



**Board of Directors
Regular Meeting Agenda
Wednesday, October 9, 2024, 6:00 P.M.
Scotts Valley City Hall
One Civic Center Drive, Scotts Valley CA 95066**

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correira, Board Secretary, for immediate consideration.

1. Opening Business

- 1.1 Call to Order
- 1.2 Pledge of Allegiance and Moment of Silence
- 1.3 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter that is within the subject matter of the jurisdiction, and either on the agenda or not on the agenda. To ensure fair and equal treatment of all who appear before the Board, and to expedite Agency business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the Board President, or by majority vote of the Board Members. Anyone wishing to be placed on the Agenda for a specific topic should contact the Fire Chief's Office and submit correspondence at least 10 days before the desired date of appearance. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be considered and enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests the removal of the item for separate action.)

- 4.1 Minutes: Approve Regular Board Meeting Minutes of September 11, 2024
- 4.2 Approve SVFPD Claims Disbursements for the Month of September 1, 2024 through September 30, 2024 in the Amount of:



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Payroll and Benefits:	\$ 597,851.00
General Fund:	\$ 47,738.91
Capital Outlay:	\$ 5,185.00
SCHMIT:	\$ 1,251.12
TOTAL:	\$ 646,026.03

4.3 Adopt Resolution 2024-13 Establishing Appropriation Limit in the Amount of \$26,984,261 for Fiscal Year 2024/2025

5. Discussion Items

5.1 Measure S Update

5.2 Fire Chief's Work Plan review

6. Board of Directors and Administrative Reports – Information/Discussion (No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – Directors

6.2 Administrative Report – Chief Officers

7. Correspondence

7.1 Thank You Card- Chief Walpole of Scotts Valley Police Department

8. Request for Future Agenda Items

9. Closed Session: Government Code §54957

9.1 Labor Negotiations: Government Code §65957.6

Conference with Labor Negotiators, Directors Cosner and Hurst

Employee Organization: Local 3577, International Association of Firefighters

10. Open Session: Government Code §54957.1

10.1 Report on closed session

11. Adjournment

Next Regularly Scheduled Board Meeting: Wednesday, November 13, 2024 at 6:00 p.m.



MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF September 11, 2024

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, September 11, 2024 at the City of Scotts Valley Council Chambers. President Parker called the meeting to order at 6:07 p.m. and provided a teleconferencing notice for Director Cosner.

1.2 Pledge of Allegiance and Moment of Silence

President Parker called for the Pledge of Allegiance, followed by a Moment of Silence in remembrance of those who lost their lives on 9/11.

1.3 Roll Call

Director(s) Present:	President Joe Parker (JP) Director Kris Hurst (KH) Director Daron Pisciotta (DP)
Director(s) Virtual at Alternate Location:	Vice President Adam Cosner (AC)
Director(s) Absent:	N/A
Fire District Staff:	Chief Correira Battalion Chiefs McNeil and Stubendorff Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

- Becky Steinbruner thanked staff for updating the marquee at the former Branciforte Fire Station and suggested adding a referral link on the website to direct users to Scotts Valley Fire. She requested an update on the remaining Barnes Family Trust funds and whether the Branciforte Fire Advisory Group would meet again. Becky informed the board that the Santa Cruz County Fire Department Advisory Commission had been dissolved, with its final meeting next Wednesday, and that a new advisory group would be formed. She also urged board members to encourage a "No" vote on Measure Q, noting opposition from the County Fire Chiefs Association.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

- None



4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of August 14, 2024

4.2 Approve SVFPD Claims Disbursements for the Month of July 1, 2024 through July 31, 2024 in the Amount of:

Payroll and Benefits:	\$ 754,582.99
General Fund:	\$ 79,354.72
Capital Outlay:	\$ 18,717.21
SCHMIT:	\$ <u>5,861.94</u>
TOTAL:	\$ 858,516.86

4.3 Review SVFPD CalPERS Safety Plans Annual Valuation Reports as of June 30, 2023 (Classic and PEPRA)

4.4 Review SVFPD CalPERS Miscellaneous Plans Annual Valuation Reports as of June 30, 2023 (Classic and PEPRA)

4.5 Approve Permit/Inspection Fee Waiver Request for the Scotts Valley High School Haunted House

Board Comment/Questions: None

Public Comment: None

Motion to Approve the Consent Calendar Items 4.1-4.5 as presented

Move: KH

Second: DP

Roll Call Vote: 4-0

5. Action Items- Discussion/Action

5.1 Interviews for the Open Seat on the Board of Directors

Chief Correia provided an overview of the interview process for the open seat on the Board of Directors. He explained that the board would follow the same procedures used previously, with each candidate having a 10-minute interview consisting of six questions. After both interviews, the Board would deliberate. The recommendation is for the Board to interview each candidate with the questions provided at the Board Meeting, Nominate and vote on one of the candidates to fill the vacant Board Position.

The Board interviewed the following candidates for the Board Director Vacant Position:

- Michael Weaver
- Philip Hover-Smoot



The Board discussed the candidates and agreed they were looking for someone who was easy to communicate with, strong in conversation, confident, and had relevant experience to complement the current Board. They acknowledged Michael Weaver’s extensive community service and background in fire and police services, alongside Philip Hoover Smoot’s expertise in real estate and law. Given the high caliber of both candidates, the Board found this a very difficult decision, ultimately opting to appoint Hover-Smoot to the short-term seat while recognizing that both candidates would have the opportunity to run in the upcoming election.

