Alarm system activation, no fire - unintentional	1	0.56%
900 - Special type of incident, other	3	1.69%
911 - Citizen complaint	1	0.56%
TOTAL INCIDENTS:	177	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Scotts Valley Fire Protection District

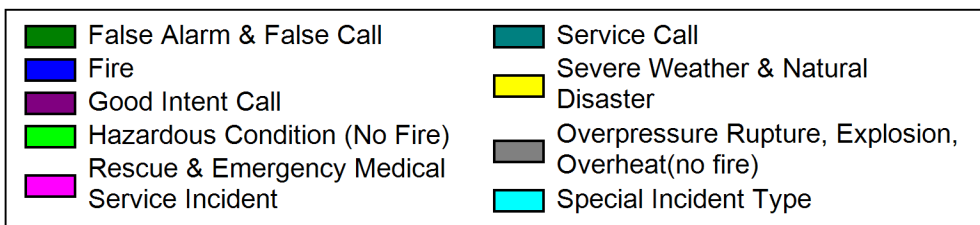
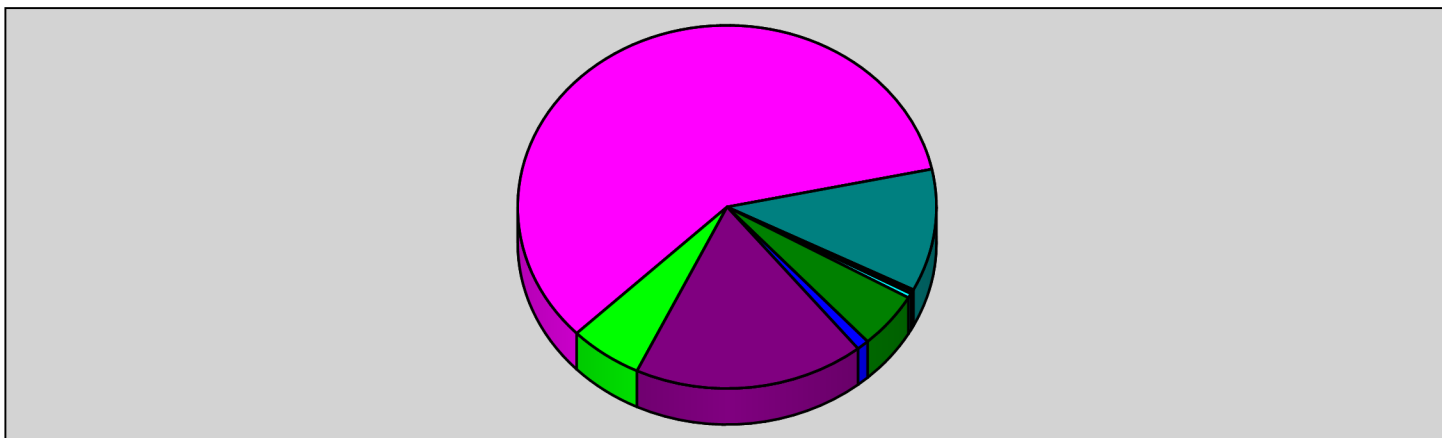
Scotts Valley, CA

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Major Incident Types by Month for Date Range

Start Date: 01/01/2024 | End Date: 06/30/2024



INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
False Alarm & False Call	13	11	7	10	13	8	62
Fire	1	2		3	3	3	12
Good Intent Call	34	44	45	39	26	35	223
Hazardous Condition (No Fire)	11	33	13	3	7	4	71
Overpressure Rupture, Explosion, Overheat(no fire)				1	2		3
Rescue & Emergency Medical Service Incident	126	124	135	112	132	108	737
Service Call	35	27	16	24	19	15	136
Severe Weather & Natural Disaster		2					2
Special Incident Type				1		4	5
Total	220	243	216	193	202	177	1251

Only REVIEWED incidents included



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