5.2 Appointment of a Board Member to Vacant Position Pursuant to Government Code Section 1780

Motion to Appoint Philip Hover-Smoot to the Vacant Board Position

Move: AC

Second: KH

Roll Call Vote: 4-0

6. Board of Directors and Administrative Reports – Information/Discussion

6.1 Board of Directors Report – Directors

- KH reported that a meeting was held with the former Union President in an advisory capacity to assist in preparing documents related to changes in the Memorandum of Understanding (MOU). This meeting focused on the Union's desire to increase membership in the local and involved discussions around necessary language changes.

6.2 Administrative Report – Chief Officers

Chief Correira provided the following updates:

Measure S Updates: There have been ongoing Measure S meetings, noting the involvement of staff in the Yes on Measure S Committee, which includes community residents, Union members, and elected officials. He highlighted recent endorsements from the North Santa Cruz County Democrats Association and mentioned participation in community outreach events, such as the Art, Wine, and Beer Festival and the Multicultural Fair, as the election approaches in 54 days.

Incident Reports: The Chief reported on several incidents over the past month, including a technical rescue and a fire on Mount Herman, emphasizing that overall activity has been fairly busy.

Community Engagement: Chief Correia mentioned the recognition of public safety groups by Holy Cross School on Patriots Day, where students presented thank-you cards. He also announced the upcoming State of the City address scheduled for September 19 at 4 PM, with a presentation time limit of 10 minutes.

Board Actions: The Chief raised the question of whether the Board preferred to schedule a special meeting to discuss parameters with legal counsel regarding the Union briefing or to address it at the next regular meeting in October. He noted that



he would coordinate with the Board President to administer the oath of office to new Board member Phillip Hoover-Smoot upon his return from being out of town.

Heating and Air Conditioning Unit Update: The heating and air conditioning unit in Fire Administration failed on Tuesday, and replacement options are being explored, with an estimated cost of \$17,000. Even with Measure S funding, the unit must be replaced since the department will occupy the space for another year.

Battalion Chief McNeil provided the following update:

Branciforte Bathroom Remodel:

The planning is underway for the Branciforte bathroom remodel, with a meeting scheduled with the architect in about a week to discuss the scope of work and details. The remodel will include a community room, living quarters, and a separate public restroom.

Battalion Chief Stubendorff provided the following updates:

Summer Operations Update:

During the summer, our crews were actively deployed for approximately eight weeks across Northern California, with the ongoing wildfire situation in Southern California suggesting potential future deployments.

Chief Lofranco's Recognition:

Chief Lofranco received an extraordinary award for his heroic actions in saving a fellow firefighter during the Park Fire.

Radio Communication Issues:

The department is currently addressing issues with the county-wide radio system, which have hampered effective communication between the teams and the dispatch center. Chief Correira and the administrative staff are working on possible solutions to improve the situation.

Administrative Services Manager Rodriguez provide the following update:

Recognition of Alicia Walton's Retirement:

The board recognized Alicia Walton for her official retirement as of September 3rd. Although she was not in attendance, the District extended its gratitude for her invaluable contributions to the team and wished her all the best in her retirement.

7. Correspondence

- 7.1 Copy of email and supporting documents dated August 14, 2024 hand delivered at previous board meeting (August 14) from Becky Steinbruner

Public Comment:



- Becky Steinbruner shared that Central Fire District's transition to district-based elections cost significantly less than previously reported, at about \$17,000, covering the entire process. She encouraged the board to consider making the transition to district-based elections.

The Board received and filed the correspondence.

8. Request for Future Agenda Items

- Review parameters with legal counsel regarding discussions about the MOU and Union membership at the October meeting.

9. Closed Session: Government Code §54957

9.1 Conference with Legal Counsel – Potential Litigation

Significant exposure to litigation pursuant to Government Code Sections 54956.9(d)(2) and 54956.9(e)(1): 1 case

At 6:58 p.m., President Parker announced the Board would be going into Closed Session for the purpose to discuss item listed in 9.1.

10. Open Session: Government Code §54957.1

10.1 Report on closed session

At 7:19 p.m., the Board reconvened to Open Session and President Parker reported on Item 9.1. Information was received, and direction was given. No action taken.

11. Adjournment

The meeting was adjourned at 7:20 p.m.

Attest _____

Joe Parker
Board President

Mark Correira
Board Secretary

Scotts Valley Fire Protection District (SVFPD)

Date: October 9, 2024
To: Board of Directors
From: SVFPD
Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 646,026.03

These payments have been approved by the Board of Directors during their meeting on October 9, 2024

September 2024/2025 F.Y.

685010- Payroll and Benefits:	\$ 591,851.00
685010- General Fund:	\$ 47,738.91
685030- Capital Outlay:	\$ 5,185.00
685040- SCHMIT:	\$ 1,251.12

ATTEST _____

Joe Parker
Board President

Mark Correira
Board Secretary

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 51000 – REGULAR PAY-PERMANENT												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	51000	-157,028.44	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	51000	-155,295.16	PAYPERIOD 19PAYDATE 09202024		
Total 51000 – REGULAR PAY-PERMANENT									-312,323.60			
Object: 51005 – OVERTIME PAY-PERMANENT												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	51005	-32,935.07	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	51005	-35,452.59	PAYPERIOD 19PAYDATE 09202024		
Total 51005 – OVERTIME PAY-PERMANENT									-68,387.66			
Object: 51010 – REGULAR PAY-EXTRA HELP												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	51010	-4,233.59	PAYPERIOD 18PAYDATE 09062024		
Total 51010 – REGULAR PAY-EXTRA HELP									-4,233.59			
Object: 51035 – HOLIDAY PAY												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	51035	-12,754.29	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	51035	-12,754.29	PAYPERIOD 19PAYDATE 09202024		
Total 51035 – HOLIDAY PAY									-25,508.58			
Object: 51040 – DIFFERENTIAL PAY												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	51040	-7,729.54	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	51040	-7,729.54	PAYPERIOD 19PAYDATE 09202024		
Total 51040 – DIFFERENTIAL PAY									-15,459.08			
Object: 52010 – OASDI-SOCIAL SECURITY												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	52010	-3,392.32	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	52010	-3,167.25	PAYPERIOD 19PAYDATE 09202024		
Total 52010 – OASDI-SOCIAL SECURITY									-6,559.57			
Object: 52015 – PERS												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	52015	-32,407.84	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	52015	-32,145.98	PAYPERIOD 19PAYDATE 09202024		
Total 52015 – PERS									-64,553.82			
Object: 53010 – EMPLOYEE INSURANCE & BENEFITS												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	53010	993.48	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	53010	-1,250.00	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/10/2024	SEP24HLTH		Expenditures	685010	50	53010	-72,492.57	SV FIRE SEP 2024	V116512	16293
2025	03	9/13/2024	0924SVFD		Expenditures	685010	50	53010	-5,122.22	HEALTH CARE EMP SVFD Group 367	V108670	00468037
2025	03	9/13/2024	1024SVFD		Expenditures	685010	50	53010	-1,393.45	FIRE RISK MANAG SVFD	V45930	00468036
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	53010	-1,250.00	PAYPERIOD 19PAYDATE 09202024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	53010	998.17	PAYPERIOD 19PAYDATE 09202024		
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-612.48	MCMURRY, MICHAEL SVFD Health In	V105430	80072642
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-843.00	THEILEN, LOTHAR SVFD Health In	V117701	80072645
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-432.63	PHINN, MIKE SVFD Health Ins.-	V103782	80072643
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-444.55	RONZANO, CHRIST SVFD Health In	V111324	80072644
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-705.06	WHITTLE, RON SVFD Health Ins.-	V102822	80072647
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-794.44	VANDERVOORT, GR SVFD Health In	V122411	80072646
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-703.45	LOFRANCO, SAL SVFD Health Ins.	V105221	80072641
2025	03	9/27/2024	1024SVFD		Expenditures	685010	50	53010	-1,472.62	BIDDLE, MIKE SVFD Health Ins.-	V105980	80072640
Total 53010 – EMPLOYEE INSURANCE & BENEFITS									-85,524.82			
Object: 53015 – UNEMPLOYMENT INSURANCE												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	53015	-67.72	PAYPERIOD 18PAYDATE 09062024		
Total 53015 – UNEMPLOYMENT INSURANCE									-67.72			
Object: 55021 – OTHER BENEFITS MISC												
2025	03	9/04/2024	PAYPERIOD 18		Expenditures	685010	50	55021	-2,284.61	PAYPERIOD 18PAYDATE 09062024		
2025	03	9/18/2024	PAYPERIOD 19		Expenditures	685010	50	55021	-6,947.95	PAYPERIOD 19PAYDATE 09202024		
Total 55021 – OTHER BENEFITS MISC									-9,232.56			
Total 50 – SALARIES AND EMPLOYEE BENEF									-591,851.00			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61110 – CLOTHING & PERSONAL SUPPLIES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61110	-1,426.75	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 61110 – CLOTHING & PERSONAL SUPPLIES									-1,426.75			
Object: 61215 – RADIO												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61215	-189.78	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 61215 – RADIO									-189.78			
Object: 61221 – TELEPHONE-NON TELECOM 1099												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61221	-1,790.64	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 61221 – TELEPHONE-NON TELECOM 1099									-1,790.64			
Object: 61425 – OTHER HOUSEHOLD EXP-SERVICES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61425	-418.88	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
2025	03	9/05/2024	277579		Expenditures	685010	60	61425	-248.02	MID VALLEY SUPP SVFD	V481	00467364
Total 61425 – OTHER HOUSEHOLD EXP-SERVICES									-666.90			
Object: 61535 – OTHER INSURANCE												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61535	-4,936.95	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
2025	03	9/06/2024	16884		Expenditures	685010	60	61535	4,770.00	ACRISURE PARTNE SVFD	V47971	00465573
Total 61535 – OTHER INSURANCE									-166.95			
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61720	-3,078.99	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
2025	03	9/05/2024	65246		Expenditures	685010	60	61720	-28.51	BURTON'S FIRE I SVFD	V111138	80071815
2025	03	9/13/2024	10666		Expenditures	685010	60	61720	-651.60	CENTRAL FIRE PR SVFD	V116886	00468035
2025	03	9/13/2024	10676		Expenditures	685010	60	61720	-497.28	CENTRAL FIRE PR SVFD	V116886	00468035
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV									-4,256.38			
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES												
2025	03	9/05/2024	16016		Expenditures	685010	60	61725	-2,043.67	PAGODA TECHNOLO SVFD	V125184	80071816
Total 61725 – MAINT-OFFICE EQUIPMNT-SERVICES									-2,043.67			
Object: 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61845	-215.53	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV									-215.53			
Object: 61920 – MEDICAL, DENTAL & LAB SUPPLIES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	61920	-367.55	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
2025	03	9/05/2024	85423283		Expenditures	685010	60	61920	-1,040.06	BOUND TREE MEDI SVFD	V12149	00467362
Total 61920 – MEDICAL, DENTAL & LAB SUPPLIES									-1,407.61			
Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62111	-433.88	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62111 – MISCELLANEOUS EXPENSE-SERVICES									-433.88			
Object: 62219 – PC SOFTWARE PURCHASES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62219	-247.38	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62219 – PC SOFTWARE PURCHASES									-247.38			
Object: 62223 – SUPPLIES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62223	-548.40	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62223 – SUPPLIES									-548.40			
Object: 62367 – MEDICAL SERVICES-OTHER												
2025	03	9/05/2024	027470		Expenditures	685010	60	62367	-125.00	AGILE OCCUPATIO SVFD	V44838	80071814
Total 62367 – MEDICAL SERVICES-OTHER									-125.00			
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2025	03	9/05/2024	203008-I		Expenditures	685010	60	62381	-162.00	CENTRAL COAST C SVFD	V15383	00467363
Total 62381 – PROF & SPECIAL SERV-OTHER									-162.00			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 62420 – LEGAL NOTICES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62420	-313.50	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62420 – LEGAL NOTICES									-313.50			
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62715	-326.59	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
2025	03	9/05/2024	2108853		Expenditures	685010	60	62715	-706.49	MUNICIPAL EMERG SVFD	V129814	00467365
Total 62715 – SMALL TOOLS & INSTRUMENTS									-1,033.08			
Object: 62826 – EDUCATION AND/OR TRAINING												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62826	-1,640.97	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62826 – EDUCATION AND/OR TRAINING									-1,640.97			
Object: 62888 – SPEC DIST EXP-SERVICES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62888	-651.71	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62888 – SPEC DIST EXP-SERVICES									-651.71			
Object: 62914 – EDUCATION & TRAINING(REPT)												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62914	-303.84	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62914 – EDUCATION & TRAINING(REPT)									-303.84			
Object: 62920 – GAS, OIL, FUEL												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	62920	-200.83	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
2025	03	9/16/2024	94738315		Expenditures	685010	60	62920	-2,864.96	SAFETY-KLEEN SY SVFD SC29143	V37711	80072203
Total 62920 – GAS, OIL, FUEL									-3,065.79			
Object: 63070 – UTILITIES												
2025	03	9/03/2024	0824SVFD		Expenditures	685010	60	63070	-4,410.73	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
2025	03	9/16/2024	0924SVFD		Expenditures	685010	60	63070	-78.42	PACIFIC GAS AND SVFD	V129169	00468067
Total 63070 – UTILITIES									-4,489.15			
Total 60 – SERVICES AND SUPPLIES									-25,178.91			
Total 685010 – SCOTTS VALLEY FIRE PROT SVC									-617,029.91			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [*@prior-month*] and Revenues/Expenditures [*XP*] and GL Key [*685010, 685020, 685030, 685040*]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685030 – SCOTTS VLY FIRE DIST.-CAPITAL												
Character: 60 – SERVICES AND SUPPLIES												
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2025	03	9/05/2024	12511		Expenditures	685030	60	62381	-7,567.50	TRIPEPI SMITH A SVFD	V48147	00467366
2025	03	9/05/2024	12617		Expenditures	685030	60	62381	-7,567.50	TRIPEPI SMITH A SVFD	V48147	00467366
2025	03	9/05/2024	13026		Expenditures	685030	60	62381	-7,425.00	TRIPEPI SMITH A SVFD	V48147	00467366
Total 62381 – PROF & SPECIAL SERV-OTHER									-22,560.00			
Total 60 – SERVICES AND SUPPLIES									-22,560.00			
Character: 80 – FIXED ASSETS												
Object: 86209 – MOBILE EQUIPMENT												
2025	03	9/03/2024	0824SVFD		Expenditures	685030	80	86209	-5,185.00	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 86209 – MOBILE EQUIPMENT									-5,185.00			
Total 80 – FIXED ASSETS									-5,185.00			
Total 685030 – SCOTTS VLY FIRE DIST.-CAPITAL									-27,745.00			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [*@prior-month*] and Revenues/Expenditures [*XP*] and GL Key [*685010, 685020, 685030, 685040*]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685040 – SV FIRE DIST-REGIONAL HAZ RESP												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61221 – TELEPHONE-NON TELECOM 1099												
2025	03	9/03/2024	0824SVFD		Expenditures	685040	60	61221	-76.02	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 61221 – TELEPHONE-NON TELECOM 1099									-76.02			
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2025	03	9/03/2024	0824SVFD		Expenditures	685040	60	62715	-1,175.10	U S BANK CORPOR SVFD 4246-0445	V992019	80071759
Total 62715 – SMALL TOOLS & INSTRUMENTS									-1,175.10			
Total 60 – SERVICES AND SUPPLIES									-1,251.12			
Total 685040 – SV FIRE DIST-REGIONAL HAZ RESP									-1,251.12			
									-646,026.03			

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2024-13

RESOLUTION ESTABLISHING SCOTTS VALLEY FIRE PROTECTION DISTRICT APPROPRIATION LIMIT FOR FISCAL YEAR 2024-2025 UNDER ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING PERIOD FOR CONTESTING SUCH LIMIT

WHEREAS, Article XIII-B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article; and

WHEREAS, Article XIII-B Section 8(e)(2) requires the Governing Body to select the change in Cost of Living methodology each year by recorded vote, and

WHEREAS, the change in the California per capita personal income provides the greatest result rather than using the local assessment roll from the preceding year; and

WHEREAS, the Auditor-Controller has computed the appropriations limit applicable to the Scotts Valley Fire Protection District for fiscal year 2024-2025 and transmitted the same to the District in a letter dated September 10, 2024; and,

NOW, THEREFORE, BE IT RESOLVED, that the Scotts Valley Fire District selects the change in the California per capita personal income and the percentage change in the population within the county area in which the special district is located methodology for use in calculating its appropriation limit for fiscal year 2024-2025; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the appropriation limit for the Scotts Valley Fire Protection District for fiscal year 2024-2025 is hereby established as \$26,984,261 and that such appropriations limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII-B of the California Constitution; and,

No action or proceeding shall be brought, the purpose of which is directly or indirectly to attach, review, set aside, void or annul the appropriations limit established by this resolution unless such action or proceeding shall have been filed and served on the district within forty-five (45) days from the date this resolution is adopted in accordance with Division 9 of the Government Code.

PASSED AND ADOPTED by the District Directors of the Scotts Valley Fire Protection District at a regular meeting held on the 9th day of October 2024, by the following called vote:

AYE NAY ABSENT ABSTAIN

Director Adam Cosner
Director Philip Hover-Smoot
Director Kris Hurst
Director Joseph Parker
Director Daron Pisciotta

APPROVED:

ATTEST:

Joe Parker
Board President

Mark Correira
Board Secretary

PROP 4 - SCOTTS VALLEY FIRE PROTECTION DISTRICT
685010, 685030
CALCULATION OF APPROPRIATIONS SUBJECT TO LIMITATION
2024-2025

Total Appropriations	\$	10,113,876
Adjustments		
Expenditure Appropriations:		
1. Qualified Capital Outlay Project		(250,000)
2. FLSA		(79,333)
		9,784,543
Adjusted Appropriations	\$	9,784,543
Revenue Appropriations:		
1. Non-proceeds of taxes		(466,161)
2. User fees in excess of cost		0
3. Debt Service		0
		0
Appropriations Subject to Limit	\$	9,318,382
Calculation of 2024-2025 Limit:		
2023-2024 Appropriations Limit	\$	26,117,171
Change in Local Assessment Roll/Personal Income		103.62%
% Change in Population		99.71%
Total Change Factor		103.32%
2024-2025 Appropriations Limitation	\$	26,984,261
Amount Under Appropriations Limitation	\$	(17,665,879)
Excess Appropriations subject to Limitation	\$	0

PROP 4 - SCOTTS VALLEY FIRE PROTECTION DISTRICT
685010, 685030
CALCULATION OF ADJUSTMENTS TO THE APPROPRIATIONS LIMITATION
2024-2025

QUALIFIED CAPITAL OUTLAY PROJECT	
BRANCIFORTE COMMUNITY ROOM REMODEL	\$ 250,000
APPROPRIATIONS FOR FIXED ASSETS	<u>\$ 250,000</u>
FAIR LABOR STANDARDS ACT (FLSA)	\$ 79,333
TOTAL ADJUSTMENTS TO APPROPRIATIONS	<u><u>\$ 329,333</u></u>



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Date: October 9, 2024
To: Hon. Board of Directors
From: Mark Correira, Fire Chief
Subject: Administrative Report – October 2024

Administration

- The HVAC unit in the Erba administration office has failed after nearly 30 years of use. A new HVAC unit will be installed in the first part of October.
- Admin staff will be attending the upcoming CalPERS Educational Forum, which will be held on October 28-30 in San Diego. Benefits of attending will include professional development, networking opportunities, and gaining insights into current trends and updates in all areas of CalPERS.

Operations

- On 9/25/24, B-Shift responded to a wildland fire in the area of Lockhart Gulch and Mount Hermon Rd. SVFD quickly extinguished the fire, and no structures were threatened. Human activity was noted in the area, which was likely the cause of the fire.
- There has been a significant increase in the deployment of BLS ambulances in the EMS system. County EMS has drafted a new policy on the use of BLS ambulances but has not implemented it yet. The use of BLS ambulances has increased the district's commitment to responding to EMS calls, as our personnel have had to provide patient care enroute to the emergency room.
- The district has implemented preferred dispatching for all calls within our service area. This system uses the GPS location of the fire engines to select the closest SVFD unit to respond to the call. In addition, preferred dispatching will be used for the highest-priority medical calls, such as cardiac arrests, with the closest unit being dispatched regardless of agency.
- BC Stubendorff met with the Santa Cruz County Radio Department and other Santa Cruz County fire agencies to discuss radio communication issues. The county hired a third-party vendor to diagnose the radio system issues in the first part of October. Poor radio communication continues to occur within our district.
- Engineer/Paramedic Brian Green spent nearly two weeks as a line Paramedic on the Airport Fire in Orange County.
- The front wheel bearings and shocks on E2511 were replaced by CTL along with new rear air brake hoses.
- Crews completed the annual service on E2512 and company vehicle smog inspections were done.

Training / EMS

- 2024/2025 SVFD PCF candidate hiring process has begun.
- Probationary firefighter training is on track and even ahead of schedule.
- Employees with Acting Captain task books are nearing their completion and final sign offs.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

- EMSIA September “Road Show” training with Scott Vahradian: Suboxone and COW scoring, medical documentation, Trauma Triage and Trauma Triage call ins to DH/WCH, Clinical report card and audits, Code Stat review, Airway management and the airway study in Santa Cruz County, Pain management and pain scoring, BLS Ambulance Policy and System improvement wish list, Traction splint upgrade, Active assailant victim extrication, Active assailant drill / lessons learned

Prevention / Community Risk Reduction

- Inspections Conducted:
 - 11 construction inspections
 - 2 State Licensing inspections
 - 9 initial annual inspections
 - 37 annual re-inspections
 - Follow-up: 2 defensible space inspections and 3 complaints
- Plan Reviews:
 - 4 construction plans
 - 2 fire sprinkler plans
- Community Engagement & Meetings
 - Deputy Fire Marshal (DFM) Collins met with the Weston Road road committee to discuss Firewise and defensible space and attended the Santa Cruz County Fire Prevention Officers meeting.

Chief Report

- A lot of effort over the past month has been on Measure S. On September 3, factual information about the measure was provided by Director Pisciotta and the Fire Chief to the North Santa Cruz Democrats. Later in the month, we accommodated a video tour with a local resident.
- Attended the September 11 event Cookies for Courage – a program offered by Holy Cross Church where students make cookies for first responders.
- Presented at the “State of the City” event. Thank you Director Hurst for attending.
- Attended the Training Officer’s Meeting to present on the process of developing a Regional Training Consortium.
- Met with neighboring agencies to discuss a fire (department) based EMS transport system.
- Attended the first Technical Advisory Group for the regional public safety radio system. This group will be scoring the responses to the RFP Process.
- Represented the Fire Chiefs Association at the Democratic Women’s Club in opposition of Measure Q.
- Attended the Multicultural Fair at Sky Park
- Captains Meeting was held on September 25.
- Met with a representative from Baker Tilly Financial Consulting. This group will be submitting a scope of work to potentially hire them for strategic debt management.
- Have been working with NBS regarding impact fees. A preliminary memorandum has been submitted and more analysis is needed. We hope to have NBS attend a future Finance Committee Meeting to present their analysis.

Scotts Valley Fire Protection District

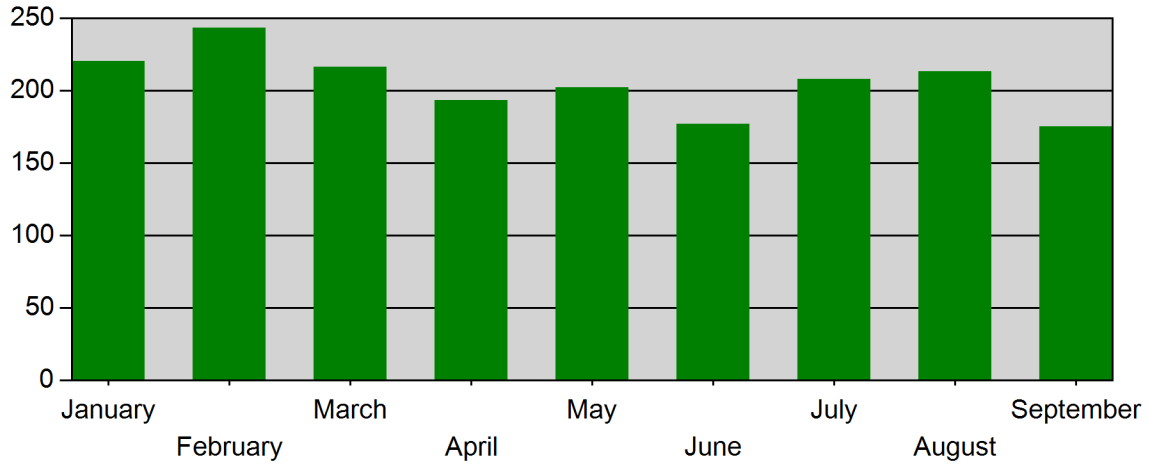
Scotts Valley, CA

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Incidents by Month for Month Range

Start Month: January | End Month: September | Year: 2024



MONTH	INCIDENTS
January	220
February	243
March	216
April	193
May	202
June	177
July	208
August	213
September	175

Only REVIEWED incidents included



Scotts Valley Fire Protection District

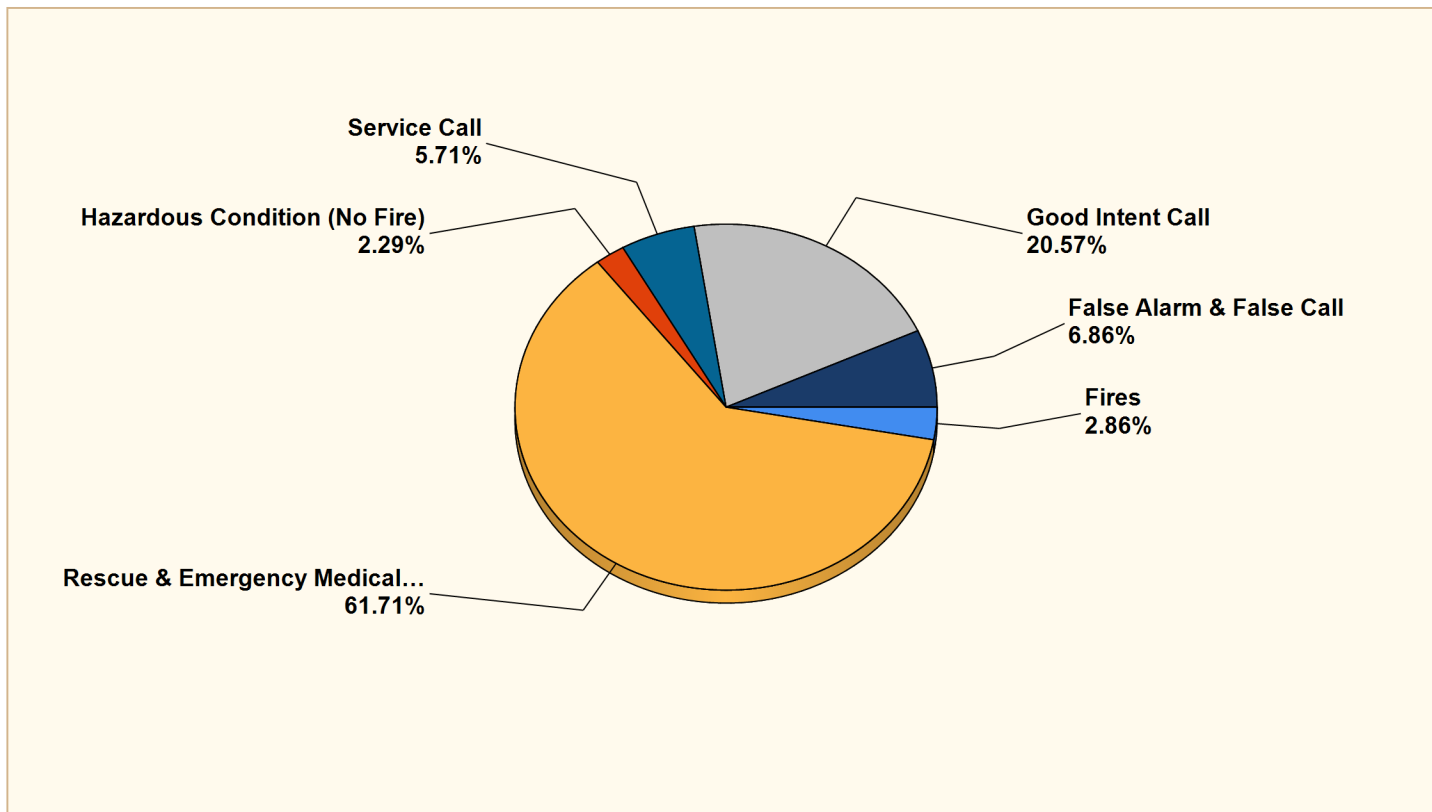
Scotts Valley, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2024 | End Date: 09/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.86%
Rescue & Emergency Medical Service	108	61.71%
Hazardous Condition (No Fire)	4	2.29%
Service Call	10	5.71%
Good Intent Call	36	20.57%
False Alarm & False Call	12	6.86%
TOTAL	175	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.57%
140 - Natural vegetation fire, other	1	0.57%
141 - Forest, woods or wildland fire	2	1.14%
151 - Outside rubbish, trash or waste fire	1	0.57%
311 - Medical assist, assist EMS crew	2	1.14%
321 - EMS call, excluding vehicle accident with injury	99	56.57%
322 - Motor vehicle accident with injuries	3	1.71%
324 - Motor vehicle accident with no injuries.	4	2.29%
400 - Hazardous condition, other	1	0.57%
412 - Gas leak (natural gas or LPG)	1	0.57%
440 - Electrical wiring/equipment problem, other	1	0.57%
445 - Arcing, shorted electrical equipment	1	0.57%
511 - Lock-out	1	0.57%
551 - Assist police or other governmental agency	1	0.57%
553 - Public service	6	3.43%
554 - Assist invalid	2	1.14%
611 - Dispatched & cancelled en route	29	16.57%
622 - No incident found on arrival at dispatch address	1	0.57%
651 - Smoke scare, odor of smoke	5	2.86%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.57%
700 - False alarm or false call, other	3	1.71%
733 - Smoke detector activation due to malfunction	2	1.14%
735 - Alarm system sounded due to malfunction	2	1.14%
740 - Unintentional transmission of alarm, other	2	1.14%
743 - Smoke detector activation, no fire - unintentional	3	1.71%
TOTAL INCIDENTS:	175	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Scotts Valley Fire Protection District

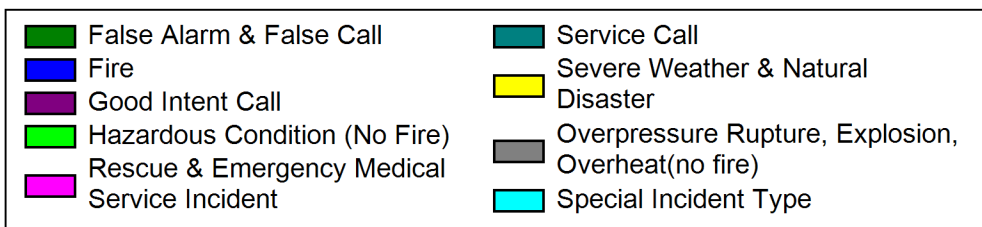
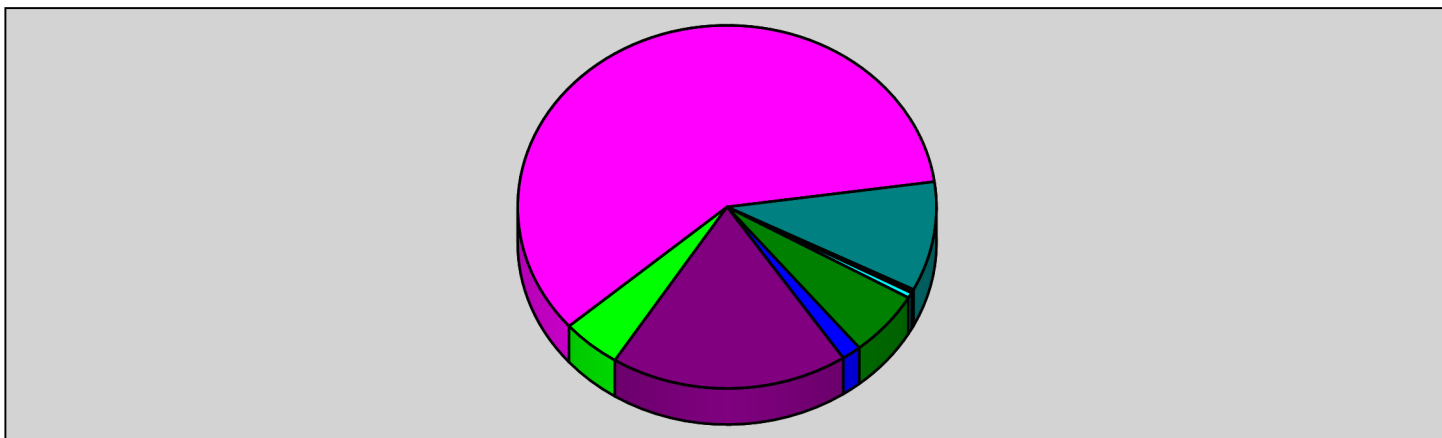
Scotts Valley, CA

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Major Incident Types by Month for Date Range

Start Date: 01/01/2024 | End Date: 09/30/2024



INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
False Alarm & False Call	13	11	7	10	13	8	7	26
Fire	1	2		3	3	3	6	5
Good Intent Call	34	44	45	39	26	35	36	44
Hazardous Condition (No Fire)	11	33	13	3	7	4	6	4
Overpressure Rupture, Explosion, Overheat(no fire)				1	2		1	
Rescue & Emergency Medical Service Incident	126	124	135	112	132	108	128	120
Service Call	35	27	16	24	19	15	20	14
Severe Weather & Natural Disaster		2						
Special Incident Type				1		4	4	
Total	220	243	216	193	202	177	208	213

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 495

Page # 1 of 2

INCIDENT TYPE	SEP	TOTAL
False Alarm & False Call	12	107
Fire	5	28
Good Intent Call	36	339
Hazardous Condition (No Fire)	4	85
Overpressure Rupture, Explosion, Overheat(no fire)		4
Rescue & Emergency Medical Service Incident	108	1093
Service Call	10	180
Severe Weather & Natural Disaster		2
Special Incident Type		9
Total	175	1847

Only REVIEWED incidents included



September 14, 2024

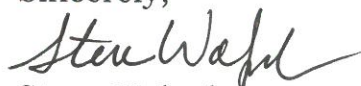
Dear Chief Correira & Members of the Scotts Valley Fire District,

I want to extend a heartfelt thank you for your participation in our recent National Night Out event. The attendees enjoyed meeting many of the fire staff, learning about your job in the fire service, and taking pictures with Sparky. The fire station tours are always a hit as well as the demonstration your team provided.

All the members of the police department value your support as we strive to keep our neighborhoods a safe and caring place to live. The Scotts Valley Fire Department helped make the National Night Out a success by enhancing relationships between neighbors, the fire department, and law enforcement in Scotts Valley.

Thank you again for giving of your time for a truly worthwhile event.

Sincerely,

A handwritten signature in black ink that reads "Steve Walpole". The signature is written in a cursive style with a long, sweeping underline.

Steve Walpole
Chief of Police

SCOTTS VALLEY POLICE DEPARTMENT